

**VOLUME 12, CHAPTER 27: “COMMANDERS’ EMERGENCY RESPONSE PROGRAM”**

**SUMMARY OF MAJOR CHANGES**

All changes are denoted by **blue font**.

Substantive revisions are denoted by an asterisk (\*) symbol preceding the section, paragraph, table, or figure that includes the revision.

Unless otherwise noted, chapters referenced are contained in this volume.

Hyperlinks are denoted by ***bold, italic, blue and underlined font***.

The previous version dated **January 2009** is archived.

<b>PARAGRAPH</b>	<b>EXPLANATION OF CHANGE/REVISION</b>	<b>PURPOSE</b>
2701	Changed the title of the section to “GENERAL” and added an “Overview”, “Purpose”, and “Authoritative Guidance” paragraph to comply with current standard operating procedures.	Revision
270201.B	Added new approval authority for projects using less than \$500,000 of Commander’s Emergency Response Program (CERP) funding to a U.S. Officer in the grade of O-5 or above.	Addition
270202	Added new Representative Areas the CERP may be used to benefit the Afghan people	Addition
270301	Added the new semi-annual report requirement under section 1221(b) of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2015, as amended.	Addition
270305.A	Added the new requirement that Commander, U.S. Forces – Afghanistan (USFOR-A) must review any CERP project with a total anticipated cost for completion of \$500,000 or more.	Addition
270305.C	Added the new requirement to ensure that data is accurately maintained in the Combined Information Data and Network Exchange and the General Fund Enterprise Business System which will serve as sources of CERP data for the CERP Review and Reporting Tool.	Addition

PARAGRAPH	EXPLANATION OF CHANGE/REVISION	PURPOSE
270401.B	Updated new requirement to exempt temporary private civilian security guards hired to protect critical infrastructure in Afghanistan, when requested by the Commander, Special Operations Joint Task Force - Afghanistan.	Addition
270402	Updated new approval authority for individual CERP projects, and added a new requirement to ensure that the Commander, USFOR-A submits all proposed individual CERP projects with an estimated cost of completion of \$500,000 or more to the USD(P) for congressional notification.	Addition
020504	Added a requirement to ensure the USD(P) sends written notice to the congressional defense committees with no less than 15 days prior to obligating or expending funds for projects with an estimated total cost of \$500,000 or more.	Addition
0207	Updated the effective date to reflect that CERP Program data must meet the requirements of section 1201 of the NDAA for FY 2012 for any project begun on or after December 31, 2011.	Revision
ANNEX A	Updated to include various requirements implemented by section 1201 of the NDAA for FY 2012, Public Law 112-81, as amended by section 1224 of the NDAA for FY 2019, Public Law 115-232.	Revision
ANNEX B	Updated the new change in reporting requirement from “Quarterly” to “Semi-Annual” Report Commander’s Narrative.	Revision

Table of Contents

VOLUME 12, CHAPTER 27: “COMMANDERS’ EMERGENCY RESPONSE PROGRAM” .. 1

- \*2701 GENERAL ..... 5
  - 270101. Overview .....5
  - 270102. Purpose .....5
  - 270103. Authoritative Guidance .....5
- 2702 APPLICABILITY ..... 6
  - 270201. Approval Authority .....6
  - \*270202. Representative Areas .....6
  - 270203. Contract Requirement.....6
- 2703 RESPONSIBILITIES ..... 7
  - \*270301. Under Secretary of Defense for Policy .....7
  - 270302. Under Secretary of Defense (Comptroller) .....7
  - 270303. Secretary of the Army .....7
  - 270304. Commander, U.S. Central Command.....7
  - 270305. Commander, U.S. Forces Afghanistan.....8
- 2704 PROCEDURES ..... 9
  - 270401. Improper Usage of Funds .....9
  - \*270402. Amount.....10
  - 270403. Allocation of Funds .....11
  - 270404. Delivery, Transporting, and Safeguarding of Funds .....11
  - 270405. Appointment of Paying Agents .....11
  - 270406. Documentation of Payments .....11
  - 270407. Contracts.....11
  - 270408. Circumventing Limits .....12
  - 270409. Clearance of Accounts.....12
  - 270410. Certification of Payments .....12
  - 270411. Audits and Program Reviews .....12
  - 270412. Appointment of Project Purchasing Officers .....12
  - 270413. Monitoring of Projects .....12
  - 270414. Performance Metrics and Project Close-out.....12
  - 270415. Project Execution.....13
  - 270416. Training .....13
- 2705 REPORTS AND NOTIFICATIONS..... 13
  - 270501. CERP Quarterly Report.....13
  - 270502. CERP Review and Reporting Tool .....14
  - 270503. CERP Semi-Annual Report.....15

Table of Contents (Continued)

\*270504. Congressional Notification.....15  
270505. Changes in Guidance .....15  
2706 WAIVERS..... 15  
270601. Requests .....15  
270602. Submission .....16  
\*2707 EFFECTIVE DATE..... 16  
\*ANNEX A ..... 1  
\*ANNEX B..... 1

## CHAPTER 27

**COMMANDERS' EMERGENCY RESPONSE PROGRAM**

## \*2701 GENERAL

## 270101. Overview

The Commanders' Emergency Response Program (CERP) is a tool designed to enable local U.S. Military Commanders in Afghanistan to carry out small-scale projects designed to meet urgent humanitarian relief requirements or urgent reconstruction requirements within their areas of responsibility, and that provides an immediate and direct benefit to the people of Afghanistan. As used here: (1) "urgent" is defined as any chronic or acute inadequacy of an essential good or service that, in the judgment of a local U.S. Military Commander, calls for immediate action; (2) "reconstruction" is not limited to efforts to restore previous conditions/structures in Afghanistan; (3) an "immediate" benefit means that at the time a project is commenced, the planned completion date for the project is within one year, recognizing that in the course of executing the project unforeseen circumstances may cause the completion date to be extended beyond one year; and (4) a "direct" benefit means that the people of Afghanistan are the proximate beneficiaries of a completed project, not the Government of the Islamic Republic of Afghanistan (GIROA), tribal leaders, or other third parties. In addition, the CERP is intended to be used for small-scale projects that will, if sustainment is required, be sustained by the local population or government, or other non-Department of Defense (DoD) funding sources. For purposes of the CERP, "small-scale" is generally defined as less than \$500,000 per project; in no event may a CERP project exceed \$2 million. Projects of \$500,000 or more are expected to be relatively few in number and require approval by the Afghanistan Resources Oversight Council and the Secretary of Defense, and require congressional notification not less than 15 days before obligating or expending funds for the project.

## 270102. Purpose

This chapter provides guidance on the implementation of the DoD CERP, including assigning responsibilities for administering the CERP; defining the purposes for which U.S. appropriations or other funds provided for the CERP may be expended; and specifying the procedures for executing, managing, recording and reporting such expenditures. This guidance applies to all DoD organizations and activities.

## 270103. Authoritative Guidance

This guidance implements section 1201 of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2012, [Public Law 112-81](#), as most recently amended by section 1224 of the John S. McCain NDAA for FY 2019, [Public Law 115-232](#), and the recurring general provision for CERP in the annual DoD appropriations acts.

## 2702 APPLICABILITY

## 270201. Approval Authority

A. CERP projects costing \$500,000 up to \$2 million must be approved by the Secretary of Defense.

\* B. CERP projects costing less than \$500,000 may be approved by the Commander, U.S. Forces – Afghanistan (USFOR-A). The Commander, USFOR-A may delegate this approval authority to subordinate U.S. commanders in the grade of O-5 or above. The appropriate level of delegation will be determined based on the complexity and/or the total estimated cost of completion for each project.

## \*270202. Representative Areas

The CERP may be used to benefit the Afghan people in the following categories:

- A. Agriculture
- B. Battle Damage Repair
- C. Civic Cleanup Activities
- D. Civic Support Vehicles
- E. Condolence Payments
- F. Education
- G. Electricity
- H. Food Production and Distribution
- I. Healthcare
- J. Other Urgent Humanitarian Relief or Reconstruction Projects
- K. Repair of Civic Facilities
- L. Telecommunications
- M. Temporary Contract Guards for Critical Infrastructure\*
- N. Transportation
- O. Water and Sanitation

\*Authority available only to the Special Operations Task Force – Afghanistan (SOTF-A)

Guidance concerning CERP reporting categories for potential projects is contained in Annex A.

## 270203. Contract Requirement

A requirement to comply with this guidance must be incorporated into contracts, as appropriate to cover the execution, management, recording and reporting of expenditures of U.S. appropriations and other funds made available for the CERP.

## 2703 RESPONSIBILITIES

## \*270301. Under Secretary of Defense for Policy

The Under Secretary of Defense for Policy (USD(P)), in coordination with the Under Secretary of Defense (Comptroller) (USD(C)), establishes principles, policies, and procedures to be followed in connection with the CERP, oversees and supervises their execution, and ensures that congressional defense committees are informed in a timely manner of CERP activities through the [semi-annual](#) reports required under [section 1201\(b\)](#) of the NDAA for FY 2012, as amended. The USD(P) will assemble and staff for approval by the Secretary of Defense the [congressional notification package for any project with a total anticipated cost of completion of \\$500,000 or more](#). Such projects will be approved on an exception basis and will be accompanied by justification material sufficient for the Secretary to determine if the project meets the required criteria to be approved for funding.

## 270302. Under Secretary of Defense (Comptroller)

The USD(C), in coordination with the USD(P), establishes principles, policies, and procedures to be followed in connection with the CERP, oversees and supervises their execution, and ensures that congressional defense committees are informed in a timely manner of CERP activities through the [semi-annual](#) reports required under [section 1201\(b\)](#) of the NDAA for FY 2012, as amended.

## 270303. Secretary of the Army

Pursuant to [DoD Directive 5101.1](#), “DoD Executive Agents,” dated September 23, 2002 and [incorporating, dated May 9, 2003](#), the Secretary of the Army has been designated as executive agent for the CERP, and in that capacity must forward [semi-annual](#) reports to Congress and must promulgate through the Commander, U.S. Central Command (USCENTCOM) and designated forward commands, detailed financial procedures as necessary for commanders to carry out the CERP in a manner consistent with applicable laws, regulations, and this guidance. These procedures must include rules for expending CERP funds through contracts, in accordance with paragraph 270407. The Assistant Secretary of the Army (Financial Management and Comptroller) (ASA (FM&C)) must utilize the General Fund Enterprise Business System (GFEBS) to submit quarterly commitment, obligation, and expenditure data for CERP to the congressional defense committees not later than the 30<sup>th</sup> day following the end of each fiscal quarter. The ASA (FM&C) will ensure that the data compiled in the CERP Review and Reporting Tool (CRRT) matches the data in the GFEBS.

## 270304. Commander, U.S. Central Command

The Commander, USCENTCOM must advocate for appropriate resources for CERP in support of military operations in Afghanistan. The Commander, USCENTCOM will forward to the USD(P) the request and necessary supporting information to gain approval of all CERP projects that cost \$500,000 or more. The Commander, USCENTCOM will review the [semi-annual](#) narratives submitted to the Secretary of the Army by Commander, [USFOR-A](#) to ensure that

commanders' uses of CERP are consistent with the intent of the program and maximize the benefits to the local populations and best influence conditions on the ground. The USCENTCOM will work with the Army to provide Commander's operational perspectives to address discrepancies raised by the Army on the Commander's Narratives compared to the reported project data.

270305. Commander, U.S. Forces Afghanistan

The Commander, USFOR-A must ensure that proper procedures are in published theater guidance to evaluate CERP projects and ensure that the projects meet the intent of the program. In addition, the Commander, USFOR-A must ensure that:

\* A. Projects are properly managed so that CERP funds achieve maximum results, which includes establishing performance objectives and monitoring achievements. Specifically, Commander, USFOR-A must review any CERP project with a total anticipated cost for completion of \$500,000 or more, on an exception basis given that the intent is for small-scale projects, and must ensure local national donor nation, non-government organization, or other aid or reconstruction resources are not reasonably available before forwarding a request to Commander, USCENTCOM seeking Secretary of Defense approval.

B. A command CERP policy is established and published annually that includes: command guidance on areas of emphasis for selecting CERP projects that best support the current mission, subordinate approval authority levels, and detailed procedures as necessary to ensure Commanders carry out CERP in a manner consistent with mission requirements and applicable laws, regulations, and guidance.

\* C. Data is accurately maintained in the Combined Information Data and Network Exchange (CIDNE) and the GFEBS which will serve as sources of CERP data for the CRRT.

D. A Commander's narrative is prepared in support of each semi-annual report that addresses: Commander's intent for CERP funds, including performance measures for on-going and proposed projects; impacts of CERP-funded projects, how individually and collectively projects assist the U.S. carry out its strategy in Afghanistan; specific details for each prior and proposed project of \$500,000 or more; and the contributions these projects made to humanitarian relief and reconstruction efforts for the benefit of the Afghan people. Appendix B provides additional guidance on the Commander's Narrative.

E. The CERP funds are expended commensurate with work completed, performance metrics, and that projects are properly monitored and closed out upon completion, including the transfer of ownership to an appropriate authority of the country's government prepared to sustain the project.

F. A specific procedure for project transfer and close-out is established. For project transfers (i.e., when a newly deployed unit assumes responsibility for a project from a redeploying unit), procedures must include providing the current status (i.e., in-progress,

completed, or terminated) of all CERP projects the redeploying unit was responsible for at any time during their deployment. The status for each project must include a brief project synopsis of the project's purpose, and for in-progress projects, all information necessary to continue progress on the project. Project close-out for each CERP project must include adjusting obligations to match disbursements, as appropriate, and the assessment of performance metrics as described in [paragraph 270414](#).

G. Projects using a bulk draw of funds will not be obligated when the funds are drawn. A DA Form 3953, "Purchase Request & Commitment," document annotating a bulk funds draw will generate a commitment in the financial system. Each type of bulk funding must be recorded and maintained by the pay agent until the bulk fund is closed out at finance. Bulk funds are limited to condolence payments, battle damage payments, and Commander's small-scale projects (limited to \$5,000 per project). Prior to each semi-annual report, the amount of funding drawn as cash by the pay agent that was paid out must be identified as an obligation and disbursement for each individual project using the appropriate CERP category.

## 2704 PROCEDURES

### 270401. Improper Usage of Funds

Appropriated funds made available for the CERP must not be used for the following purposes:

A. Direct or indirect benefit to U.S., coalition, or supporting military personnel.

\* B. Providing goods, services, or funds to national armies, National Guard forces, border security forces, civil defense forces, infrastructure protection forces, highway patrol units, police, special police, or intelligence or other security forces (except [temporary private civilian security guards hired to protect critical infrastructure in Afghanistan, when requested by the Commander, Special Operations Joint Task Force - Afghanistan](#)).

C. Weapons buy-back programs or other purchases of firearms or ammunition.

D. Entertainment (except light refreshment costs purely incidental to an approved CERP project opening ceremony, a conference in support of a CERP project, subnational (Provincial or District) shuras (i.e., a consultative council) hosted by either the Provincial Governor or District Governor to address the root causes of instability, or a meeting in support of reconciliation).

E. Reward programs.

F. Removal of unexploded ordnance or other explosive remnant of war (unless incidental to construction or an agricultural development project).

G. Duplication of services available through municipal governments.

- H. Salaries, bonuses, or pensions for Afghan military or civilian government personnel.
  - I. Training, equipping, or operating costs of [Afghan National Defense and Security Forces \(ANDSF\)](#), [Afghan militias](#), or other paramilitary forces.
  - J. Conducting psychological operations, information operations, or other U.S., coalition, or ANDSF operations.
  - K. Support for personal security details.
  - L. Providing grants to businesses, individuals, International Organizations, or Non-Governmental Organizations. These organizations, however, may be contracted to execute specific, approved CERP projects.
  - M. Projects that have not been properly approved by a U.S. military official.
  - N. Beautification projects, including murals.
  - O. Sports complexes, zoos, museums, mosques, or other religious or cultural facilities.
  - P. Support to individuals or private businesses (except for condolence or battle damage payments).
- \*270402. Amount

The CERP is intended for [urgent](#), small-scale, humanitarian relief and reconstruction projects for the immediate and direct benefit of the Afghan people. Priority [must](#) be given to projects with a cost estimate of less than \$500,000.

A. [The Commander, USFOR-A is the approval authority for individual CERP projects with an estimated total cost for completion of less than \\$500,000. The Secretary of Defense is the approval authority for individual CERP projects with an estimated total cost for completion of \\$500,000 or more. Each project, including any ancillary or related elements in conjunction with the project, executed under CERP authority must not exceed \\$2 million in total cost.](#)

B. [The Commander, USFOR-A must submit all proposed individual CERP projects with an estimated cost of completion of \\$500,000 or more through the USCENCOM, Directorate of Resources and Analysis, to the USD\(P\) for approval and congressional notification. No CERP funding will be made available for a project with a total anticipated cost of completion of \\$500,000 or more until at least 15 days after the Secretary of Defense approves the project and provides notification to the congressional defense committees. The congressional notification will include the following elements:](#)

1. The location, nature, and purpose of the proposed project, including how the project is intended to advance the military campaign plan.

2. The budget, implementation timeline with milestones, and completion date for the proposed project.

3. A plan for the sustainment of the proposed project, including the agreement with either the host nation, a non-DoD agency of the U.S. Government or a third-party contributor to finance the sustainment of the activities and maintenance of any equipment or facilities to be provided through the proposed project.

#### 270403. Allocation of Funds

The USD(C) must ensure that DoD appropriations available for the CERP are properly allocated to Army for funds control and execution.

#### 270404. Delivery, Transporting, and Safeguarding of Funds

Any funds made available for the CERP must be delivered, transported, and safeguarded consistent with Volume 5, Chapter 3, “[Obtaining](#) and Safeguarding Public Funds.”

#### 270405. Appointment of Paying Agents

Paying Agents responsible for making disbursements of funds under the CERP must be appointed consistent with Volume 5, Chapter 2, “Disbursing Offices, Officers and Agents.” Upon completion of authorized payments, the paid vouchers, negotiable instruments, and any balance of funds must be returned to the disbursing officer with a properly completed DD Form 1081, “[Statement of Agent Officer’s Account](#).” The same individual must not serve as both the Paying Agent and either the Project Manager or Project Purchasing Officer on a project.

#### 270406. Documentation of Payments

Payments under the CERP must be made and documented consistent with Volume 5, Chapter 9, “Disbursements,” and Volume 10, Chapter 8, “Commercial Payment Vouchers and Supporting Documentation.”

#### 270407. Contracts

Appropriated funds made available for the CERP may be expended through contracts that are prepared and executed in accordance with regulations designed to ensure transparency, fairness, and accountability.

## 270408. Circumventing Limits

Monetary limits and approval requirements may not be circumvented by “splitting” a single project through the submission of multiple purchase requests, similar documents, or otherwise. Pre-deployment training should highlight this restriction.

## 270409. Clearance of Accounts

Accounts maintained under the CERP must be cleared consistent with Volume 5, Chapter 2, “Disbursing Offices, Officers and Agents.”

## 270410. Certification of Payments

Payments made under the CERP must be certified in a manner consistent with Volume 5, Chapter 5, “Certifying Officers, Departmental Accountable Officials, and Review Officials.”

## 270411. Audits and Program Reviews

The administration of the CERP will be subject to periodic audits by DoD’s internal review and audit organizations, including the DoD Inspector General and the Army Audit Agency, as well as external organizations such as the [Special Inspector General for Afghanistan Reconstruction](#), the Government Accountability Office, and congressional oversight committees. All officials responsible for administering the CERP must cooperate fully with any review, audit, or investigation conducted by such organizations.

## 270412. Appointment of Project Purchasing Officers

The Project Purchasing Officers (PPOs) are U.S. government employees/U.S. service members who, upon completion of training and receipt of written delegation, serve as an extension of warranted contracting officers. A contracting officer may delegate to a PPO the authority to obligate the U.S. on CERP-funded projects costing less than \$500,000.

## 270413. Monitoring of Projects

All projects must have progress monitored to ensure that payments are commensurate with the work accomplished and the engineering standards as stipulated. For construction projects less than \$500,000, (which may use a PPO rather than a warranted contracting officer), the PPO delegation memo should note that assistance from either the organic engineers or another unit’s engineers may be requested to assist in determining construction progress.

## 270414. Performance Metrics and Project Close-out

Performance metrics are essential to ensure that funds are applied for the most beneficial projects. Performance indicators must be included in evaluation packages for proposed CERP projects \$50,000 or more and used as part of the close-out process for evaluating the project at its completion. CERP procedures for evaluating proposed projects should consider:

- A. Immediate benefit to the local population.
- B. Sustainability of the project.
- C. Name and stability of the local partner.
- D. Number of the local population engaged in the project.
- E. Number of locals benefitting, which can also be considered as a cost-benefit or per capital analysis.
- F. Executability of the project (in terms of completion, operation and sustainment of the project).
- G. Relationship to other similar efforts, such as replicating other successful projects funded with CERP.

#### 270415. Project Execution

During project execution, the Commander responsible for the project will ensure that construction meets engineering standards and that performance is updated against the relevant metrics. At project completion, the Commander will ensure final inspections are completed and the project is documented in all required databases and then transferred to appropriate Afghan officials for sustainment.

#### 270416. Training

In order to optimize the execution of the CERP, all individuals involved in the administration and execution of the program are required to complete CERP training. DoD CERP Training Standards, published in November 2011, established pre-deployment and in-theater training standards for all DoD personnel involved in administering and executing the CERP.

### 2705 REPORTS AND NOTIFICATIONS

#### 270501. CERP Quarterly Report

Not later than the 30th day **following the end of each fiscal quarter**, the Army **must** submit to the congressional defense committees a CERP report of top-line CERP commitments, obligations, and disbursements as of the last day of the preceding quarter. Army will provide a copy of the report to USD(P), USD(C), USCENTCOM J8, Commander, USFOR-A, and the Joint Staff, J8.

## 270502. CERP Review and Reporting Tool

Personnel at USFOR-A, USARCEN, USCENCOM, the Joint Staff, the Army, USD(P), and USD(C) must monitor the online CRRT to evaluate the following data fields for all CERP projects:

- A. For projects less than \$500,000:
  1. Unit.
  2. Train, Advise, Assist Command.
  3. CIDNE Record Number.
  4. Project, Document Reference Number/Standard Reference Number.
  5. Project Category from USD(C) categories in this reference.
  6. Obligation date.
  7. Description (two or three sentences that describe the project for a person not familiar with it).
  8. Province where project is located.
  9. Total amount committed, obligated, and disbursed for the project.
  10. Current status of the project and projected completion date or when the project was completed, noting also whether the project was finished or terminated for other reasons.
- B. For projects equal to or greater than \$500,000:
  1. All information identified under subparagraph 270502.A.1 – 10 for all projects.
  2. Description of the plan for the transition of the project when completed to the Afghan people/government. If project sustainment is required, document the GIRoA's commitment to sustain the project.
  3. Amount of GIRoA funding for the project, if any.
  4. Date when the project is or will be transferred to GIRoA.
  5. Provide justification outlining how the project supports overall CERP objectives.

6. Number of local citizens estimated to benefit directly from the project.

7. Note if one of the goals of the project includes benefit to internally displaced citizens.

C. If any errors are noted, reviewers will use the CRRT request for information (RFI) function to notate required corrections. USFOR-A will fix data discrepancies, as needed, in the source system (i.e., CIDNE and/or GFEBS) and respond to the RFI in the CRRT. The Army will use the information in the CRRT fields to generate the semi-annual report outlined in paragraph 270503.

#### 270503. CERP Semi-Annual Report

Army, with the support of the USD(P) and the USD(C), must submit to Congress the semi-annual report required under the NDAA for FY 2012, section 1201, as amended. The report is due to Congress no later than 45 days after the end of each half of a fiscal year.

#### \*270504. Congressional Notification

Not less than 15 days prior to obligating or expending funds made available for the CERP and with Secretary of Defense approval, the USD(P) sends written notice to the congressional defense committees for projects with an estimated total cost for completion of \$500,000 or more. The USD(P) will provide the USD(C) and the Army with a copy of the Secretary of Defense congressional notification.

#### 270505. Changes in Guidance

The USD(C) will notify the congressional defense committees no later than 15 days after issuing any change to this guidance. The Commander, USFOR-A will notify the USD(P), the USD(C), USCENTCOM, and the Secretary of the Army no later than 15 days after issuing any changes to their CERP implementing guidance (i.e., the CERP Standard Operating Procedures in the “Money As A Weapon System Afghanistan” guidance).

### 2706 WAIVERS

#### 270601. Requests

Request for waivers from, or exceptions to any provision of law that would (but for the waiver or exception) prohibit, restrict, limit, or otherwise constrain the execution of the CERP must be submitted through the USD(C) and DoD General Counsel to the Secretary of Defense for approval.

270602. Submission

Requests for waivers or exceptions to this guidance must be submitted by the Army, in coordination with Commander, USCENTCOM, to the USD(C) for approval.

**\*2707 EFFECTIVE DATE**

This guidance is effective immediately. CERP data must meet the requirements of section 1201 of the NDAA for FY 2012 for any project begun on or after December 31, 2011.

\*ANNEX A

**CERP Category Definitions and Projects**

1. **Agriculture**: Small-scale projects when urgently required to increase agricultural production to feed the people of Afghanistan:

- A. Wind breaks for fields
- B. Pesticide control for crops
- C. Animal husbandry practices
- D. Veterinary clinics, supplies, and care of animals
- E. Seeds for planting
- F. Fertilizer
- G. Purchase of initial, parents livestock for herds
- H. Animal health
- I. Aquaculture
- J. Fish farms
- K. Purchase of farm equipment or implements
- L. Irrigation wells
- M. Irrigation ditches
- N. Canal cleanup
- O. Water pumps
- P. Siphon tubes
- Q. Terracing
- R. Sprinkler irrigation
- S. Dust suppression
- T. Central pivot irrigation
- U. Sub-irrigation
- V. Agricultural Training Facilities and Demo-Farms

2. **Battle Damage Repair**: Projects for individual Afghan civilians to repair property damage that results from U.S. military operations not compensable under the Foreign Claims Act.

3. **Civic Cleanup Activities**: Small-scale projects to clean public areas when required for urgent health and safety purposes:

- A. Streets and roads
- B. Demolition of old buildings/structures
- C. Trash removal

4. **Civic Support Vehicles:** Projects to purchase or lease vehicles for public/government use in support of urgent civic and community health and safety requirements:

- A. Construction vehicles for health- and safety-related public works
- B. Water and trash trucks
- C. Ambulances
- D. Fire Trucks

5. **Condolence Payments:** Payments to individual Afghan civilians, or surviving relatives residing in Afghanistan, for the death or physical injury resulting from U.S. military operations not compensable under the Foreign Claims Act. Payments are limited to a maximum of \$5,000 total per individual injured or killed. The amount may be increased up to a maximum of \$15,000 for the loss of the head of household with the approval of the Commander, U.S. Forces – Afghanistan (USFOR-A) or the Commander’s delegate.

6. **Education:** Small-scale projects to build, repair, or improve schools, and to purchase school supplies or equipment, in order to provide urgently needed basic education:

- A. Build, repair, or improve primary, middle, and high schools
- B. Tents for use as schools/classrooms
- C. School supplies and textbooks
- D. Furniture, desks, and mats
- E. Sports equipment (e.g., soccer balls/goals) for schools

7. **Electricity:** Small-scale projects to provide electricity in direct support of urgent humanitarian or reconstruction efforts; this category is limited to the purchase or repair of portable generators and solar panels.

8. **Food Production & Distribution:** Small-scale projects to increase urgently needed food production or distribution processes:

- A. Food handling technology, including refrigeration, storage, warehousing.
- B. Production, transportation, and supply logistics to facilitate distribution of food products
- C. Food labeling and packaging
- D. Food production safety
- E. Training for the production and regulation of food

9. **Healthcare:** Small-scale projects to build, repair, or improve infrastructure/equipment or to provide urgently needed medical/immunization supplies to health facilities:

- A. Construction/repair of clinics and hospitals
- B. Transportation for doctors in rural areas

- C.      Transportation to and from hospitals for patients needing treatment who are without access to transportation
- D.      Furnishings for clinics and hospitals
- E.      Expendable medical supplies
- F.      Durable and non-expendable equipment for medical facilities

**10. Other Urgent Humanitarian Relief or Reconstruction Projects:** Urgent humanitarian relief and reconstruction projects, not captured under any other category, that provide an immediate and direct benefit to the people of Afghanistan. This category should be used **only** when no other category is applicable.

- A.      Tents, tarps, plastic sheeting, and other temporary construction materials
- B.      Blankets
- C.      Clothes, shoes/boots, winter coats/gloves
- D.      Hygiene and sanitation kits
- E.      Subsistence food items (e.g., rice, bread, flour, tea, cooking oil)
- F.      Stoves
- G.      Coal, charcoal, wood or other locally available fuel for heat and cooking
- H.      Temporary sanitation/ablution facilities
- I.      Transportation of humanitarian materials
- J.      Hosting shuras at the Provincial and District level to address the root causes of instability, including the provision of light refreshments (limited to \$10 per attendee per day), lodging expenses (not to exceed \$25 per night per attendee), providing or renting a shura venue, augmenting physical security for the shura venue, and providing administrative support for the shura

**11. Repair of Civic Facilities:** Small-scale projects to repair or restore civic buildings or facilities needed for urgent health or safety requirements:

- A.      Civic/community centers
- B.      Women's centers

**12. Telecommunications:** Small-scale projects to repair, but not construct, urgently needed communications systems or infrastructure:

- A.      Radio stations (including equipment purchase, repair, and maintenance)
- B.      Communications systems for emergency responders (telephones, two-way radios, repeaters, antennas)
- C.      Loudspeaker systems

**13. Temporary Private Civilian Security Guards:** Small-scale projects for guarding infrastructure, including neighborhoods, other public areas, and electoral facilities. Private civilian security guards may be used, in the absence of Afghan National Defense and Security Forces, in areas of insurgent activity in order to establish a secure environment which facilitates the distribution of urgent humanitarian relief, urgent reconstruction, and the return of internally displaced persons. These projects may only be requested by the Commander, Special Operations Task Force – Afghanistan (SOTF-A). For the purpose of this section, “temporary” means protecting an area for 6-months or less. Commanders will not use private civilian security guards for consecutive 6-month periods for the same area.

**14. Transportation:** Small-scale projects to build, repair, or improve urgently needed local routes that link to primary highways, markets, health facilities, schools, and government services:

- A. Roads and drainage
- B. Bridges and canals
- C. Traffic safety and control measures (e.g., signs, lights, traffic barriers/markers)
- D. Equipment to maintain local transportation networks

**15. Water & Sanitation:** Small-scale projects to build, repair, or improve local drinking water availability or to enhance public sanitation:

- A. Wells (regardless of the end user, unless the end user is an unauthorized recipient of CERP assistance, such as security forces)
- B. Water pumps
- C. Water treatment facilities
- D. Production or distribution of potable water
- E. Establishing trash collection points
- F. Waste disposal sites
- G. Sewage treatment
- H. Retaining walls for flood prevention
- I. Dumpsters
- J. Public latrines
- K. Water testing

\*ANNEX B

**CERP Semi-Annual Report Commander's Narrative**

1. Each semi-annual report, submitted in accordance with paragraph 270503, will be informed by a Commander's Narrative from the Commander, U.S. Forces – Afghanistan (USFOR-A) that within the first 30 days of each half fiscal year establishes:

- A. Commander's overall goals for the CERP funding
- B. Areas of emphasis for using the funding
- C. How progress against the identified goals will be judged

2. The Commander's Narrative will also review the program performance in the prior half year, report progress achieved against the identified goals, and address the following:

- A. Significant events/issues that have occurred since the previous quarterly report
- B. Adequacy of projected funding
- C. Areas anticipated to be of interest to USCENTCOM, HQDA, OSD and Congress
- D. Any problems arising in the transfer of completed projects to the Governments
- E. Impact of security situation on monitoring of CERP-funded projects
- F. Newly approved projects  $\geq$  \$500,000 and the category of any project
- G. Projects  $\geq$  \$500,000 that were completed during the quarter and category of each project.
- H. Contributions each project  $\geq$  \$500,000 made to humanitarian relief and reconstruction efforts for the benefit of the Afghan people.
- I. Efforts made to obtain donor funding for projects and results obtained.
- J. Identification of any projects or category of projects that are cost-shared and with whom.
- K. Date that projects were turned over to the appropriate government.
- L. Impacts of CERP-funded projects, individually and collectively in assisting the U.S. carry out its strategy.