MEMORANDUM FOR ASSISTANT SECRETARIES OF THE MILITARY DEPARTMENTS (FINANCIAL MANAGEMENT AND COMPTROLLER) DEFENSE AGENCY AND DOD FIELD ACTIVITY CHIEF FINANCIAL EXECUTIVES

SUBJECT: Dormant Account Review – Quarterly Permanent Change of Station Dormancy Requirement Adjustment (FPM 21-09)

The Dormant Account Review – Quarterly (DAR-Q) dormancy requirement is adjusted from 90 to 180 days for Permanent Change of Station (PCS) moves, effective as of the first quarter, fiscal year 2022. DoD Components must provide their appropriate PCS Budget Activity Code, or accounting equivalent information, to their DAR-Q representative in the Office of the Under Secretary of Defense (Comptroller) no later than November 8, 2021 to ensure any necessary system changes are incorporated.

The Department normally provides the military or civilian traveler a PCS order in advance of the move to allow sufficient time to make the necessary arrangements. The increase from 90 to 180 days will assist in preventing the PCS under DAR-Q dormancy criteria from being considered dormant prior to the traveler’s departure.

This dormancy adjustment for PCS will be incorporated into the next update of the DoD Financial Management Regulation, Volume 3, Chapter 8. My staff point of contact for this matter is Mr. Jeremy Stone, jeremy.l.stone2.civ@mail.mil, or (703) 692-0650.

Douglas A. Glenn
Deputy Chief Financial Officer