



COMPTROLLER

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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July 6, 2020

MEMORANDUM FOR ASSISTANT SECRETARIES OF THE MILITARY DEPARTMENTS
(FINANCIAL MANAGEMENT AND COMPTROLLER)
CHIEF FINANCIAL EXECUTIVES OF DEFENSE AGENCIES
CHIEF FINANCIAL EXECUTIVES OF DOD FIELD ACTIVITIES

SUBJECT: Intra-Governmental Payment and Collections System Cutoff and G-Invoicing
Guidelines (FPM 20-06)

This policy memo modifies the DoD Financial Management Regulation (FMR), Volume 5, Chapter 11, changing the Intra-Governmental Payment and Collection System processing cycle. Currently, unless a different date and time has been agreed upon in a Trading Partner Agreement (TPA), DoD components do not process new transactions the last four business days of the month to avoid month-end accounting problems. Effective immediately, new transactions are prohibited during the last five business days of the month to ensure all trading partners have adequate time to reconcile their respective transactions and resolve any differences.

In addition, TPAs being revised to incorporate the new five workday cutoff must utilize Fiscal Service Forms 7600A and 7600B as the Department continues to migrate towards G-Invoicing. Treasury Financial Manual (TFM), Volume I, Part 2, Chapter 4700, states G-Invoicing was available for government-wide use with G-Invoicing Release 2.1, which allowed users to begin brokering General Terms and Conditions (GT&Cs) within the system. Each DoD reporting entity must apply the GT&Cs for intragovernmental transaction account reconciliation, derived from TFM, Volume I, Part 2, Chapter 4700, to all transactions with internal DoD trading partners currently using G-Invoicing for GT&Cs.

All DoD reporting entities conducting business with one another must work together to reconcile all intra-governmental transactions/balances and resolve differences with their trading partners in accordance with DoD FMR, Volume 6B, Chapter 13.

Exempt from this policy are non-buy/sell transactions, such as Civilian Payroll related transactions (*e.g.*, Treasury Offset Program, Retirement and Insurance Transfer System, Thrift Savings Plan, Military Pay). These non-buy/sell benefit-related transactions are exempt due to required processing cycles determined by the Department of Labor and Office of Personnel Management.

This cutoff and TPA guidance will be incorporated in the next update of DoD FMR, Volume 5, Chapter 11. My point of contact for this matter is Mr. Jeremiah Eidson. Reach him at 571-256-2663 or jeremiah.m.eidson.civ@mail.mil.

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