

**SUMMARY OF CHANGES TO  
DOD 7000.14-R, VOLUME 5, APPENDIX E  
“RESPONSIBLE OFFICES FOR CLAIMS, ADVANCE DECISIONS, REQUESTS FOR  
RELIEF OF LIABILITY AND WAIVERS OF ERRONEOUS PAYMENTS”**

**Substantive revisions are denoted by a ★ preceding the section, paragraph, table or figure that includes the revision**

<b>PARA</b>	<b>EXPLANATION OF CHANGE/REVISION</b>	<b>PURPOSE</b>
	<b>Revised appendix with updated addresses and phone number for the offices responsible for advance decisions, relief of liability, and waiver of erroneous payments.</b>	<b>Amendment</b>

## APPENDIX E

**RESPONSIBLE OFFICES FOR CLAIMS, ADVANCE DECISIONS,  
REQUESTS FOR RELIEF OF LIABILITY  
AND WAIVERS OF ERRONEOUS PAYMENTS**

<b>FUNCTION</b>	<b>RESPONSIBLE OFFICE</b>
<b>CLAIMS</b>	
Involving military members' pay, allowances, travel, transportation, retired pay, and survivor benefits	Defense Office of Hearings and Appeals Defense Legal Services Agency P.O. Box 3656 Arlington, VA 22203-1995 (703) 696-8524
By transportation carriers involving amounts collected from them for damage or loss of property shipped at government expense	Defense Office of Hearings and Appeals Defense Legal Services Agency P.O. Box 3656 Arlington, VA 22203-1995 (703) 696-8524
Involving federal civilian employees' compensation and leave	★ Office of Personnel Management Human Capital Leadership and Merit System Accountability 1900 E Street, NW Room 7470 Washington, DC 20415-6000 (202) 606-1604 or (202) 606-2624
Involving federal civilian employees' travel, transportation and relocation expenses and allowances	★ General Services Administration Board of Contract Appeals 1800 F Street NW, Room 7022 Washington, DC 20405 (202) 501-0116
<b>ADVANCE DECISIONS</b>	
Regarding military members' pay, allowances, travel, transportation, retired pay, and survivor benefits	★ Office of the Secretary of Defense, Office of the Deputy General Counsel (P&HP) 1600 Defense Pentagon Washington, DC 20302-1600 (703) 695-5864
On use of appropriated funds	★ Office of the Secretary of Defense, Office of the Deputy General Counsel (Fiscal) 1600 Defense Pentagon Washington, DC 20302-1600 (703) 695-5864
Involving federal civilian employees' compensation and leave	★ Office of Personnel Management Human Capital Leadership and Merit System Accountability 1900 E Street, NW Room 7470 Washington, DC 20415-6000 (202) 606-1604 or (202) 606-2624

<b>ADVANCE DECISIONS (continued)</b>	
Involving federal civilian employees' travel, transportation and relocation expenses and allowances	★General Services Administration Board of Contract Appeals 1800 F Street NW, Room 7022 Washington, DC 20405 (202) 501-0116
<b>RELIEF OF LIABILITY</b>	
Physical loss of funds and Erroneous payments	★Defense Finance and Accounting Service Director for Accounting, DFAS Arlington, via the Relief of Liability Section, Financial Services and Disbursing Division Kansas City (Code DFAS-AADL/KC) 1500 East 95 <sup>th</sup> Street Kansas City, MO 64197-0030 (816) 926-7140
<b>WAIVER OF ERRONEOUS PAYMENTS</b>	
Pay and Allowances (includes military and civilian employees)	★Defense Finance and Accounting Service Denver DFAS-POCT/DE 6760 E Irvington Place Denver, CO 80279-7300 (303) 676-6295
Annuity Payments (includes survivor annuity payments)	★Defense Finance and Accounting Service Denver DFAS-POCT/DE 6760 E Irvington Place Denver, CO 80279-7300 (303) 676-6295