**SUMMARY OF MAJOR CHANGES TO**
**DoD 7000.14.R, VOLUME 3, CHAPTER 14**

**“RECEIPT AND DISTRIBUTION OF BUDGETARY RESOURCES AT THE INTERMEDIATE-LEVEL”**

All changes are denoted by blue font

Substantive revisions are denoted by a ★ preceding the section, paragraph, table or figure that includes the revision

Hyperlinks are denoted by underlined, bold, italic, blue font

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<td>140104</td>
<td>Deleted paragraph to reflect USSGL implementation.</td>
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<td>140201</td>
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**RECEIPT AND DISTRIBUTION OF BUDGETARY RESOURCES AT THE INTERMEDIATE-LEVEL**

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CHAPTER 14

RECEIPT AND DISTRIBUTION OF BUDGETARY RESOURCES
AT THE INTERMEDIATE-LEVEL

1401  GENERAL

140101.  Purpose.  The purpose of this chapter is to prescribe the standards for recording receipt and subsequent distribution of budgetary resources in the intermediate-level budgetary accounts, which are applicable to operating agencies or other intermediate-level accounting entities.

140102.  Applicability and Scope.  Only those DoD Components that are structured organizationally into three (or more) levels are required to use the intermediate-level accounts covered by this chapter.

140103.  Overview.  The intermediate-level budgetary accounts are used to record the receipt of allocations or suballocations from higher authority, and the subsequent issuance of allotments to installation-level activities.

★ 140104.  Accounts.  The accounts established for use at the intermediate level implement the United States Standard General Ledger (USSGL) as prescribed in Volume 1, Chapter 7 of this Regulation. Budgetary accounting entries for the USSGL accounts are specified in the USSGL Treasury Financial Manual (TFM) except for budgetary entries that apply to accounts reserved for agency use (accounts 4540 through 4580). Definitions for these accounts are in Volume 1, Chapter 7, Appendix B of this Regulation and intermediate accounting entries are prescribed in this chapter. For Non-Department of Defense reporting, accounts 4540 through 4580 must be reported with account 4510, Apportionments.

1402  STANDARDS

★ 140201.  Allocations.  An authorization by a designated official of a DoD Component making funds available within a prescribed amount to an operating Agency for the purpose of making allotments and incurring obligations.

A.  An allocation or suballocation must be made in writing and contain an original grantor signature or the electronic equivalent. However, Volume 14, Appendix A, of this Regulation permits the use of an automated system to communicate and record such fund subdivisions as long as a confirmation copy is provided to the recipient within a reasonable time, usually one month.

B.  Allocations, suballocations, or their parts, that are not required to be further subdivided may be treated and recorded as allotments.
C. The accounting entry to record allocations received from department levels to intermediate levels is as follows:

**Budgetary Entry**
Dr 4550 Internal Fund Distributions Received  
Cr 4560 Funds Available for Allotment

**Proprietary Entry**
Dr 1010 Fund Balance With Treasury  
Cr 3101 Unexpended Appropriations – Appropriations Received

140202. **Allotments**

A. An allotment is a formal distribution of an allocation or suballocation and must contain at least the same legal and other limitations applicable to the allocation or suballocation.

B. Since, an oral allotment generally has no validity, allotments must be in writing. However, see **Volume 14, Appendix A, Subsection A.5.d.** of this Regulation for use of expedited means of communication in emergencies. No form is prescribed; it may be designated to meet the needs of the allotter.

C. The accounting entry to record the allotment of obligational authority from the intermediate levels to the execution levels is as follows:

**Budgetary Entry**
Dr 4560 Funds Available for Allotment  
Cr 4570 Allotments Issued

**Proprietary Entry**
Dr 3101 Unexpended Appropriations – Appropriations Received  
Cr 1010 Fund Balance With Treasury

**1403 ACCOUNT CLOSING PROCEDURES**

140301. **Notification to Departmental Level.** The departmental-level accounting entity must be informed by the intermediate levels of unallotted allocations of direct program authority to the installation level (account 4560, *Funds Available for Allotment*).

140302. **Closing Procedures.** After preparation of the prescribed budget execution reports, the following entries must be made, at the expiration of the period of availability for obligation, to close expended amounts to the authorizing account for the expenditures and to withdraw any remaining program authority.
A. Direct Program Closing Entries

1. The entry to close unissued allocations (unallotted and withheld) remaining at the intermediate level is as follows:

   **Budgetary Entry**
   Dr 4560  Funds Available for Allotment
   Cr 4550  Internal Fund Distributions Received

   **Proprietary Entry**
   None

2. The entry to close allotments made to the installation level is as follows:

   **Budgetary Entry**
   Dr 4570  Allotments Issued
   Cr 4550  Internal Fund Distributions Received

   **Proprietary Entry**
   None

B. Reimbursable Program Closing Entries

1. The entry to close allocations remaining unallotted to the installation level is as follows:

   **Budgetary Entry**
   Dr 4560  Funds Available for Allotment
   Cr 4550  Internal Fund Distributions Received

   **Proprietary Entry**
   None

2. The entry to close allotments made to the installation level is as follows:

   **Budgetary Entry**
   Dr 4570  Allotments
   Cr 4550  Internal Fund Distributions Received

   **Proprietary Entry**
   None