

CHAPTER 3
OPERATION AND MAINTENANCE
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OPERATION AND MAINTENANCE APPROPRIATIONS**0301 GENERAL****030101 Purpose**

A. This Chapter covers the budget formulation and congressional justification requirements for operation and maintenance appropriations.

B. The following appropriations and accounts are covered:

Section

030201

- Operation and Maintenance, Army
- Operation and Maintenance, Army Reserve
- Operation and Maintenance, Army National Guard
- Operation and Maintenance, Navy
- Operation and Maintenance, Navy Reserve
- Operation and Maintenance, Marine Corps
- Operation and Maintenance, Marine Corps Reserve
- Operation and Maintenance, Air Force
- Operation and Maintenance, Air Force Reserve
- Operation and Maintenance, Air National Guard
- Operation and Maintenance, Defense-Wide
- Office of the Inspector General
- Defense Health Program
- Former Soviet Union Threat Reduction
- Overseas Contingency Operations Transfer Fund
- Overseas Humanitarian, Disaster Assistance, and Civic Aid
- Support of International Sporting Competition, Defense

030202

- United States Court of Military Appeals for the Armed Forces

030203

- Civil Functions

030102 Submission Requirements

General guidance with regard to submission requirements is presented in Chapter 1. Chapter 3 covers specific back-up material requirements for the above accounts. The Components should also consult all of the other chapters for exhibit requirements for the above appropriations/accounts that are not specifically addressed in this chapter including Chapter 19 - Other Special Analyses.

030103 Preparation of Material

General guidance with regard to format and preparation of material is presented in Chapter 1. Chapters 8 (Real Property Maintenance/Minor Construction), 12 (Defense Health Program), and 19 provide additional specific guidance with regard to the back-up material required in this section of the manual.

030104 References

Section 010212 provides policies and definitions concerning costs that are to be financed by the O&M appropriations as opposed to other appropriations in the Research, Development, Test and Evaluation (RDT&E) area. Section 010201 provides policies and definitions regarding the application of expense and investment criteria for budgetary purposes.

0302 BUDGET ESTIMATES SUBMISSION**030201 Operations Accounts**

A. Purpose. This Section prescribes justification materials required to support the budget estimates for the following operations accounts.

- Operation and Maintenance, Army; Army Reserve; and Army National Guard
- Operation and Maintenance, Navy and Navy Reserve
- Operation and Maintenance, Marine Corps and Marine Corps Reserve
- Operation and Maintenance, Air Force; Air Force Reserve; and Air National Guard
- Operation and Maintenance, Defense-Wide
- Office of the Inspector General
- Defense Health Program
- Former Soviet Union Threat Reduction
- Support for International Sporting Competitions, Defense
- U.S. Court of Appeals for the Armed Forces
- Overseas Contingency Operations Transfer Fund
- Overseas Humanitarian, Disaster Assistance, and Civic Aid

B. Submission Requirements. All Operation and Maintenance appropriations are required to submit the back-up exhibits listed in the following table, if appropriate. Examples of these exhibits, along with instructions for their preparation, are provided in Section 0304. The Components should also consult all of the other chapters for exhibit requirements which are not specifically addressed in this chapter including Chapter 19 - Other Special Analyses.

OPERATIONS ACCOUNTS EXHIBITS

<u>Exhibit Number</u>	<u>Exhibit Title</u>	<u>Components Required to Submit *</u>
O-1	O&M Funding by Budget Activity/Activity Group/Subactivity Group	All including DW
OP-5	Detail by Subactivity Group	All
OP-5	Attachment 1 - JCS Exercise Program	All
OP-5	Attachment 2 - Base Operation Support	All
OP-5	Attachment 3 - Transportation Costs	All
OP-5	Attachment 4 - Real Property Maintenance (RPM) and Minor Construction (Chapter 8)	All
OP-5	Attachment 5 - Training	All
OP-8	Civilian Personnel Costs	All**
OP-8	Reimbursable Civilian Personnel Costs, Part 2	All**
OP-9	Analysis of Changes in Full-Time Equivalent (FTE) Costs	All**
OP-14	Individual Training Data (Parts A – F, Attachments 1 & 2)	All
OP-15,A,B	Department of Defense Overseas Dependents' Schools	OUSD(P&R)
OP-16	Department of Defense Section 6 Schools	OUSD(P&R)
OP-20	Analysis of Navy Flying Hour Program - Summary	Navy
OP-20A	Analysis of Navy Flying Hour Program - Tactical Aircraft	Navy
OP-20B	Analysis of Navy Flying Hour Program - Fleet Training	Navy
OP-20C	Analysis of Navy Flying Hour Program - Fleet Support	Navy
OP-20D	Analysis of Army Flying Hour Program	Army
OP-20E	Analysis of Air Force Flying Hour Program	Air Force
OP-24	Emergency and Extraordinary Expense Limitation	All***
OP-26	POL Consumption and Costs	All**
OP-27	Real Property Maintenance (RPM) Activities (Chapter 8)	All
OP-27P	Real Property Maintenance and Minor Construction - Projects Costing More than \$500,000 (Chapter 8)	All
OP-28	Summary of Major Repair Projects (Chapter 8)	All
OP-30	Depot Maintenance Program	All
OP-31	Funding for Defense Working Capital Funded Depot Level Repairables (DLRs)	All
OP-32	Summary of Price and Program Changes	All
OP-33	Reconciliation of Average Strength/FTEs in NATO European Countries	All
OP-34	Appropriated Fund Support for Morale, Welfare, & Recreation (MWR) Activities	All
OP-40	Ship Fuel and Operating Tempo Data	Navy
OP-41	Ship Operating Cost Data	Navy
OP-44	Military Personnel Assigned to Ship and Aircraft Squadrons	Navy
OP-50	Operation and Maintenance, Air Force – Units by Program Element	Air Force
OP-58	Operation and Maintenance, Air Force – Analysis of Air Force POL	Air Force
OP-73	Repair Parts	Army Reserve/Guard
OP-78	Force Structure Data	Air Force
OP-80	Aircraft Repair/Modification and Engine Overhaul	Air Force
PB-20	Aircraft Inventory	All
PB-31D	Summary of Increases and Decreases	All
PB-31R	Personnel Summary	All

* *In instances where a specific component is designated as required to submit, this includes the Reserve Components of that Service. (e.g. The OP-80 should be submitted by Active Air Force, Air Force Reserve and Air National Guard.)*

** Also required to be submitted by applicable RDT&E, Military Construction, Family Housing, Defense Working Capital Fund, etc., accounts.

*** Include BY2 on this exhibit as information is required for the public law.

Note: Additional budget exhibit requirements can be found in other chapters to include Chapters 8 and 19.

C. Preparation of Material. The following instructions pertain to the back-up material required by this Section.

1. The information will cover the prior year (PY), current year (CY), biennial budget year 1 (BY1), and biennial budget year 2 (BY2), unless otherwise indicated.
2. Operation and Maintenance data will be submitted in terms of obligations.
3. Additional data may be provided by expanding the prescribed formats and exhibits, or by cross-referencing to additional exhibits, where prescribed material is considered inadequate to justify requested programs or estimates. No prescribed material may be omitted unless inapplicable or unless the omission is specifically approved by the OUSD(C) P/B. The inapplicable stubs and column headings may be omitted but will not be redesignated when completing standard exhibits.
4. The purpose of the back-up exhibits is to describe the program and justify the estimates. If the data collection systems or management systems utilized provide for cost accounts or program units or workload indicators different from those specified in this section, Components should request OUSD(C) P/B to change the provisions of this regulation.
5. The use of annex exhibits to reduce bulk is encouraged providing the required material is fully covered and presented in a logical manner. Machine printouts of required data will be accepted but should be designed to minimize bulk. Narrative data related to machine printouts should be assembled with the most appropriate page of the printout in a consistent manner.

D. OMB Circular No. A-11.

The Components must submit any additional exhibits required by OMB Circular No. A-11. Consult OMB Circular No. A-11 for instructions pertaining to the completion of the required exhibits.

E. Real Property Maintenance and Minor Construction.

All Components (i.e., Active Forces, Defense-Wide, National Guard and Reserve Forces) shall submit, as prescribed in Chapter 8, two additional copies of the exhibits listed below in a separate bound attachment to: Director for Military Construction, OUSD(C) P/B, Room 3D840, Pentagon, on the same date as all other submissions required under this chapter. Examples of these exhibits, along with instructions for their preparation, are provided in Chapter 8. Additionally, each Component must ensure that the OP-5 (Part 2) attachment 5 (Real Property Maintenance and Minor Construction) in Section 030402 of this regulation is submitted to the Military Construction Directorate (Room 3D840).

- OP-27 Real Property Maintenance Activities (Each O&M Appropriation)
- OP-27P Real Property Maintenance and Minor Construction Projects (All Appropriations – Projects Costing More than \$500,000)
- OP-28 Summary of Major Repair Projects (Each O&M Appropriation)

F. Copies of back-up material in support of budget estimates will be submitted as identified in Section 010302. Two additional copies of the OP-5 exhibits for Information Security Programs will be delivered to Director for Military Construction, OUSD(C) P/B, Room 3D840, Pentagon, on the same date as all other submissions required under this Chapter.

G. Automated Submissions.

1. Automated submissions are required for the following exhibits for both the OSD/OMB Budget Estimate Submission and the President's budget request:

<i>O-1</i>	<i>O&M Funding by Budget Activity/Activity Group/Subactivity Group</i>
OP-8	Civilian Personnel Costs
OP-32	Price and Program Growth
<i>PB-20</i>	<i>Aircraft Inventory</i>

All questions about the automated submission should be referred to:

OUSD(C), Operations and Personnel Directorate
Attn. O&M Production Assistant
1100 Defense, Pentagon, Room 3D868
Washington, D.C., 20301-1100
Telephone (703) 697-3101, Ext. 18

2. In addition to the appropriations and accounts listed in Section 030201, an OP-32, Price and Program Growth, Exhibit for both the OSD/OMB submission and the President's budget request will be submitted for the following appropriations and accounts with the Program Managers annotated in parentheses:

- Environmental Restoration, Army (*Department of Army*)
- Environmental Restoration, Navy (*Department of Navy*)
- Environmental Restoration, Air Force (*Department of Air Force*)
- Environmental Restoration, Defense-Wide (*ODASD(ES), OUSD(AT&L)*)
- Environmental Restoration, Formerly Used Defense Sites (*Department of Army*)
- Defense Against Weapons of Mass Destruction (*OUSD(C)/PB/O&P*)
- Emergency Response Fund, Defense (*OUSD(C)/PB/O&P*)
- OPPLAN 34 A-35 P.O.W. (*OUSD(C)/PB/O&P*)
- Special Olympics World Games (*Department of Army*)
- Quality-of-Life Enhancements, Defense (*OUSD(C)/PB/MILCON*)
- *Drug Interdiction/Counterdrug Activities, Defense*
- *Payment to Kaho'Olawe (Department of Navy)*
- *Pentagon Renovation Transfer Fund (Washington Headquarters Service)*

3. The automated data should be generated by the Comptroller computer software provided by downloading it from the Internet Website. If this cannot be done, alternative arrangements must be made beforehand. The data may be entered into the software manually or imported from an external file. Directions for its use, as well as the information presented here, are included in the software.

4. When importing external data, it must conform to prescribed criteria. The precise format of the data varies between the exhibits. Specific information is provided in the software. For ASCII data files, the following general guidelines apply:

Negative entries should be identified with a minus sign adjacent to the left most digit.

Data entered will be right justified within the data field.

No commas in numbers over 999.

Zero padding is unnecessary.

Records that have all zero data fields are unnecessary.

5. The submitted data must be either delivered on a 3.5" diskette or mailed electronically. Email addresses can be obtained by calling the Production Assistant at (703) 697-3101 Ext. 18. If delivered on a diskette, the diskette must identify the office of origin and the name and telephone number for who is capable of answering questions about the automated submission.

6. The software provides reports, which duplicate the related exhibits, as well as other reports. The responsible personnel must review and compare the automated data against the submitted official paper copy exhibits and make corrections and adjustments prior to submitting the data to the Comptroller POC. THE REPORTS GENERATED BY THE SOFTWARE MUST MATCH THE SUBMITTED OFFICIAL PAPER COPY SUBMISSION EXHIBITS. Any deviations must be approved in advance. Data with deviations that is submitted without prior approval will be returned to the responsible personnel to be corrected and resubmitted.

7. Identification codes are provided in the software. Any new codes, which are required, will be assigned by the Director for Operations and Personnel, OUSD(C) upon request.

030202 U.S. Court of Military Appeals for the Armed Forces

A. Purpose. This Chapter prescribes budget justification backup requirements for the appropriation "United States Court of Appeals for the Armed Forces."

B. Submission Requirements.

1. See Chapter 1 for general guidance concerning submission requirements. Submit separate exhibits for each of the following:

- Appropriation Language. Submit justification for proposed changes.
- Purpose and Scope. Describe the missions and functions of the Court of Military Appeals.
- Summary of Obligations by Object Classification.
- Summary of Personnel by Grades. Show the number of civilian positions in each grade, the number of statutory positions, total permanent positions, lapse, and workyears.
- Summary of Price and Program Changes.
- Explanation of Estimate. Explain changes in costs and provide a statement of case workload and opinions rendered.
- Also include applicable exhibits required by Section 030201 and any of the other chapters of this regulation including Chapter 19 – Other Special Analyses.

2. Chapter 1 identifies copies of the above material required.

030203 Civil Functions-Operation and Maintenance

A. Purpose. This Chapter prescribes budget justification backup requirements for the civil functions appropriations.

B. Cemeterial Expenses (Department of the Army).

1. See Chapter 1 for general guidance concerning submission requirements. Submit separate exhibits for each of the following. All data will be provided for the past (PY), current (CY), biennial budget year 1 (BY1), and biennial budget year 2 (BY2) fiscal years.

- Appropriation Language. Submit justification for proposed changes.
- Multiyear Financial Plans. Show budget authority and outlays by budget project and in total for the past (PY), current (CY), biennial budget year 1 (BY1), and biennial budget year 2 (BY2) fiscal years and for 4 subsequent fiscal years. Also show planned end-of-year employment (permanent positions and other positions) by budget project and in total for the same years.
- Analysis of Budget Authority (BA) and Outlays. Show BA and outlays by budget project and in total. Also show the difference between the biennial budget year 1 (BY1) and the current year (CY) and the outlays in the biennial budget year 1 (BY1) resulting from BA in the biennial budget year 1 (BY1). Also show the difference between the biennial budget year 2 (BY2) and the biennial budget year 1 (BY1) and the outlays in the biennial budget year 2 (BY2) resulting from BA in the biennial budget year 2 (BY2).
- Program and Performance. Describe the major workload considerations and activity factors on which the estimates for each budget project have been based.
- Summary of Obligations by Object Classification.
- Statement Relating Past Year (PY), Current Year (CY), Biennial Budget Year 1 (BY1), and Biennial Budget Year 2 (BY2) Programs. List the increases and decreases necessary to reconcile the obligations incurred in each year with an analysis by budget project showing the obligations for each year and the related increases and decreases between each year.
- Project 0861 - Operation and Maintenance. Provide narrative justification and amounts for each project classification within the project. Separately identify yearend employment (end strength) and workyears for supervisory, interment and maintenance categories.
- Project 0864 - Administration. Provide narrative justification and amounts for each object classification within the project. Separately identify yearend employment (end strength) and workyears for National Cemetery activities, headstone activities, and administrative services and staff planning.
- Project 0865 - Special Construction, Arlington National Cemetery.
 - a. Provide amounts by each object classification within the project. Separately identify yearend employment (end strength) and workyears.
 - b. List and provide a narrative justification and amount for each planned construction or development project.
- Report of Motor Vehicle Data. Provide the following summary:
 - a. Fleet as of October 1.
 - b. Acquisitions:
 - (1) New orders placed
 - (2) By forfeiture
 - (3) By transfer

- c. Number disposed of (deduct):
 - (1) Disposals accomplished (carryover)
 - (2) Disposals accomplished (newly scheduled)
- d. Vehicles replaced (newly scheduled).
- e. Active fleet, September 30 (a + b + c).
- f. Vehicles unused on a term basis (add).
- g. Total vehicles available full-time (e + f).
- h. Obligations for vehicles ordered.

- Personnel Justification. Submit Exhibit OP-8 and OP-9 which are described in Section 030201 and an example of which is found in Section 0304

- 2. Chapter 1 identifies copies required of the above material.

C. Wildlife Conservation, Etc., Military Reservations.

1. In addition to the Program and Financing Schedule and Personnel Summary, submit an Exhibit OP-5 prescribed in Section 030201 and an example of which is provided in Section 0304.

- 2. Chapter 1 identifies copies required of the above material.

0303 CONGRESSIONAL JUSTIFICATION/PRESENTATION**030301 Purpose**

This Section presents the justification book organization and the exhibit requirements for submission to Congress. Examples of budget exhibits can be found in Section 0304.

030302 Organization of Justification Books

A. Justification Books will be organized into separate books for each appropriation. The only exceptions to organizing justification books into separate books for each appropriation are for the United States Court of Military Appeals for the Armed Forces and the Office of the Inspector General appropriations. These should be included in the same book as the Defense-Wide. The Defense Health Program (DHP) will be a separate justification book. The procurement and RDT&E DHP budget activities will follow the organization prescribed for the procurement and RDT&E appropriations in Chapters 4 and 5, respectively.

B. Justification books for the Active Component of each Military Service should be organized into two volumes (in separate books) as follows:

Volume I - "Justification of Estimates for Fiscal Years BY1 and BY2"

Volume II - "Data Book"

Reserve and National Guard Components should combine the above volumes into one book for each Component.

C. The justification books for the Operation and Maintenance, Defense-Wide appropriation will include a classified volume in addition to the two volumes required for the active components.

D. Volume I - Justification of O&M Estimates for Fiscal Years BY1 and BY2. The Operation and Maintenance (O&M) Justification Books will be submitted on an operations basis to include active military force personnel strength, Reserve and National Guard personnel strength, and civilian personnel. (Related dollars financed from the active and Reserve military personnel appropriations, however, should not be included.) The content and arrangement of exhibits for the operations accounts are indicated at the end of this section. Applicable exhibits for the Reserve and Guard Component operations accounts will be consistent with the active operations accounts. Exhibit formats are provided in Section 0304. Separate volumes for active and reserve component operation appropriations will be submitted. Funds for the National Foreign Intelligence Program (NFIP), Tactical Intelligence Related Activities (TIARA), or Joint Military Intelligence Program (JMIP) will be specifically identified. Justification classification will not exceed that required for other operations funds.

E. Volume II - Data Book. The Data Book will include summary and special interest exhibits as well as the Real Property and Minor Construction exhibits. The content and arrangement of exhibits for the operations accounts are included at the end of this section.

Two copies of the OP-27, OP-27P and OP-28 exhibits, including the Reserve and National Guard Component exhibits, will be submitted for review and approval to the Directorate for Construction, OUSD(C) P/B, Pentagon, Room 3D840.

F. Additional Accompanying Exhibits. Although not to be included in any of the Justification Books submitted to Congress, the exhibits at the end of this section are required to be submitted to the OUSD(C) P/B Directorate for Operations and Personnel, Pentagon, Room 3D868, simultaneously with the submission of the other budget justification material. These exhibits are not to be included in Justification Books submitted to the Congress.

Examples are provided in Section 0304 (O&M), Chapter 13 (Defense Environmental Restoration Program), or Chapter 19 (Other Special Analyses).

G. O&M Overview. The Operation and Maintenance Overview exhibits (PBA-xx) are required for submission to the OUSD(C) P/B Directorate for Operations and Personnel, Pentagon, Room 3D868. Specific suspense dates will be furnished in the annual budget justification call memorandum supporting the President's budget request. The parent service is responsible for ensuring that all required data including Reserve Component appropriations are submitted.

Exhibit formats are provided in Section 0304. Each exhibit must provide narrative data to explain price and program changes between all fiscal years displayed. In addition, Components are responsible for cross checking data among the exhibits to ensure data provided is consistent among all PBA exhibits and all other exhibits supporting the President's budget request, including the backup exhibits.

Two copies of each exhibit are required and will identify the Component, exhibit number and title, date prepared, and name/telephone number of the responsible point of contact for the exhibit. The exhibits will be consolidated at the Operation & Maintenance title level for printing and submission to the Congress. The Defense Agencies should provide as a minimum the PBA-19 and the PBA-20 exhibits and address resource requirements in one or more of the major mission categories as appropriate.

ORGANIZATION/EXHIBIT REQUIREMENTS*(Exhibits should be ordered as shown below)***VOLUME I - JUSTIFICATION OF O&M ESTIMATES FOR FISCAL YEARS BY1 AND BY2**Table of Contents

Introductory Statement (use the PBA 19 exhibit - Appropriation Highlights)

O-1*	O&M Funding by Budget Activity/Activity Group/Subactivity Group
OP-32*	Appropriation Summary of Price/Program Growth
PB-31R	Personnel Summary
PB-31D	Summary of Funding Increases and Decreases
OP-5	Operation and Maintenance Detail by Subactivity Group (Exhibit formats are provided in Section 0304)

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PB-31Q**	Manpower Changes in FTEs	
PB-22**	<i>Major Department of Defense Headquarters Activities</i>	(CH. 19)
PB-55	International Military Headquarters	(CH 19)
PB-24	Professional Military Education	(CH. 19)
PB-15	Advisory and Assistance Services	(CH. 19)
OP-34	Appropriated Fund Support for MWR Activities	
PB-31M	Military Bands	
OP-30	Depot Maintenance Program (pages 1 and 2 only)	
Env-30A-C	Defense Environmental Restoration Program	(CH. 13)
PB-28/28A	Summary of Budgeted Environmental Projects	(CH. 19)
OP-27	Backlog of Maintenance and Repair	(CH. 8)
OP-27P	Real Property Maintenance and Minor Construction Projects (All Appropriations - Projects Costing more than \$500,000)	(CH. 8)
PB-34	Revenue from Transfer or Disposal of DoD Real Property and Revenue from Leasing Out DoD Assets	(CH. 8)

* Automated submission is also required.

** **Input from Reserve and Guard organizations are to be consolidated by the parent Component (i.e., Army, Navy, Air Force) for submission to OSD. Guard and Reserve organizations should not include these exhibits in their submission.**

ADDITIONAL ACCOMPANYING EXHIBITS **(Submission is required in both hard copy and electronic formats)*

OP-8**	Civilian Personnel Costs (All Appropriations/Funds)	
OP-9	Analysis of Changes in FTE Costs (All Appropriations/Funds)	
OP-14	Individual Training Data (Parts A – F, Attachments 1 & 2)	
OP-15,A,B	Department of Defense Overseas Dependents' Schools	
OP-16	Department of Defense Section 6 Schools	
OP-20,A,B,C	Analysis of Navy Flying Hour Program	
OP-20D	Army Flying Hour Program	
OP-20E	Air Force Weapon Systems/Flying Hour Cost Data	
OP-24	Emergency and Extraordinary Expense Limitation	
OP-26	POL Consumption and Costs (All Appropriations/Funds)	
OP-28	Maintenance of Real Property Facilities	(CH. 8)
OP-31	Funding for Spares and Repair Parts	
OP-33	Reconciliation of Increases and Decreases in Workyears/FTEs in NATO European Countries	
OP-34	Appropriated Fund Support for Morale, Welfare, and Recreation Activities	
OP-40	Ship Fuel Data	
OP-41	Ship Operating Data	
OP-44	Military Personnel Assigned to Ship and Aircraft Squadrons	
OP-50	Operation and Maintenance, Air Force – Units by Program Element	
OP-53, 53A	Overseas Cost Report	(CH. 15)
OP-58	Operation and Maintenance, Air Force – Units by Program Element	
OP-73	Repair Parts – Army Reserve	
OP-78	Force Structure Data	
OP-80	Aircraft Repair/Modification & Engine Overhaul	
PB-14	Functional Transfers	(CH. 19)
PB-16	Legislative Proposals	(CH. 19)
PB-17	Employee Relocation Expenses	(CH. 19)
PB-18	Foreign Currency Exchange Data	(CH. 19)
PB-19	Contract Reporting by Appropriation	(CH. 19)
PB-20**	Aircraft Inventory	
PB-23	Acquisition and Technology Work Force	(CH. 19)
PB-25	Host Nation Support	(CH. 19)
PB-41	Administrative Motor Vehicle Operations	(CH. 19)
PB-42	Competition and Privatization (formerly Commercial Activities)	(CH. 19)
PB-50	Child Development, School-Age Care (SAC), Family Centers, and Family Advocacy Programs	(CH. 19)
PB-54	Civilian Personnel Hiring Plan	(CH. 19)

* To be submitted separately to OUSD(C) P/B, Operations and Personnel Directorate (Pentagon, Room 3D868)

** Automated submission is also required.

O&M OVERVIEW

<u>PBA #</u>	<u>TITLE</u>
PBA-2	Air Operations
PBA-3	Ship Operations
PBA-4	Land Forces
PBA-5	Depot Maintenance Program
PBA-7	Real Property Maintenance (Chapter 8)
PBA-8	Training and Education
PBA-9	Defense Health Program
PBA-10	Base Operations Support
PBA-11	Reserve Forces
PBA-12	Command, Control, and Communications
PBA-13	Transportation
PBA-16*	Major Department of Defense Headquarters Activities
PBA-17	Recruiting, Advertising, and Examining
PBA-19*	Appropriation Highlights
PBA-20*	Manpower Data (Civilian and Military)
PBA-21	Key Activity Indicators
PBA-22	Mobilization
PBA-25*	Summary of Functional Transfers and Realignment
PBA-26	Special Operations Forces (USSOCOM only)

* Every Component (Active, Guard, Reserve and Defense Agency) is required to submit.

0304 OPERATION AND MAINTENANCE APPROPRIATION SUBMISSION FORMATS

030401 Purpose

The formats provided on the following pages reflect guidance presented in previous sections of this chapter. Unless modified in submission budget call memoranda, these formats should be utilized.

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030403 Additional Exhibits in Support of Section 0303 - Congressional Justification/Presentation

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PB-31Q Manpower Changes in Full-Time Equivalent 199
PB-31R Personnel Summary..... 200

FY ____ Budget Estimates
Operation and Maintenance, _____

(\$ in Thousands)

	FY PY	FY CY	FY BY1	FY BY2
--	-------	-------	--------	--------

Budget Activity 1, Operating Forces

Provide Budget Activity, Activity Group, and Subactivity subtotals funding levels.

Activity Group

Subactivity
 Subactivity
 etc.

Subtotal

Total Activity Group

Activity Group

Subactivity
 Subactivity
 etc.

Subtotal

Total Activity Group

Budget Activity 2, Mobility Operations

etc.

Budget Activity 3, Training and Recruiting

etc.

Budget Activity 4, Administration and Servicewide Support

etc.

Total Operation and Maintenance, _____

Instructions for O-1

All O&M Components except Defense Agencies must submit a hard copy O-1 for both the OSD/OMB and congressional submissions. In addition, the O-1 must be submitted in *electronic format for each submission*. For the BES, Components will submit one exhibit that shows the prior year (PY) through budget biennial year 2+4 (BY2+4). For the President's budget submission Components will submit two exhibits. The first will include data for the prior year (PY) through biennial budget year 2 (BY2) and must be identical to the printed O-1 Exhibit. This exhibit must be provided ten days before the President's budget press conference. The second exhibit, due with the President's budget justification materials will show the prior year (PY) through budget biennial year 2+4 (BY2+4). The electronic spreadsheets can be printed and included in the Components' submission materials. If the Component does not use the electronic format, it is crucial that the electronic and printed versions match exactly. A second electronic O-1 Exhibit will include data for all years PY through BY2+4. The second spreadsheet is for internal OSD use only.

Spreadsheet Format:

- 3 1/2 inch high-density disk with two blank O-1s in spreadsheet format (MS Excel) will be provided to Components to enter funding amounts by subactivity. The first spreadsheet will include columns for PY through BY2. The second spreadsheet will be identical to the first but will include columns for all years (i.e. PY through BY2+4).
- Enter funding data in thousands of dollars.
- Subtotals will automatically calculate for Budget Activity and Appropriation; do not enter any subtotals.
- The existing numerical line item identifiers must be maintained for each subactivity. If a particular subactivity no longer applies for the current submission, the line *should be filled with zeros*.
- New subactivities may be entered by inserting a line with an additional line item identifier, following the existing line item sequence. Enter the title of the new subactivity in all capital letters. The funding entered for each new line will be included in the subtotals and totals.

INSTRUCTIONS FOR PREPARATION OF OP-5

1. Agencies/Activities are required to submit this exhibit at the lowest level of their budget structure. The purpose of the OP-5 is to provide a summary of and justification for changes in the level of resources required for each SAG.
2. Each of the O&M appropriations listed below, will be supported by OP-5 Exhibits.

Operation & Maintenance, Army, Army Reserve, and Army National Guard
Operation & Maintenance, Navy and Navy Reserve
Operation & Maintenance, Marine Corps and Marine Corps Reserve
Operation & Maintenance, Air Force, Air Force Reserve, and Air National Guard
Operation & Maintenance, Defense-Wide
Defense Health Program
Former Soviet Union Threat Reduction
Office of the Inspector General
United States Court of Military Appeals for the Armed Forces
Wildlife Conservation, Etc., Military Reservations
Overseas Humanitarian, Disaster, and Civic Aid
Support of International Sporting Competition, Defense

3. The OP-5 provides essential information for justification of the OSD and President budget estimates. The "Reconciliation of Increases and Decreases" portions of Section III should identify what changes are occurring and *provide programmatic reason for the changes* and explain why they are necessary.
4. The FY PY estimate column of the OSD submit should reflect actual data through the first three quarters plus a realistic projection for the remaining quarter. For the PB submit, the FY PY column will reflect actuals and agree with the data reflected in the certified DD Comp 1002 report for September.
5. The "Reconciliation of Increases and Decreases" section will be included in the OP-5 for **both** the OSD budget submission and the President's budget submission. Reconciliations will show all changes from fiscal year to fiscal year and, for the current year, a track from the estimate requested in the previous President's budget. Specifically display:
 - The FY BY estimate included in the previous President's budget submission to the current FY CY estimate included in this submission,
 - The current FY CY estimate to FY BY1 estimate reflected in this submission,
 - The FY BY1 estimate to the FY BY2 estimate included in this budget submission.

INSTRUCTIONS FOR PREPARATION OF OP-5

6. *Performance criteria must be provided for each OP-5 at the subactivity level and should support the dollar amounts being requested in the subactivity.* Performance criteria for some subactivity groups are specified in the attachments to the OP-5.
7. Personnel summaries are required for each subactivity group and for each Defense Agency.
8. Classified information will be eliminated from all O&M justification books except for Defense Agencies.

COMPONENT NAME *

Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

I. Description of Operations Financed: Provide a narrative explanation characterizing the mission and major functions funded in the subactivity group. Include a separate explanation for each subactivity shown in Section IIIA. below. These explanations should address significant program initiatives/actions included in the budget.

II. Force Structure Summary: Provide a narrative explanation and identification of force structure supported by funding in this subactivity group.

III. Financial Summary (\$ in Thousand)

	<u>FY PY</u> <u>Actuals</u>	<u>FY CY</u>			<u>FY BY1</u> <u>Estimate</u>	<u>FY BY2</u> <u>Estimate</u>
		<u>Budget</u> <u>Request</u>	<u>Appropriation</u>	<u>Current</u> <u>Estimate</u>		
A. <u>Subactivity Group</u>						
1. Subactivity						
2. Subactivity						
3. Etc.						
Total						
B. <u>Reconciliation Summary:</u>		<u>Change</u>		<u>Change</u>		<u>Change</u>
<i>Baseline Funding</i>		<u>FY CY/FY CY</u>		<u>FY CY/FY BY1</u>		<u>FY BY1/FY BY2</u>
<i>Congressional Adjustments (Distributed)</i>				<i>n/a</i>		<i>n/a</i>
<i>Congressional Adjustments (Undistributed)</i>				<i>n/a</i>		<i>n/a</i>
<i>Adjustments to Meet Congressional Intent</i>				<i>n/a</i>		<i>n/a</i>
<i>Congressional Adjustments (General Provisions)</i>				<i>n/a</i>		<i>n/a</i>
<i>Subtotal Appropriated Amount</i>				<i>n/a</i>		<i>n/a</i>
<i>Program Changes (CY to CY Only)</i>				<i>n/a</i>		<i>n/a</i>
<i>Subtotal Baseline Funding</i>				<i>n/a</i>		<i>n/a</i>
<i>Anticipated Supplemental</i>				<i>n/a</i>		<i>n/a</i>
<i>Reprogrammings</i>				<i>n/a</i>		<i>n/a</i>
<i>Price Changes</i>						
<i>Functional Transfers</i>		<i>n/a</i>				
<i>Program Changes</i>		<i>n/a</i>				
<i>Current Estimate</i>						

Reconciliation Summary Instructions: For the changes in the Current Fiscal Year (FY CY), provide information from the President's budget request for that fiscal year to the current estimate in this submission for that same fiscal year. For the changes from the FY CY to the FY BY1 and from the FY BY1 to the FY BY2, use the current estimate in this submission.

* The O&M budget is generally stratified into three levels: Level 1, Budget Activity (BA); Level 2, Budget Activity Group (BAG); and Level 3, Subactivity Group (SAG) (also referred to as O-1 line items). The O&M budget structure for some Defense Agencies/Activities stops at the BA or BAG level. The Defense Agencies/Activities are required to submit this exhibit at the lowest level of their budget structure.

Exhibit OP-5 Detail by Subactivity Group
(Page 1 of 9)

COMPONENT NAME *

Operation and Maintenance, _____

Budget Activity_____

Activity Group_____

Detail by Subactivity Group_____

- **C. Reconciliation of Increases And Decreases:** Provide a trail of changes from the previous President’s budget request for the current fiscal year in this submission to the appropriated amount for the current FY CY in this submission to the current estimate for FY CY in this submission; from the FY CY current estimate to the FY BY1 estimate; and from the FY BY1 estimate to the FY BY2 estimate. Provide a single entry in each year for price changes. Itemize and justify the major program changes in each year (**provide the baseline in dollars to which the increase or decrease applies**). Such justification should clearly explain programmatic changes in resource levels including why increases are required or decreases occur. Additionally, the narrative justification should relate cost to force structure changes, performance criteria, workload and manpower data, as well as identify the impact if requested changes are not funded. *The DoD Components should report in thousands.*

In the reconciliation of changes from the previous President’s budget request for the FY CY to the estimate for FY CY in the current submission, the DoD Components should include the following adjustments:

- **Distributed Congressional Adjustments:** *Adjustments that Congress specifically makes to the President’s budget request.*
- **Undistributed Congressional Adjustments:** *Adjustments outlined on the tables contained in the statement of managers accompanying the appropriations conference report. The Components must use discretion as to how these adjustments are applied to minimize negative impacts on force readiness.*
- **Adjustments to Meet Congressional Intent:** *Adjustments that are required in order to align funding for a congressionally approved program into the proper budget activity and subactivity in order to carry out the intent of the Congress.*
- **General Provisions:** *Adjustments directed by the Congress in appropriations law, the distribution of which is not explicitly stated. The OP-5 should separately display each General Provision adjustment.*
- **Program Increases and Decreases:** *The Operation and Maintenance (O&M) fact of life changes are programmatic, intra-appropriation adjustments made by DoD Components to address significant, unforeseen operational readiness issues within the following categories:*
 - a) *Emergent Requirements – Adjustments to funding requirements resulting from changes in policy, legal direction, or other unforeseen (e.g., operational readiness, health or safety, etc. related) events that occurred after the submission of the President’s Budget.*
 - b) *Functional Transfers – Funding realignments to reflect a transfer of function, responsibility, or duty from one major command to another within each Military Department or Defense Agency. These adjustments do not change the purpose for which the funds were appropriated.*
 - c) *Technical Adjustments – Accounting adjustments to properly align funding with the appropriate O&M subactivity group (SAG) where costs are actually accrued and executed. These adjustments do not change the purpose for which the funds were appropriated.*

These adjustments must not change the congressional priorities and are subject to congressional review as reported in the Rebaseline Report. The Rebaseline Report, as amended by any congressional action, will be used to develop the DD 1414, Base for Reprogramming Actions. See Volume 3, Chapter 6 regarding the policies for the reprogramming of O&M funds subsequent to the establishment of the base for reprogramming actions.

Exhibit OP-5 Detail by Subactivity Group

(Page 2 of 9)

COMPONENT NAME *

Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

(\$ in Thousands)

C. Reconciliation of Increases and Decreases:

Amount

Totals

FY CY President's Budget Request (Amended, if applicable)

1. Congressional Adjustment (List Items) (Provide the baseline amount for each programmatic change.)
 - a) Distributed Adjustments (List Items)
 - b) Undistributed Adjustments (List Items)
 - c) Adjustments to Meet Congressional Intent (List Items)
 - d) General Provisions (List Items)

Appropriated Amount (subtotal)

2. Program Increases and Decreases (Specify each item separately.) See previous instructions for a definition of the type of changes (emergent requirements, functional transfers, and technical adjustment) included in this section.
 - a) Transfers
 - i) Transfers In (List Items)
 - ii) Transfers Out (List Items)
 - b) Program Increases
 - i) One-Time Costs (List Items)
 - ii) Program Growth (List Items)
 - c) Program Decreases
 - i) One-Time Costs (List Items)
 - ii) Program Reductions (List Items)

Baseline Funding (subtotal)

3. Reprogrammings/Supplemental
 - a) Anticipated Supplemental
 - b) Reprogrammings (Requiring 1415 Actions)
 - i) Increases
 - ii) Decreases

Revised FY CY Estimate (Must agree with the CY column of the FY BY1/BY2 President's budget.)

Exhibit OP-5 Detail by Subactivity Group
(Page 3 of 9)

COMPONENT NAME *
Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

	<u>Amount</u>	<u>Totals</u>
(\$ in Thousands)		
C. <u>Reconciliation of Increases and Decreases:</u>		
4. Price Change		
5. Transfers		
a) Transfers In		
i)		
ii)		
iii) etc.		
b) Transfers Out		
i)		
ii)		
iii) etc.		
6. Program Increases (Note: Each programmatic change must show the CY baseline.)		
a) Annualization of New FY CY Program		
i)		
ii)		
iii) etc.		
b) One-Time FY BY1 Costs		
i)		
ii)		
iii) etc.		
c) Program Growth in FY BY1		
i)		
ii)		
iii) etc.		
7. Program Decreases: (Note: Each programmatic change must show the CY baseline.)		
a) One-Time FY CY Costs		
i)		
ii)		
iii) etc.		

Exhibit OP-5 Detail by Subactivity Group
 (Page 4 of 9)

COMPONENT NAME *
Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

(\$ in Thousands)

<u>C. Reconciliation of Increases and Decreases:</u>	<u>Amount</u>	<u>Totals</u>
b) Annualization of FY CY Program Decreases		
i)		
ii)		
iii) etc.		
c) Program Decreases in FY BY1		
i)		
ii)		
iii) etc.		
FY BY1 Budget Request		
8. Price Change		
9. Transfers		
a) Transfers In		
i)		
ii)		
iii) etc.		
b) Transfers Out		
i)		
ii)		
iii) etc.		
10. Program Growth (Provide the baseline amount for each programmatic change.)		
a) Annualization of New FY BY1 Program		
i)		
ii)		
iii) etc.		
b) One-Time FY BY2 Costs		
i)		
ii)		
iii) etc.		

COMPONENT NAME *
Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

C. <u>Reconciliation of Increases and Decreases:</u>	<u>Amount</u>	<u>(\$ in Thousands)</u>	<u>Totals</u>
c) Program Growth in FY BY2			
i)			
ii)			
iii) etc.			
11. Program Decreases: (Provide the baseline amount for each programmatic change.)			
a) One-Time FY BY1 Costs			
i)			
ii)			
iii) etc.			
b) Annualization of FY BY1 Program Decreases			
i)			
ii)			
iii) etc.			
c) Program Decreases in FY BY2			
i)			
ii)			
iii) etc.			
FY BY2 Budget Estimate			

NOTE: Substitute appropriate fiscal years to show current year (CY) and biennial budget years (BY1 and BY2).

COMPONENT NAME *

Operation and Maintenance, _____

Budget Activity_____

Activity Group_____

Detail by Subactivity Group_____

IV. Performance Criteria and Evaluation Summary: Provide meaningful performance and work load data by SAG for each year FY PY, FY CY, FY BY1, and FY BY2, where appropriate. Performance criteria and evaluation summary data should be provided by subactivity. *If no performance criteria is provided, then a statement must be included explaining why there is no performance criteria. When applicable, performance criteria must agree with the performance data included in the Department's report on complying with the Government Performance and Results Act.* The following subactivity groups have specific performance criteria required (See attachments 1-5 to the OP-5 in the FMR):

JCS Exercise Program (Attachment 1)

Base Operations Support (Attachment 2)

Transportation (Attachment 3)

Real Property Maintenance(Attachment 4)

Training (includes multiple subactivity groups) (Attachment 5)

For depot maintenance, show data as required by page 1 of the OP-30 exhibit.

For other subactivity groups, display comparable/appropriate data.

COMPONENT NAME *
Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

V. <u>Personnel Summary:</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/FY BY1</u>	<u>Change FY BY1/FY BY2</u>
<u>Active Military End Strength (E/S) (Total)</u>						
Officer						
Enlisted						
<u>Reserve Drill Strength (E/S) (Total)</u>						
Officer						
Enlisted						
<u>Reservists on Full Time Active Duty (E/S) (Total)</u>						
Officer						
Enlisted						
<u>Civilian End Strength (Total)</u>						
U.S. Direct Hire						
Foreign National Direct Hire						
Total Direct Hire						
Foreign National Indirect Hire						
(Military Technician Included Above (Memo))						
(Reimbursable Civilians Included Above (Memo))						
Additional Military Technicians Assigned to USSOCOM (Memo)						
						Civilian end strength and Full Time Equivalent (FTE) data will agree with the direct and reimbursable funded data reflected on lines 1 through 5 of the OP-8 entitled, "Civilian Personnel Costs." The reimbursable civilian end strength and FTE data will agree with the data reflected on line 6 of the OP-8 exhibit.
<u>Active Military Average Strength (A/S) (Total)</u>						
Officer						
Enlisted						
<u>Reserve Drill Strength (A/S) (Total)</u>						
Officer						
Enlisted						

Civilian end strength and Full Time Equivalent (FTE) data will agree with the direct and reimbursable funded data reflected on lines 1 through 5 of the OP-8 entitled, "Civilian Personnel Costs." The reimbursable civilian end strength and FTE data will agree with the data reflected on line 6 of the OP-8 exhibit.

These military technicians are included in the civilian end strength and average strength to USSOCOM.

COMPONENT NAME *

Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

V. <u>Personnel Summary (Cont'd):</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/FY BY1</u>	<u>Change FY BY1/FY BY2</u>
<u>Reservists on Full Time Active Duty (A/S) (Total)</u>						
Officer						
Enlisted						
<u>Civilian FTEs (Total)</u>						
U.S. Direct Hire						
Foreign National Direct Hire						
Total Direct Hire						
Foreign National Indirect Hire						
(Military Technician Included (Memo))						
(Reimbursable Civilians Included Above (Memo))						

VI. <u>Outyear Summary:</u>	<u>FY BY2+1</u>	<u>FY BY2+2</u>	<u>FY BY2+3</u>	<u>FY BY2+4</u>
O&M (<i>\$ in Thousands</i>)				
Military End Strength				
Reserve Drill End Strength				
Reservists on Full Time Active Duty (E/S)				
Civilian FTEs				

(Include Part VI in the OSD/OMB submission only)

VII. <u>OP 32 Line Items as Applicable (Dollars in Thousands):</u>	<u>Change from FY PY to FY CY</u>				<u>Change from FY CY to FY BY1</u>				<u>Change from FY BY1 to FY BY2</u>			
	Foreign				Foreign				Foreign			
<u>FY PY</u>	<u>Currency</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Currency</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Currency</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actuals</u>	<u>Rate Diff</u>	<u>Growth</u>	<u>Growth</u>	<u>Estimate</u>	<u>Rate Diff</u>	<u>Growth</u>	<u>Growth</u>	<u>Estimate</u>	<u>Rate Diff</u>	<u>Growth</u>	<u>Growth</u>	<u>Estimate</u>

- List each applicable OP-32 line item number and title.
- Do not include the percentage of price growth.

To be submitted for both the OSD and President's budget submissions. For the President's budget submission, number the OP-32 section "VI" since the "Outyear Summary" is not provided.

Exhibit OP-5 Detail by Subactivity Group
(Page 9 of 9)

COMPONENT NAME *

Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

(FY PY, FY CY, FY BY1 and BY2)

IV. Performance Criteria and Evaluation

<u>Exercise Name & Location</u> ^{1/}	<u>Time Period of Exercise</u>	<u>Work Load Measure</u> ^{2/}	<u>Cost (\$ in Thousands)</u>		
			<u>Transportation</u>	<u>Other</u>	<u>Total</u> ^{3/}
<u>Directed Exercises</u> (List by exercise) Total	<u>1/</u>	Identify each initiative by category, CINC, and exercise name.			
	<u>2/</u>	<u>Airlift</u> : Reflect C-130, C-141, C-17, or C-5 hours, as appropriate, for transportation costs. Separately identify C-130, C-141, C-17, or C-5 hour requirements, as appropriate, for commercial augmentation effort. Indicate in footnote JCS Exercise rate used for pricing. <u>Sealift</u> : Express work measurement tons (differentiate between break bulk and containers) to be transported via MSC and MSC per diem ship days as applicable. In footnote indicate rates used for each. <u>Land Transportation</u> : Express program values, in measurement tons to be transported overland. Indicate rates used in footnote.			
<u>Coordinated Exercises</u> (List by exercise) Total		<u>Port Operations</u> : <u>CONUS</u> : Express work load in terms of measurement tons to be transported through CONUS Ports. Indicate rates used in footnote. <u>Overseas</u> : Express work load in terms of measurement tons to be transported through Overseas Ports. Indicate rates used in footnote.			
<u>Total Directed and Coordinated Exercises</u>	<u>3/</u>	<u>For FY PY and FY CY</u> : Show by footnote both the amount appropriated for FY PY and the amount requested for the FY CY in the FY CY President's budget. For FY CY, explain the difference between the amount requested in the President's budget and the current estimate. <u>For FY BY1 and FY BY2</u> : Briefly describe changes in the program from that of the previous year. To the extent that specific exercises have not been approved at the time of the budget submission, estimate total program levels. Estimated amounts should be distributed between transportation and other costs, as applicable, and should be related to estimated work load. Explanations of changes in both costs and work load are required between the FY CY and FY BY1 and between the FY BY1 and FY BY2. This information should be provided in sufficient detail to justify the budget estimate.			

Exhibit OP-5 JCS Exercise Program (Attachment 1)

(Page 1 of 1)

COMPONENT NAME *

Operation and Maintenance, _____

Budget Activity_____

Activity Group_____

Detail by Subactivity Group_____

IV. Performance Criteria and Evaluation:

FY PY

FY CY

FY BY1

FY BY2

- A. Administration (\$000)
 - Military Personnel Average Strength
 - Civilian Personnel FTEs
 - Number of Bases, Total
 - (CONUS)
 - (Overseas)
 - Population Served, Total
 - (Military, Average Strength)
 - (Civilian, FTEs)

- B. Retail Supply Operations (\$000)
 - Military Personnel Average Strength
 - Civilian Personnel FTEs

- C. Bachelor Housing Ops./Furn. (\$000)
 - Military Personnel Average Strength
 - Civilian FTEs
 - No. of Officer Quarters
 - No. of Enlisted Quarters

- D. Other Morale, Welfare and Recreation (\$000)
 - Military Personnel Average Strength
 - Civilian FTEs
 - Population Served, Total
 - (Military, Average Strength)
 - (Civilian/Dependents, FTEs)

Exhibit OP-5 Base Operations Support Program (Attachment 2)

(Page 1 of 3)

COMPONENT NAME *
Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

IV. <u>Performance Criteria and Evaluation:</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
(continued)				
E. Maintenance of Installation Equipment (\$000)				
Military Personnel Average Strength				
Civilian Personnel FTEs				
F. Other Base Services (\$000)				
Military Personnel Average Strength				
Civilian Personnel FTEs				
Number of Motor Vehicles, Total				
(Owned)				
(Leased)				
G. Other Personnel Support (\$000)				
Military Personnel Average Strength				
Civilian Personnel FTEs				
Population Served, Total				
(Military, Average Strength)				
(Civilian, FTEs)				
H. Payments to GSA (000)				
Standard Level User Charges (\$000)				
Leased Space (000 sq. ft)				
Recurring Reimbursements (\$000)				
One-time Reimbursements (\$000)				
I. Non-GSA Lease Payments for Space				
Leased Space (000 sq. ft)				
Recurring Reimbursements (\$000)				
One-time Reimbursements (\$000)				
J. Other Engineering Support (\$000)				
Military Personnel Average Strength				
Civilian Personnel FTEs				

COMPONENT NAME *

Operation and Maintenance, _____

Budget Activity _____

Activity Group _____

Detail by Subactivity Group _____

IV. Performance Criteria and Evaluation:

FY PY

FY CY

FY BY1

FY BY2

(continued)

- K. Operation of Utilities (\$000)
 - Military Personnel Average Strength
 - Civilian Personnel FTEs
 - Electricity (MWH)
 - Heating (MBTU)
 - Water, Plants & Systems (000 gals)
 - Sewage & Waste Systems (000 gals)
 - Air Conditioning and Refrigeration (Ton)

- L. Child and Youth Development Programs
 - Number of Child Development Centers
 - Number of Family Child Care (FCC) Homes
 - Total Number of Children Receiving Care
 - Percent of Eligible Children Receiving Care
 - Number of Children on Waiting List
 - Total Military Child Population (Infant to 12 years)
 - Number of Youth Facilities
 - Youth Population Serviced (Grades 1 to 12)

ADDITIONAL INSTRUCTIONS

This schedule should exclude those funds supporting maintenance and repair of real property and minor construction (which should be reported on Attachment 4).

Additional performance criteria and work load indicators may be included for any of the above functional categories as applicable. Additional criteria/indicators are especially encouraged for "Other Base Services" and "Other Personnel Support" categories as they relate to more important or unique support functions.

Include direct Operation and Maintenance funds only. (Exclude amounts funded from Military Personnel appropriations.)

This format should be followed in preparing an OP-5 Exhibits for Base Support.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-10, Base Operations Support.

Exhibit OP-5 Base Operations Support Program (Attachment 2)

(Page 3 of 3)

COMPONENT NAME *
Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

IV. Performance Criteria and Evaluation

	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
	<u>Units</u>	<u>(\$ in 000)</u>	<u>Units</u>	<u>(\$ in 000)</u>

First Destination Transportation (FDT) (by Mode of Shipment):

This should include only FDT supporting O&M purchases.

Military Traffic Management Command:
 Port Handling (MT)

NOTE: Abbreviate units of measure as follows:
 Short Tons= ST
 Measurement Tons = MT
 Missions = MSN
 Ship Days = SD

Military Sealift Command:
 Regular Routes (MT)
 Per Diem (SD)

Air Mobility Command:
 Regular Channel (ST)
 SAAM (MSN)

Provide subtotals for all modes of shipment (MTMC, MSC, AMC & Commercial)

Commercial:
 Air (ST)
 Surface (ST)

Amounts should be consistent with amounts shown in applicable OP-5 Exhibits in each Service's/Components budget justification books and agree with amounts provided in PBA-13, Transportation.

TOTAL FDT

COMPONENT NAME *
Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

IV. Performance Criteria and Evaluation
 (continued)

<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
<u>Units</u> <u>(\$ in 000)</u>	<u>Units</u> <u>(\$ in 000)</u>	<u>Units</u> <u>(\$ in 000)</u>	<u>Units</u> <u>(\$ in 000)</u>

Second Destination Transportation (SDT) (by Mode of Shipment):

Military Traffic Management Command: Port Handling (MT) Military Sealift Command: Regular Routes (MT) Per Diem (SD) Air Mobility Command: Regular Channel (ST) SAAM (MSN) Commercial: Air (ST) Surface (ST) TOTAL SDT	Provide <u>subtotals</u> for all modes of shipment (MTMC, MSC, AMC & Commercial)
--	--

Second Destination Transportation by Selected Commodities):

Cargo (Military Supplies and Equipment) Base Exchanges Subsistence Overseas Mail TOTAL FDT AND SDT	For each commodity, show amounts separately by Short Tons (ST), Measurement Tons (MT), Missions (MSN), or Ship Days of Per Diem (SD), as applicable.
--	--

COMPONENT NAME *
Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

Activity Group: Real Property Maintenance and Minor Construction

	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
I. <u>Description of Operations Financed:</u> (Same as for the basic OP-5 exhibit)				
II. <u>Force Structure Summary:</u> (Same as for the basic OP-5 exhibit)				
III. <u>Financial Summary</u> (O&M \$ thousands):				
A. <u>Subactivity Breakout</u> (Same column headings as the basic OP-5 exhibit)				
Total				
B. <u>Reconciliation Summary</u> (Same as for the basic OP-5 exhibit)				
C. <u>Reconciliation of Increases and Decreases</u> (Same as for the basic OP-5 exhibit)				
IV. <u>Performance Criteria and Evaluation:</u>				
A. <u>Maintenance & Repair</u>				
Utilities (XXX)				
Buildings (KSF)				
Pavements (KSY)				
Land (AC)				
Other Facilities (KSF)				
Railroad Trackage (KLF)				
Recurring Maintenance				
Major Repair				
B. <u>Minor Construction</u>				
Number of Projects				

Exhibit OP-5 Real Property Maintenance and Minor Construction (Attachment 4)
(Page 1 of 2)

COMPONENT NAME *

Operation and Maintenance, _____

Budget Activity_____

Activity Group_____

Detail by Subactivity Group_____

- IV. Performance Criteria and Evaluation (continued): **FY PY** **FY CY** **FY BY1** **FY BY2**
- C. Administration and Support
Number of A&E Contracts
Planning and Design Funds
Military E/S
Civilian FTE
 Total Personnel FTE
Number of Installations
Backlog of Maintenance and Repair (thousands)

V. Personnel Summary:
(Same as for basic OP-5 exhibit)

VI. Outyear Data:
(Same as for basic OP-5 exhibit)

VII. OP-32 Line Items
(Same as for basic OP-5 exhibit)

ADDITIONAL INSTRUCTIONS

This schedule is for all repair, maintenance, and minor construction funding and support for real property. Additional performance criteria and work load indicators may be included for any functional category. Include direct Operation and Maintenance costs, contractual costs of RPM & MC projects, including planning and design contracts supporting RPM & MC projects, and direct personnel costs (exclude amounts funded from Military Personnel appropriations).

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-7, Real Property Maintenance.

COMPONENT NAME *
 Operation and Maintenance, _____
 Budget Activity _____
 Activity Group _____
 Detail by Subactivity Group _____

IV. Performance Criteria and Evaluation:

	<u>FY PY</u>			<u>FY CY</u>			<u>FY BY1</u>			<u>FY BY2</u>		
	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>
<u>Recruit Training:</u>												
Active												
Guard												
Reserve												
Other												
Subtotal												
<u>One Station Unit Training:</u>												
Active												
Guard												
Reserve												
Other												
Subtotal												
<u>Specialized Skill Training:</u>												
<u>Initial Skill</u>												
Active												
Guard												
Reserve												
Other												
Subtotal												
<u>Skill Progression</u>												
Active												
Guard												
Reserve												
Other												
Subtotal												
<u>Functional</u>												
Active												
Guard												
Reserve												
Other												
Subtotal												

COMPONENT NAME *

Operation and Maintenance, _____

Budget Activity _____

Activity Group _____

Detail by Subactivity Group _____

IV. Performance Criteria and Evaluation (continued):

	<u>FY PY</u>			<u>FY CY</u>			<u>FY BY1</u>			<u>FY BY2</u>		
<u>Specialized Skill Training (continued):</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>
Other												
Active												
Guard												
Reserve												
Other												
Subtotal												
<u>Officer Acquisition:</u>												
Officer Candidate School/												
Officer Training School												
Academy Preparatory School												
BOOST (Navy)												
Flight Screening (AF)												
Other College Commissioning Programs												
<u>Senior ROTC:</u>												
Scholarship												
College												
<u>Service Academy:</u>												
	<u>FY PY</u>			<u>FY CY</u>			<u>FY BY1</u>			<u>FY BY2</u>		
Beginning End Strength (1 October)												
Attrition												
Graduates												
Entries												
End Strength (30 September)												
Average Onboard												

COMPONENT NAME *

Operation and Maintenance, _____

Budget Activity _____

Activity Group _____

Detail by Subactivity Group _____

IV. Performance Criteria and Evaluation (continued):

	FY PY			FY CY			FY BY1			FY BY2		
	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>
<u>Specialized Skill Training (continued):</u>												
<u>Professional Military Education: (Identify schools separately)</u>												
Active												
Guard												
Reserve												
Other												

Subtotal

Flight Training:

Undergraduate Pilot Training - Active

STRIKE/Jet

Helicopter

Maritime

Subtotal

Undergraduate Pilot Training - Guard

STRIKE/Jet

Helicopter

Maritime

Subtotal

Undergraduate Pilot Training - Reserve

STRIKE/Jet

Helicopter

Maritime

Subtotal

Undergraduate NFO/Navigator Tng (by type):

COMPONENT NAME *

Operation and Maintenance, _____
Budget Activity _____
Activity Group _____
Detail by Subactivity Group _____

IV. Performance Criteria and Evaluation (continued):

	<u>FY PY</u>			<u>FY CY</u>			<u>FY BY1</u>			<u>FY BY2</u>		
	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>	<u>Input</u>	<u>Output</u>	<u>Work Load</u>

Specialized Skill Training (continued):

Flight Training (cont):

Advanced Flight Training

Active
Guard
Reserve
Other
Subtotal

Other Flight Training

Active
Guard
Reserve
Other
Subtotal

FY PY

FY CY

FY BY1

FY BY2

Flying Hours

Undergraduate Pilot Tng
STRIKE/Jet
Helicopter
Maritime

Undergraduate NFO/Navigator Tng
(by type)

Other Flying Hours

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-8, Training and Education.

Exhibit OP-5 Training (Attachment 5)

(Page 4 of 4)

(Appropriation Title)

DEPARTMENT OF _____
CIVILIAN PERSONNEL COSTS
 FY BY1/FY BY2 Budget Submit/President's Budget
 FY (PY/CY/BY1/BY2) (as appropriate)
 (\$ in Thousands)

	<u>Begin</u>	<u>End</u>	<u>Full-Time</u>		<u>Basic</u>	<u>Overtime</u>	<u>Holiday</u>	<u>Other</u> <u>OC 11</u>	<u>Total</u>	<u>Total</u>	<u>Compensation</u>		
	<u>Strength</u>	<u>Strength</u>	<u>Equivalent (FTE)</u>		<u>Compensation</u>	<u>Pay</u>	<u>Pay</u>		<u>Variables</u>	<u>Compensation</u>	<u>Benefits & Benefits</u>		
	<u>a</u>	<u>b</u>	<u>c</u>	<u>d</u>	<u>e</u>	<u>f</u>	<u>g</u>		<u>h</u>	<u>i</u>	<u>j</u>	<u>k</u>	<u>l</u>
	<u>Use these formulas to calculate average salaries and rates (col x/col y)</u>												
1. Direct Hire Civilians						(f/d)			(j/f)		(k/d)	(l/f)	(m/d)
a. U.S. Employees													
(1) Classified and Administrative													
(a) Senior Executive Schedule													
(b) General Schedule													
(c) Special Schedule *													
Subtotal													
(Rate)													
(2) Wage System													
(Rate)													
(3) Other													
(Rate)													
Subtotal United States													
(Rate)													
b. Direct Hire Foreign Nationals													
(Rate)													
c. Total Direct Hire													
(Rate)													
2. Indirect Hire Program													
(Rate)													
3. Foreign National Separation Liability Accrual													
a. Foreign Nationals Direct Hire													
b. Foreign Nationals Indirect Hire													

Data formerly shown for General Merit Pay will be reported in the General Schedule line.
 *(Such as Mariners, Intergovernmental Personnel Act (IPA) individuals, etc.)

Do not display FTP or benefit data for FNIH.

(Appropriation Title)

DEPARTMENT OF _____
CIVILIAN PERSONNEL COSTS
FY BY1/FY BY2 Budget Submit/President's Budget
FY (PY/CY/BY1/BY2) (as appropriate)

(\$ in Thousands)

(continued)

- 4. Benefits for Former Employees(OC-13): Voluntary separation incentives will be shown in OC-13.
 - a. U.S. Direct Hire
 - b. Foreign National Direct Hire
 - c. Vol. Sep. Pay
 - d. Percent Early Retirement
- 5. TOTAL CIVILIAN PERSONNEL (Rate) *Total full-time equivalents must agree with the amounts reflected in the Budget Review System (BRS).*
- 6. Reimbursable data
 - a. U.S. Direct Hire *Reimbursable data will be provided for end strength, workyears, and funding and will be shown by appropriation and by Component/Agency.*
 - b. Foreign National Direct Hire
 - c. Total Direct Hires *Provide reimbursable sources, by appropriation and by Component/Agency, on separate page.*
 - d. Foreign Nationals Indirect Hire
- 7. DIRECT FUNDED CIVILIAN PERSONNEL (Rate)

CIVILIAN PERSONNEL COSTS
OP-8 Instructions

Separate OP-8 exhibits must be prepared for PY, CY, BY1, BY2 for each Military Department in total and for each appropriation/fund in which civilian personnel are funded. Each Defense Agency, including those Defense Agencies that have only RDT&E funded civilian personnel, and the Court of Military Appeals must also provide a separate exhibit. If a Defense Agency has civilian personnel financed in more than one appropriation/fund then a total for the Defense Agency must be provided.

Rate data on the OP-8 should be shown parenthetically. To calculate the required rate data, use the formulas displayed on the OP-8 exhibit. Show the average salary for Basic Compensation, overall salary for Total Compensation, and workyear cost for Compensation and Benefits. Show the other rate data, as a percentage in decimals to five places, for total variables and benefits.

End strength onboard as of September 30 vice end strength authorizations will be displayed for all beginning and ending end strengths. The beginning end strength must agree with previous FY's September 30 end strength.

In accordance with OMB Circular A-11, full-time equivalent (FTE) employment is the total number of hours (worked or to be worked) divided by the number of compensable hours applicable to each fiscal year. FTE is synonymous with workyear.

Data formerly reported for General Merit Pay category will be merged in the General Schedule line.

In accordance with the Federal Employees Part-time Career Employment Act of 1978 (Public Law 95-437), part-time permanent employees are counted on a full time equivalent basis, i.e., an individual working 30 hours a week becomes .75 of an end strength. There is no adjustment for other part-time or intermittent employees - these employees would be counted on an individual basis not on a fractional basis.

Consult either DoDI 7330.18 or the Office of Personnel Management's Federal Personnel Manual (FPM) for definitions of full-time employees with permanent appointments (FTP). FTP (Full-Time Permanent), according to OMB Circular A-11, is the number of full-time employees with permanent appointments that are on-board, or planned to be on-board, as of the end of each fiscal year. Such entries will exclude anticipated vacancies. Do not display FTP for Indirect Hire Foreign Nationals. Consult the DoDI or FPM to determine if your Foreign National Direct Hire employees are considered FTP employees.

Voluntary separation incentives must be reported in Benefits for Former Employees (Object Class 13).

Do not include overtime workyears in FTE totals. The FTEs on the OP-8 are for straight time workyears only.

FTEs (direct and reimbursable) in the OP-8 exhibits must agree with the FTEs reported in the OMB galleys used for the printed budget. (OMB Circular A-11.)

Exhibit OP-8 Part 1, Civilian Personnel Costs
(Page 3 of 7)

CIVILIAN PERSONNEL COSTS

OP-8 Instructions

(continued)

For the PY supporting the FY BY President's budget request, the end strength data must agree with the SF-113A, Monthly Report of Federal Civilian Employment, provided to OPM to report military functions employment levels as of September 30.

- Direct hire end strength data on the OP-8 must agree with data provided on the September 30th supplement to the SF-113A report. This supplement is entitled, Report of Part-Time Permanent Employees on a Fractional Basis.
- Indirect hire end strength data must agree with the Indirect Hire supplement to the September 30th SF-113A report.
- The FTP end strength data must agree with data provided on line 30, Full-Time with Permanent Appointments, of the September 30th SF-113A.

Civilian Personnel Direct Funding (#7) will be total Civilian Personnel (#5) less reimbursable funding (#6). Provide end strength, workyear and funding reimbursable data for all of the columns. Appropriations/funds (e.g., Defense Working Capital Fund, etc.) that are not funded with budget authority show all of the data as reimbursable so that "0" will be displayed in every column on the "Civilian Personnel Direct Funding" (#7) line.

On a separate page, provide reimbursable sources by appropriation, and by Component/Agency.

An automated submission for the OP-8 Exhibit is also required. See section 030201 for both the OSD/OMB budget submission and the FY BY1/BY2 President's budget request.

Department of Defense Education Activity (DoDEA) will submit separate OP-8 exhibits for: Department of Defense Dependents Schools (DoDDS) and DoD Domestic Dependent Elementary and secondary Schools (DDESS), in addition to providing a consolidated OP-8 exhibits for the total DoDEA program. For the required automated submission, DoDEA is only required to submit the consolidated OP-8 exhibit, not individual exhibits for DoDDS and DDESS.

Reimbursable Civilian Personnel Costs, Part 2

Fiscal Year: FY _____ (PY, CY, BY1, BY2)

Appropriation Account _____

A. SUMMARY OF CIVILIAN PAY:

- 1. Total Civilian Pay _____
- 2. Reimbursable Civilian Pay _____

B. REIMBURSABLE CIVILIAN PAY DISTRIBUTION BY SOURCE:

- 3. INTRA ACCOUNT _____
- 4. INTRA SERVICE _____
 - 4a. _____
 - 4b. _____
 - 4c. _____
- 5. INTER SERVICE _____
 - 5a. _____
 - 5b. _____
 - 5c. _____
- 6. ALL OTHER _____
 - 6a. _____
 - 6b. _____

C. CIVILIAN PAY REIMBURSED TO OTHER SERVICES/DEFENSE-WIDE AGENCIES:

- 7. Civilian Pay REIMBURSED from _____ to _____
 - 7a. _____
 - 7b. _____
 - 7c. _____

Reimbursable Civilian Personnel Costs, Part 2

Instructions for Preparation of the OP-8 Part 2 Reimbursable Pay

This is mandatory for the Military Departments and the Defense Agencies. If a Service shows that civilian pay is to be reimbursed from a Defense Agency that does not submit this form, then the agency coordination must be shown on this form. This is required only for the Budget Estimates Submission (BES).

Each appropriation account in the prior year (PY), current year (CY), biennial budget year (BY1), and biennial budget year (BY2) for which civilian pay is reimbursed must identify the following in thousands of dollars:

On line 1, total civilian pay *.

On line 2, total reimbursable pay *.

On line 3, the amount of line 2 that is reimbursed within the account.

On line 4, the amount by account of line 2 that is reimbursed from accounts within the Service or Defense Agency. The sum of all accounts must equal the total intra service.

On line 5, the amount by account of line 2 that is reimbursed from other Services or Defense Agency accounts. The sum of all accounts must equal the total inter service.

On line 6, the amount of line 2 that is reimbursed from all other sources. The sum from all Defense Agencies must equal the total all other.

On line 7, the total civilian pay that is reimbursed to other Services or Defense Agencies **.

Notes:

* Lines 1 and 2 **MUST** agree with the totals reported by the Service or Defense Agency on the OP-8 and the sum of lines 3 through 6 of this must equal line 2.

** Any amounts identified on line 5 **MUST** appear on line 7 of the reimbursing Service or Defense Agency submission of this exhibit.

Reimbursable Civilian Personnel Costs, Part 2

SAMPLE

Fiscal Year: FY 2000

Appropriation Account: Operation & Maintenance, Army

A. SUMMARY OF CIVILIAN PAY:

1. Total Civilian Pay		7,599,374
2. Reimbursable Civilian Pay		2,086,470

B. REIMBURSABLE CIVILIAN PAY DISTRIBUTION BY SOURCE:

3. INTRA ACCOUNT	1,500,000	
4. INTRA SERVICE		286,470
4a. O&M, Army Reserve	136,470	
4b. O&M, Army Guard	50,000	
4c. RDT&E, Army	50,000	
4d. Mil Con, Army	50,000	
5. INTER SERVICE		200,000
5a. Defense Health Program (DHP)	50,000	
5b. RDT&E, Navy	50,000	
5c. Mil Con, Air Force	50,000	
5d. USSOCOM	50,000	
6. ALL OTHER		100,000
6a. GSA	50,000	
6b. OPM	50,000	

C. CIVILIAN PAY REIMBURSED TO OTHER SERVICES/DEFENSE AGENCIES:

7. Civilian Pay <u>REIMBURSED</u> from O&M Army to		650,000
7a. O&M, Navy Reserve	200,000	
7b. O&M, Air Force Guard	250,000	
7c. RDT&E, Defense Mapping Agency	150,000	
7d. OMB	50,000	

Exhibit OP-8 Part 2, Reimbursable Civilian Personnel Costs

(Page 7 of 7)

Appropriation

DEPARTMENT OF _____

Date: _____

ANALYSIS OF CHANGES IN FULL-TIME EQUIVALENT (FTE) COSTS

<u>FY PY (No. Compensable Days)</u>	<u>SES/GS</u>		<u>WS</u>		<u>FNDH</u>	
	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>
1. End Strength						
A. Budgeted	XX					
B. Actual	XX					
2. FTEs						
A. Budgeted	XX					
B. Actual	XX					
3. Basic Compensation (\$ in Thousands)						
A. Budgeted	XX					
B. Actual	XX					
4. Average Basic Annual Salary (Basic Comp)						
A. Budgeted	XX					
B. Actual	XX					
5. Average Other OC-11 Variables Adjustments						
A. Budgeted	XX	XX 1/				
B. Actual	XX	XX 1/				
6. Overall Average Annual Salary (OC-11)						
A. Budgeted	XX					
B. Actual	XX					
7. Average Benefits						
A. Budgeted	XX	XX 1/				
B. Actual	XX	XX 1/				
8. Average FTE Cost (OC-11 & OC-12)						
A. Budgeted	XX					
B. Actual	XX					
9. Separately identify factors that account for changes in average basic salary, other OC-11 variables, benefits, and workyear cost between the budgeted rates and the actual rates.						

Exhibit OP-9 Analysis of Changes in FTE Costs

(Page 1 of 5)

Appropriation _____

DEPARTMENT OF _____
ANALYSIS OF CHANGES IN FULL-TIME EQUIVALENT (FTE) COST

Date: _____

	<u>SES/GS</u>		<u>WS</u>		<u>FNDH</u>	
	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>
<u>Adjustment to PY Average Salary</u>						
10 + Annualization of PY Pay Raise(s)	XX	XX <u>2/</u>				
11 +/- Extra Day	XX	XX <u>3/</u>				
12 Total Other Adjustments (if applicable)	XX	XX <u>3/</u>				
12a. Within Grade Adjustments	(XX)					
12b. High Grade Reduction	(XX)					
12c. Separately identify other factors that account for changes in the basic average salary from the PY to the CY.	(XX)					
13. Subtotal Adj. to PY Basic Average Salary	XX			(Total of lines 10, 11, and 12)		
14. Adjusted Basic Average Salary for CY	XX			(Total of lines 4B and 13)		
<u>Other Adjustments to Derive FY CY FTE Cost</u>						
15. CY Pay Raise (Basic Comp)	XX	XX <u>2/</u>		(Rate times line 14)		
16. Other OC-11 Variables Adjustments <u>4/</u>	XX	XX <u>1/</u>				
17. Benefits <u>4/</u>	XX	XX <u>1/</u>				
17a. Health Insurance Increase	(XX)					
17b. FERS	(XX)					
17c. Separately identify other factors that account for major changes in benefits from the PY to the CY.	(XX)					
18. Change in Foreign Currency Budget Rates	XX					
19. Total CY Adjustments to FTE Cost	XX			(Total of lines 15, 16, 17, and 18)		
20. Average FTE Cost in CY	XX			(Total of lines 8, 13, and 19)		
21. Total FTE Cost in CY (⌘ in Thousands) (line 23 x line 20)	XX					
<u>FY CY (No. Compensable Days)</u>						
22. End Strength	XX					
23. FTEs	XX					
24. Average Basic Annual Salary (Basic Comp)	XX			(Total of lines 14 and 15)		
25. Overall Average Annual Salary (OC-11)	XX			(Total of lines 6, 13, 15 and 16)		
26. Average FTE Cost (OC-11 & OC-12)	XX			(Same as line 20)		

Exhibit OP-9 Analysis of Changes in FTE Costs
(Page 2 of 5)

Appropriation

DEPARTMENT OF _____
ANALYSIS OF CHANGES IN FULL-TIME EQUIVALENT (FTE) COST

Date: _____

	<u>SES/GS</u>		<u>WS</u>		<u>FNDH</u>	
	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>
<u>Adjustment to CY Average Salary</u>						
27 + Annualization of CY Pay Raise(s)	XX	XX <u>2/</u>				
28. +/- Extra Day	XX	XX <u>3/</u>				
29. Total Other Adjustments (if applicable)	XX	XX <u>3/</u>				
29a. Within Grade Adjustments	(XX)					
29b. High Grade Reduction	(XX)					
29c. Separately identify other factors that account for changes in the basic average salary from the CY to the BY1.	(XX)					
30 Subtotal Adj. to CY Basic Average Salary	XX			(Total of lines 27, 28, and 29)		
31. Adjusted Basic Average Salary for BY1	XX			(Total of lines 24 and 30)		
<u>Other Adjustments to Derive FY BY1 FTE Cost</u>						
32. BY1 Pay Raise (Basic Comp)	XX	XX <u>2/</u>		(Rate times line 31)		
33. Other OC-11 Variables Adjustments 4/	XX	XX <u>1/</u>				
34. Benefits <u>4/</u>	XX	XX <u>1/</u>				
34a. Health Insurance Increase	(XX)					
34b. FERS	(XX)					
34c. Separately identify other factors that account for major changes in benefits from the CY to the BY1.	(XX)					
35. Change in Foreign Currency Budget Rates	XX					
36. Total BY1 Adjustments to WY Cost	XX			(Total of lines 32, 33, 34, and 35)		
37. Average FTE Cost	XX			(Total of lines 26, 30, and 36)		
38. Total FTE Cost in BY (⌘ in Thousands) (line 37 x line 40)	XX					
<u>FY BY1 (No. Compensable Days)</u>						
39. End Strength	XX					
40. FTEs	XX					
41. Average Basic Annual Salary (Basic Comp)	XX			(Total of lines 31 and 32)		
42. Overall Average Annual Salary (OC-11)	XX			(Total of lines 25, 30, 32, and 33)		
43. Average FTE Cost	XX			(Same as line 37)		

Exhibit OP-9 Analysis of Changes in FTE Costs
(Page 3 of 5)

Appropriation

**DEPARTMENT OF
ANALYSIS OF CHANGES IN FULL-TIME EQUIVALENT (FTE) COST**

Date: _____

	<u>SES/GS</u>		<u>WS</u>		<u>FNDH</u>	
	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>
<u>Adjustment to BY1 Average Salary</u>						
44 + Annualization of BY1 Pay Raise(s)	XX	XX 2/				
45. +/- Extra Day	XX	XX 3/				
46. Total Other Adjustments (if applicable)	XX	XX 3/				
46a. Within Grade Adjustments	(XX)					
46b. High Grade Reduction	(XX)					
46c. Separately identify other factors that account for changes in the basic average salary from the BY1 to the BY2.	(XX)					
47 Subtotal Adj. to BY1 Basic Average Salary	XX		(Total of lines 44, 45, and 46)			
48. Adjusted Basic Average Salary for BY2	XX		(Total of lines 41 and 47)			
<u>Other Adjustments to Derive FY BY2 FTE Cost</u>						
49. BY2 Pay Raise (Basic Comp)	XX	XX 2/	(Rate times line 48)			
50. Other OC-11 Variables Adjustments 4/	XX	XX 1/				
51. Benefits 4/	XX	XX 1/				
51a. Health Insurance Increase	(XX)					
51b. FERS	(XX)					
51c. Separately identify other factors that account for major changes in benefits from the BY1 to the BY2.	(XX)					
52. Change in Foreign Currency Budget Rates	XX					
53. Total BY2 Adjustments to FTE Cost	XX		(Total of lines 49, 50, 51 and 52)			
54. Average FTE Cost	XX		(Total of lines 43, 47, and 53)			
55. Total FTE Cost in BY2 (α in Thousands) (line 54 x line 57)	XX					
<u>FY BY2 (No. Compensable Days)</u>						
56. End Strength	XX					
57. FTEs	XX					
58. Average Basic Annual Salary (Basic Comp)	XX		(Total of lines 48 and 49)			
59. Overall Average Annual Salary (OC-11)	XX		(Total of lines 42, 47, 49, and 50)			
60. Average FTE Cost	XX		(Same as line 54)			

Exhibit OP-9 Analysis of Changes in FTE Costs
(Page 4 of 5)

**ANALYSIS OF CHANGES IN FULL-TIME EQUIVALENT (FTE) COST
INSTRUCTIONS**

1. The intent of the OP-9 is to identify the factors that have an impact on changes in average salary and average FTE cost from fiscal year to fiscal year.
2. Prepare separately for each appropriation and Fund account for U.S. direct hire, classified and wage system, and Foreign National Direct Hire (FNDH). Complete amounts and rates for WS, etc., as in SES/GS column.
3. All end strength will be displayed as actual or planned to be onboard as of September 30. Do not use end strength authorizations.
4. Cost, FTEs, and end strength should be consistent with those shown on OP-8, Analysis of Civilian Personnel Costs.
5. Show each classified pay raise in separate stub.
6. Data is to be reflected at appropriation or account.
7. The “Average Basic Annual Salary” for a FY is computed by dividing the “Basic Compensation” total by the number of straight time workyears.
8. The “Overall Average Annual Salary” for a FY is computed by dividing the “Total Compensation” (Object Class 11) by the number of straight time workyears.
9. The “Average FTE Cost” for a FY is computed by dividing “Total Compensation and Benefits” (Object Class 11 and 12) by the number of straight time FTEs.
10. The OP-9 will be prepared for both the Budget Submission and the President’s budget. However, for the latter, the OP-9 will be submitted separately to OSD and will not be included in the congressional justification material.

Footnotes

- 1/ Reflect as % rate of basic compensation.
- 2/ Express as decimal to five places. Develop effective pay raise as ratio of No. of applicable days to total compensable days in year times pay raise percentage. Identify computation in footnote.
- 3/ Show computation - derivation of rate.
- 4/ Provide an explanation if the rate is different from the previous fiscal year rate, e.g. changes in overtime rate, changes in health benefits, FERS, etc.

**INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE
PART A: SERVICE ACADEMY ATTRITION BY CLASS**

	<u>PY Actual</u>			<u>CY Estimate</u>			<u>BY1 Estimate</u>			<u>BY2 Estimate</u>	
	<u>Entrs</u>	<u>Grads</u>	<u>Loads</u>	<u>Entrs</u>	<u>Grads</u>	<u>Loads</u>	<u>Entrs</u>	<u>Grads</u>	<u>Loads</u>	<u>Entrs</u>	<u>Grads</u>
<u>ACADEMY NEW ENTRANTS</u>											
New Entrants Lost Before Autumn Term											
Fourth Class Loss											
Fourth Class Carryover											
Third Class Loss											
Third Class Carryover											
Second Class Loss											
Second Class Carryover											
First Class Loss											
Graduates											
Graduates Commissioned											
Cadet/Midshipman End Strength											
Graduation Load											
Autumn Load											
<u>PREP SCHOOL</u>											
Entrants To Prep School											
Grads Entered Academy											
Prep School Load											
Prep School Grads Attrit As Fourth Classmen											

NOTE: Carryover is to be calculated as of graduation (unless another time is specified uniformly for an academy).
 "Graduation Load" is the sum of carryover for each class plus graduates.
 "Autumn Load" is the sum of carryover for each class plus net new entrants at the beginning of the autumn term.
 Reconcile and explain in footnotes differences between Autumn Load and "Cadet/Midshipman End Strength" reflected here and in the FYDP update.
 "Prep School Load" is to be a forecast of average onboard students on a "best estimate" basis (specify formula).
 If this table is presented on an academic year basis, so state.

**INDIVIDUAL TRAINING DATA FOR FY __ BUDGET
(Service)**

Page _____

PART B: TRAINING MANPOWER

Program Element: _____

	<u>Actual (PY)</u>			<u>Estimated (CY)</u>			<u>Estimated (BY1)</u>			<u>Estimated (BY2)</u>		
	<u>Off.</u>	<u>Enl.</u>	<u>Civ.</u>	<u>Off.</u>	<u>Enl.</u>	<u>Civ.</u>	<u>Off.</u>	<u>Enl.</u>	<u>Civ.</u>	<u>Off.</u>	<u>Enl.</u>	<u>Civ.</u>
FTEs/AS*												
Instructors												
Trng And Ed Supp												
Total FTEs												

NOTE: A basic Part B format will be submitted for each of the other Program Elements listed at Attachment 1 in Mission Program Elements (Load-Related) and for institutions in Attachment 2.

* Report full-time equivalents (FTEs) for civilians and average strength (AS) for military personnel.

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)
PART C-1: UNDERGRADUATE FLIGHT TRAINING REQUIREMENTS (End Strength)

ACTUAL (PY) ESTIMATE (CY) ESTIMATE (BY1) ESTIMATE (BY2)

Pilot, Navigators/Naval Flight Office (NFO) (Specify)

Authorized Rated Wartime Requirements (0-5 and below; yearend)

Force

 Seat factor flying billets 1/

 Other flying billets 2/

Training 3/

Supervision/staff 4/

Individuals

 Students 5/

 Others

Total Requirement

Inventories (0-5 and below; end strength basis)

Active force

Reserve

National Guard

Total Inventory

Undergraduate Pilot Training (UPT)/Undergraduate Navigator Training (UNT) Graduates of Year Included in Inventory

1/ Based upon aircraft x pilots per crew x crew ratio.

2/ Other operational flying includes overhead operational flying, miscellaneous support logistics, and research and development (R&D).

3/ Includes instructor and staff positions in undergraduate and advanced flight training.

4/ Includes non-flying billets requiring aviation expertise in administration, command/control and operational supervision/staff above the squadron level.

5/ Include advance flight students only.

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)

PART C-2: FLIGHT TRAINING

	Syllabus Course Length (In calendar days)	Number of Flight Instructors			Output			Other (Specify)
		Mil	Civ	Contractor	Active Duty	Reserve	Guard	
A. <u>Undergraduate Training</u>								
Jet								
Propeller (including turbo prop)								
Rotary Wing								
TOTAL								
B. <u>Advanced Training</u>								
First Seat (i.e., post-UFT training prior to first operational unit assignment)								
Transition (i.e., conversion from one aircraft type to another or upgrading of skills in the same aircraft type)								
Instructor Training Course								
Other (Specify)								
TOTAL								

- Notes:
- (1) Display pilot and navigator/NFO training separately.
 - (2) Submit data for PY, CY, BY1, BY2.
 - (3) If instructors for any course are other than U.S. active duty military, so indicate.
 - (4) Separately indicate output of another Service's personnel or foreign military. For the Navy and Marine Corps, this should be on consolidated undergraduate flight training displays. "Instructor" means instructor pilots and navigator/NFO instructors only.
 - (5) For advanced training, show a weighted average syllabus course length for each subcategory (first seat, transition, etc.)

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)
PART C-3: UNDERGRADUATE PILOT TRAINING PHASE FACTORS
 (LINE: Specify Jet, Prop, Helo)
 (YEAR: Provide data for PY, CY, BY1, BY2)

	<u>PREFLIGHT</u>	<u>PRIMARY</u>	<u>BASIC</u>	<u>PRIMARY</u>	<u>ADVANCED</u>	<u>TOTAL</u>
Student Calendar Days to Complete						
Student Flight Hours to Complete						
Aircraft (Specify Model)						
Simulator (Specify Model)						
Student Input *						
Student Output *						
Percent Phase Attrition						
Average Load *						
Instructor Pilots *						
Other Officers *						
Enlisted *						
Aircraft Hours*						
O&M Cost/Hour						
Instructor Hours Per Student						

NOTE: Omit phases not applicable.

* Factors per graduate (final completion)

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)

**PART C-4: FLIGHT TRAINING RESOURCE DATA
(LINE)**

	<u>ACTUAL (PY)</u>	<u>ESTIMATE (CY)</u>	<u>ESTIMATE (BY1)</u>	<u>ESTIMATE (BY2)</u>
<u>AIRCRAFT AND FLYING</u>				
<u>HOURS BY TYPE/MODEL/SERIES</u>				
Authorized				
Assigned				
Flying Hours				
Total Flying Hours				

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)

PART D: ROTC PROGRAM DATA (PE 847230)

ROTC (Note: Parenthetical numbers refer to paragraphs in instructions following this portion of Exhibit.)

(1) ROTC

(2)	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
	<u>Avg. No. (\$000)</u>	<u>Avg. No. (\$000)</u>	<u>Avg. No. (\$000)</u>	<u>Avg. No. (\$000)</u>
A. <u>ROTC Unit Staff</u>				
Officers			(3)	(4)
Enlisted Personnel			(3)	(4)
Civilians			(3)	(4)
Total (3)			(4)	
Avg. Staff/Cost per Unit			(5)	(5)
B. <u>ROTC Command Level Staff</u>				
Officers			(3)	(4)
Enlisted Personnel			(3)	(4)
Civilians			(3)	(4)
Total (3)			(4)	
Avg. Staff/Cost per Unit			(5)	(5)
C. <u>Units</u> (6)				
D. <u>ROTC Program Costs</u>				
1. <u>O&M</u>				(7)
a. Scholarships				(8)
b. Administrative Expense				
(1) Unit Operating. Expense				
(2) Unit Texts and Ref.				(9)
(3) Admin. Travel				(9)
2. <u>Reserve Personnel</u>				(10)
a. Scholarships				(11)
b. Summer Training				(12)
c. Other				(13)
3. <u>Other</u>				(14)
TOTAL				(15)

Exhibit OP-14 Part D: ROTC Program Data

(Page 7 of 16)

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)

PART D: ROTC PROGRAM DATA (PE 847230)

ROTC (Note: Parenthetical numbers refer to paragraphs in instructions following this portion of Exhibit.)

(1) ROTC

(2)	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
	<u>Avg. No. (\$000)</u>	<u>Avg. No. (\$000)</u>	<u>Avg. No. (\$000)</u>	<u>Avg. No. (\$000)</u>
E. <u>Flight Instruction Program</u>			(16)	(16)
F. <u>Aviation Indoctrination Program</u>			(16)	(16)
G. <u>Average Enrollment</u>				
1. Scholarship				(17)
MS I				(17)
II				(17)
III				(17)
IV				(17)
Subtotal				(17)
2. Non-Scholarship				
MS I				(17)
II				(17)
III				(17)
IV				(17)
Subtotal				(17)

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)

**PART D: ROTC PROGRAM DATA (PE 847230)
(Continued)**

	<u>FY PY</u> <u>Avg. No. (\$000)</u>	<u>FY CY</u> <u>Avg. No. (\$000)</u>	<u>FY BY1</u> <u>Avg. No. (\$000)</u>	<u>FY BY2</u> <u>Avg. No. (\$000)</u>
H. <u>Total Costs</u>			(18)	
I. <u>Cost Per Graduate</u>				
Scholarship			(19)	
Non-Scholarship			(19)	
Combined			(19)	
J. <u>Cost Per Grad Commissioned</u>				
Scholarship			(19)	
Non-Scholarship			(19)	
Combined			(19)	

Instructions for Completion of Preceding

1. Enter Army, Navy, or Air Force, as applicable.
2. Enter the appropriate fiscal year (data should be shown for the Prior, Current, and Biennial (BY1 and BY2) Budget fiscal years).
3. Enter the average number (average strength) of officers, enlisted personnel, civilians (Full-Time Equivalents), and combined total, respectively, assigned to ROTC units and ROTC command level staffs, respectively. The ROTC command level staff should include all personnel up to the departmental level who are associated with the ROTC program but are not assigned to a ROTC unit.
4. Enter the total costs of pay and allowances/salary of military and civilian personnel, as applicable, plus any related O&M support costs. Pay and allowances/salaries will be determined through the use of standard rates for military and civilian personnel, respectively.
5. Enter the average staff and the average cost of the staff per unit. Average staff will be determined by dividing the applicable total staff (unit or command level) by the number of units shown in item C (see paragraph 6, below). The average cost of staff per unit will be arrived at by dividing the applicable total costs for the unit and command level staffs, respectively, by the number of units shown in item C.
6. Enter the applicable number of operating units.
7. Enter the total ROTC costs, other than those shown in A or B, included in the Service's O&M appropriation(s). (This should be equal to the sum of D.1.a and b discussed below in paragraphs 8 and 9.)
8. Show in parenthesis () the total applicable costs of ROTC scholarships (include only tuition, fees, books, and other related student expenses).
9. Show in parenthesis () the applicable O&M administrative costs, by categories shown, related to the ROTC program.

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)

PART D: ROTC PROGRAM DATA (PE 847230)
(Continued)

10. Enter the total ROTC costs included in the Service's applicable Reserve Component appropriations. This should be equal to the sum of D.2.a, b, and c, as discussed in paragraphs. 11, 12, and 13 below.
11. Enter in parenthesis () the total costs relative to the monthly subsistence allowance paid to college freshmen and sophomores who are recipients of ROTC scholarships.
12. Enter in parenthesis () the aggregate sum included in the Service's applicable Reserve Component appropriations for ROTC Pay and Allowance (Summer Training), Subsistence of Reserve Officer Candidates (Summer Training), and Travel of Reserve Officer Candidates (Summer Training).
13. Enter in parenthesis () all costs of the ROTC program, other than those discussed in paragraphs. 11 and 12, above, included in the Service's Reserve Component appropriations.
14. Enter and detail by appropriation, and explain by footnote, any costs attributable to the ROTC program which have not been included in either A, B, or D (1 and 2).
15. Enter the total cost data shown in D.1, 2, and 3.
16. Enter in parenthesis () the number of candidates participating in and total costs of Flight Instruction Program and the Aviation Indoctrination Program, respectively, included in the above data.
17. Enter by the scholarship and non-scholarship programs, respectively, the average number of candidates participating in MS I, II, III, IV, and applicable totals, respectively. Leave dollar columns blank.
18. Enter the total costs of the ROTC program. Total costs should be equal to the aggregate sum of A, B, and D, above.

INDIVIDUAL TRAINING DATA FOR FY __ BUDGET (SERVICE)

PART E: JUNIOR ROTC PROGRAM DATA (PE 897210)

(1) JUNIOR ROTC (HIGH SCHOOL) PROGRAM

	(2)	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
A. <u>Average Enrollment</u>					
Freshman			(3)		
Sophomore					
Junior					
Senior					
Total					
B. <u>Number of Units</u>			(4)		
C. <u>Total Program Cost</u>			(5)		
D. <u>Average Cost/Unit</u>			(6)		

Instructions for Completion of Preceding

1. Enter Army, Navy, Marine Corps, or Air Force, as applicable.
2. Enter the appropriate fiscal year (data should be shown for the Prior-1, Prior, Current, and Budget years).
3. Enter the average enrollment during the year by year (of high school) and in total.
4. Enter the number of JROTC units.
5. Enter by appropriation, and in the total, the costs to DoD of the JROTC program.
6. Enter the average costs per JROTC unit. (Total costs in 5 divided by units in 4.)

**INDIVIDUAL TRAINING DATA FOR FY ____ (SERVICE)
PART F: OFF DUTY AND VOLUNTARY EDUCATION
PROGRAM DATA (PE 897320)**

	<u>PY/CY/BY1/BY2 *</u>	
	<u>Number</u>	<u>Funding (\$000)</u>
<u>Post-Secondary Programs</u>		
<u>Tuition Assistance</u>		
Graduate Level Course Enrollments		
Undergraduate Level Course Enrollments		
Vocational/Technical Course Enrollments		
Totals		
<u>Instructor Hire (Group Study)</u>		
Enrollments	X	
Instructor Funding	X	
Other Funding	X	
Total Funding	X	
<u>Contract Education (e.g., PACE)</u>		
(Detail by program)		
<u>Education Services Personnel (counselors, ESOs, enlisted clerical, etc.)</u>		
Full-time equivalent Civilian		
Average Strength Military		
<u>Testing – DANTES</u>		
CLEP Tests Administered		
DSST Tests Administered		
Other (Specify) Test Administered		
<u>Other Education-Related Supplies and Materials</u>		
Total Post-Secondary Program Funding	X	X
<u>High School Programs</u>		
<u>Tuition Assistance</u>		
Free/Nominal Course Enrollments		
Group Study Course Enrollments		
Other (Specify) Course Enrollments		
GED Tests Administered		
Total		

**INDIVIDUAL TRAINING DATA FOR FY ____ (SERVICE)
PART F: OFF DUTY AND VOLUNTARY EDUCATION
PROGRAM DATA (PE 897320)**

(Continued)

PY/CY/BY1/BY2 *

Number Funding (\$000)

High School Programs (Continued)

Basic Skills Development

- Free/Nominal Course Enrollments
- Group Study Course Enrollments
- Other (Specify) Course Enrollments

Total

Total High School Program Funding

New Educational Levels Reported Achieved
During Past Year (FY __) Through
Voluntary Programs

Officer

Enlisted

High School Completion

- Diploma
- GED

2-Year College

- Baccalaureate Degree
- Masters Degree
- Doctorate Degree
- Professional Degree (e.g., JD)
- Other (Specify)

* Provide the required data for each fiscal year.

PROGRAM 8 INDIVIDUAL TRAINING ELEMENTS

Mission Program Elements (Load Related)

08047110	Recruit Training Units
08047210	Service Academies
08047220	Officer Candidate/Training Schools (OCS/OTS)
08047230	Reserve Officers Training Corps (ROTC)
08047240	Other College Commissioning Programs
08047310	General Skill Training
08047330	General Intelligence Skill Training
08047340	Crypto/SIGINT-Related Skill Training
08047350	Undergraduate Space Training
08047410	Undergraduate Pilot Training (UPT)
08047420	Undergraduate Navigator/NFO Training (UNT)
08047430	Other Flight Training
08047440	Euro-NATO Jet Joint Pilot Training
08047450	Undergraduate Pilot Training (UPT) Strike
08047460	Undergraduate Pilot Training (UPT) Maritime
08047470	Undergraduate Pilot Training (UPT) Rotary
08047480	Flight Screening
08047510	Professional Military Education
08047520	Other Professional Education
08047530	Acquisition Training
08047610	Integrated Recruit and Skill Training Units

Submitting Components should refer to the FYDP Structure Management (FSM) System as described in section 010702 of Chapter 1 of this volume to ensure that training program elements listed above are current.

DOD PROFESSIONAL DEVELOPMENT EDUCATION INSTITUTIONS

Service Institutions

Army

Sergeants Major Academy, Ft Bliss, TX
Command and General Staff College, Ft Leavenworth, KA
War College, Carlisle, PA
Army Management Staff College, Ft Belvoir, VA

Navy

College of Naval Command and Staff, Newport, RI
College of Naval Warfare, Newport, RI
Naval Postgraduate School, Monterey, CA*
Senior Enlisted Academy, Newport, RI

Marine Corps

Staff NCO Academy, Quantico, VA
Command and Staff College, Quantico, VA

Air Force

Senior NCO Academy, Gunter AFS, AL
Air Command and Staff College, Maxwell AFB, AL
Air War College, Maxwell AFB, AL
Air Force Institute of Technology, Dayton, OH*

Other Defense Institutions (Component Providing Budgetary Support)

Africa Center for Security Studies, Arlington, VA
Armed Forces Staff College, Norfolk, VA
Asia-Pacific Center for Security Studies, Honolulu, HI
Center for Civil-Military Relations, Monterey, CA
Center for Hemispheric Defense Studies, Ft McNair, DC
Defense Acquisition University, Alexandria, VA
Defense Contract Audit Institute, Memphis, TN
Defense Equal Opportunity Employment Institute , Patrick AFB, FL
Defense Information School, Ft Meade, MD
Defense Institute of International Legal Studies, Newport RI
Defense Institute of Security Assistance Management, Dayton, OH
Defense Language Institute - English Language Center, Lackland AFB, TX

DOD PROFESSIONAL DEVELOPMENT EDUCATION INSTITUTIONS

Other Defense Institutions (Component Providing Budgetary Support) (continued)

Defense Language Institute - Foreign Language Center, Monterey, CA
Defense Polygraph Institute, Ft Jackson, SC
Defense Resources Management Institute, Monterey, CA
Defense Security Service Academy, Linthicum, MD
George C. Marshall European Center for Security Studies, Germany
Industrial College of the Armed Forces, Ft McNair, DC
Information Resources Management College, Ft. McNair, DC
Institute for National Strategic Studies, Ft. McNair, DC
Interagency Training Center, Ft Washington, MD
Joint Military Intelligence College, Washington DC
Joint Military Intelligence Training Center, Washington DC
Joint Military Packaging Training Center, Aberdeen, MD
National Cryptologic School, Ft Meade, MD
National Imagery and Mapping College, Ft Belvoir, VA
National War College, Ft McNair, DC
Near East-South Asia Center for Security Studies, Falls Church, VA
Uniformed Services University of the Health Services, Bethesda, MD

*Prepare separate exhibits for resident and civilian institution programs.

**DEPARTMENT OF DEFENSE OVERSEAS DEPENDENTS EDUCATION
COST SUMMARY
(\$ in Thousands)**

<u>Administrative Costs</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/BY1</u>	<u>Change FY BY1/BY2</u>
1. A. <u>Salaries of Personnel Above School Level</u>						
B. <u>Personnel Benefits</u>						
C. <u>Temporary Duty Travel (TDY)</u>						
(1) Per Diem						
(2) Other Travel Costs						
(3) AMC Passenger						
D. <u>Supplies & Materials (non-ADP)</u>						
E. <u>Equipment Purchases (non-ADP)</u>						
(1) Furniture						
(2) All Others						
F. <u>Rental & Contractual Services (non-ADP)</u>						
(1) Rents						
(2) Maintenance Contracts						
(3) Other Service Contracts						
G. <u>ADP-Management Information System</u>						
(1) Supplies & Materials						
(2) Equipment Purchases						
(3) Equipment Rental Contracts						
(4) Maintenance Contracts						
(5) Software Purchases						
(6) Contract Consultants						
(7) Studies & Analysis Contracts						
(8) Professional & Management Services and Contracts						
H. <u>Special Analyses (non-ADP)</u>						
(1) Contract Consultants						
(2) Studies & Analysis Contracts						
(3) Professional & Management Services and Contracts						
I. <u>Other</u>						
(1) Training						
(2) Advertising						
(3) Other						

**DEPARTMENT OF DEFENSE OVERSEAS DEPENDENTS EDUCATION
COST SUMMARY
(\$ in Thousands)**

<u>Administrative Costs</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/BY1</u>	<u>Change FY BY1/BY2</u>
2. A. <u>Salaries of Teaching Personnel</u>						
(1) Teaching Personnel						
(2) Substitutes						
B. <u>Salaries of Principals</u>						
C. <u>Salaries of Clerical Personnel</u>						
(1) Clerical Personnel						
(2) Paraprofessionals						
D. <u>Salaries of Others</u>						
E. <u>Personnel Benefits</u>						
F. <u>Textbooks and Library Books</u>						
(1) Textbooks						
(2) Library Books (Newspaper/Periodicals)						
G. <u>Educational Supplies</u>						
(1) Educational Supplies						
(2) Audiovisual Supplies						
(3) ADP-School Administration						
(4) ADP-Classroom						
H. <u>Educational Equipment</u>						
(1) Educational Equipment						
(a) Equipment Rental						
(b) Equipment Purchases						
(c) Maintenance Contracts						
(2) Audiovisual Equipment						
(a) Equipment Rental						
(b) Equipment Purchases						
(c) Maintenance Contracts						
(3) ADP-School Administration						
(a) Equipment Rental						
(b) Equipment Purchases						
(c) Maintenance Contracts						
(4) ADP-Classroom						
(a) Equipment Rental						
(b) Equipment Purchases						
(c) Maintenance Contracts						

**DEPARTMENT OF DEFENSE OVERSEAS DEPENDENTS EDUCATION
COST SUMMARY
(\$ in Thousands)**

<u>Administrative Costs</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/BY1</u>	<u>Change FY BY1/BY2</u>
2. I. <u>Contractual Services</u>						
(1) Contract Instructional Services						
(2) Non-Instructional Contract Services						
(a) Contract Consultants						
(b) Studies & Analysis Contracts						
(c) Professional & Management Services						
(d) Contract Engineering & Technical Services Contracts						
(e) Other Contracts (Specify)						
J. <u>Research & Innovation</u>						
(1) TDY						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passenger						
(2) Projects (Specify)						
K. <u>Summer School</u>						
(1) Salaries of Teaching Personnel						
(2) Educational Activities						
L. <u>Other Temporary Duty Travel</u>						
(1) Itinerant Education Services						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passenger						
(2) Recruiting						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passenger						
(3) Accreditation						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passenger						

**DEPARTMENT OF DEFENSE OVERSEAS DEPENDENTS EDUCATION
COST SUMMARY
(\$ in Thousands)**

<u>Administrative Costs</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/BY1</u>	<u>Change FY BY1/BY2</u>
2. L. (4) Curriculum Review						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passenger						
(5) Union Deliberation/Negotiation						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passenger						
(6) Other						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passenger						
M. <u>In-Service Training</u>						
(1) Temporary Duty Travel						
(a) Per Diem						
(b) Other Travel Cost						
(c) AMC Passenger						
(2) Contracts						
(a) Contract Consultant						
(b) Professional & Management Services Contracts						
(c) Other Contracts (Specify)						
(3) Tuition Assistance						
(4) Other (Specify)						
N. <u>Other Costs & Compensation</u>						
(1) Compensation for Extra-Curricular School Activities						
(2) Cost for Correspondence Courses						
(3) Other (Specify)						

**DEPARTMENT OF DEFENSE OVERSEAS DEPENDENTS EDUCATION
COST SUMMARY
(\$ in Thousands)**

<u>Administrative Costs</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/BY1</u>	<u>Change FY BY1/BY2</u>
3. A. <u>Salaries</u>						
(1) Salaries of Logistics Personnel						
(2) Benefits						
B. <u>Custodial/Maintenance</u>						
(1) Contracts						
(2) Non-Contract Supplies						
C. <u>Repair and Maintenance</u>						
(1) R&M of School Facilities						
(a) Less than \$100,000						
(b) More than \$100,000						
(2) Minor Construction Projects						
(b) More than \$100,000						
(a) Less than \$100,000						
(3) Recurring R&M						
(4) Other (Specify)						
D. <u>Transportation Services</u>						
(1) Transportation of Things						
(a) AMC Cargo						
(b) MSC Cargo						
(c) Commercial Land						
(d) Commercial Ship						
(e) Commercial Air						
(f) Other						
(2) Second Destination Transportation						
(a) AMC Cargo						
(b) MSC Cargo						
(c) Commercial Land						
(d) Commercial Ship						
(e) Commercial Air						
(f) Other						
(3) Transportation of People						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passengers						

**DEPARTMENT OF DEFENSE OVERSEAS DEPENDENTS EDUCATION
COST SUMMARY
(\$ in Thousands)**

<u>Administrative Costs</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/BY1</u>	<u>Change FY BY1/BY2</u>
3. D. (4) <u>Daily Student Commuting</u>						
(a) Reimbursable						
(b) Contract						
(5) Bus Monitors						
E. <u>Rents, Communications and Utilities</u>						
(1) Rents & Leases						
(2) Utilities						
(3) Communications						
F. <u>Local Costs and Purchases</u>						
(1) Supplies & Materials						
(2) Equipment						
(a) Furniture						
(b) All Others						
(3) Printing & Reproduction						
(4) Other						
G. <u>Reimbursable for Services Received</u>						
(1) ADP Automated Supply System						
(2) Accounting/Payroll						
(3) Civilian Personnel Services						
(4) Other Base Support						
(5) NATO/SHAPE/AFCENT Contributions						
(6) Furniture Maintenance						
(7) Equipment Maintenance						
(8) Section Six Schools						
4. <u>DoDDS-Unique Costs</u>						
A. <u>Salaries for Host Nation Personnel</u>						
(1) Salaries						
(2) Benefits						
B. <u>Allowance</u>						
(1) Cost of Living Allowance						
(2) Housing Allowance						
(3) Area Differentials						

**DEPARTMENT OF DEFENSE OVERSEAS DEPENDENTS EDUCATION
COST SUMMARY
(\$ in Thousands)**

<u>Administrative Costs</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/BY1</u>	<u>Change FY BY1/BY2</u>
4. C. <u>Permanent Change of Station Costs</u>						
(1) Transportation of People						
(a) Per Diem						
(b) Other Travel Costs						
(c) AMC Passengers						
(2) Transportation of Things						
(a) AMC Cargo						
(b) MSC Cargo						
(c) Commercial Land						
(d) Commercial Ship						
(e) Commercial Air						
(f) Other						
D. <u>DoDDS-Operated Dormitories</u>						
(1) <u>Salaries of Dormitory Personnel</u>						
(a) Dormitory Counselors						
(b) Dormitory Aides						
(c) Compensation for Irregular Hours						
(2) Benefits						
(3) Student Room & Board						
(4) Transportation Services						
(a) Activity Transportation						
(b) To/Fro 5-day Dormitories						
(c) To/From 7-day Dormitories						
(5) Equipment						
(a) Furniture						
(b) All Others						

**DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
NUMBER OF SCHOOLS AND ENROLLMENT DATA***

		0	125	350	500	750	1,000	1,300	1,600	1,900	
		to	to	to	to	to	to	to	to	to	
		<u>124</u>	<u>349</u>	<u>499</u>	<u>749</u>	<u>999</u>	<u>1,299</u>	<u>1,599</u>	<u>1,899</u>	<u>2,199</u>	<u>TOTAL</u>
<u>Elementary Schools (K-8)</u>											
No. of Schools	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
<u>Middle Schools (4-8)</u>											
No. of Schools	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
<u>Junior High Schools (7-10, must have 9th grade)</u>											
No. of Schools	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment	FY PY										
	FY CY										
	FY BY1										
	FY BY2										

*Excludes Tuition-Fee Schools and Section Six Schools

**DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
NUMBER OF SCHOOLS AND ENROLLMENT DATA***

		0	125	350	500	750	1,000	1,300	1,600	1,900	
		to	to	to	to	to	to	to	to	to	
		<u>124</u>	<u>349</u>	<u>499</u>	<u>749</u>	<u>999</u>	<u>1,299</u>	<u>1,599</u>	<u>1,899</u>	<u>2,199</u>	<u>TOTAL</u>
<u>Secondary Schools (7-12)</u>											
No. of Schools	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
<u>High Schools (9 or 10-12)</u>											
No. of Schools	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
<u>Combined Schools (K-9, K-10)</u> or K-12)											
No. of Schools	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment	FY PY										
	FY CY										
	FY BY1										
	FY BY2										

**DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
NUMBER OF SCHOOLS AND ENROLLMENT DATA***

		0	125	350	500	750	1,000	1,300	1,600	1,900	
		to	to	to	to	to	to	to	to	to	
		<u>124</u>	<u>349</u>	<u>499</u>	<u>749</u>	<u>999</u>	<u>1,299</u>	<u>1,599</u>	<u>1,899</u>	<u>2,199</u>	<u>TOTAL</u>
<u>Junior College (Non-Add)</u>											
No. of Locations	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment*	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
<u>Kindergarten (Memo Entry)</u>											
No. of Locations	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
<u>Summary</u>											
No. of Locations	FY PY										
	FY CY										
	FY BY1										
	FY BY2										
Total Enrollment	FY PY										
	FY CY										
	FY BY1										
	FY BY2										

* Provide data in terms of Full-Time Equivalents

**DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
PUPIL ENROLLMENT TO TEACHER RATIOS
(Full-Time Equivalents (FTEs))**

	<u>PY</u>	<u>CY</u>	<u>BY1</u>	<u>BY2</u>	<u>Change CY/BY1</u>	<u>Change BY1/BY2</u>
I. <u>Summary</u>						
Elementary School (K-8)						
Middle School (4-8)						
Jr. High (7-10, must have 9th grade)						
Secondary Schools (7-12)						
High Schools (9 or 10-12)						
Combined (K-9, K-10 or K-12)						
Special Education Program (Self-Contained)						
Junior College						
TOTAL						
II. <u>Detail of Special Education Classes</u>						
Self Contained Environment						
Physically Handicapped						
Hearing Impaired						
Mentally Handicapped (Educ./Trainable)						
Emotionally Handicapped						
Multi-handicapped (at least two categories)						
Pre-School Handicapped						
TOTAL						
<u>Non-Self Contained Environment</u>						
Physically Handicapped						
Hearing Impaired						
Visually Handicapped						
Learning Disabled						
Mildly Handicapped						
Mentally Handicapped (Educ./Trainable)						
Emotionally Handicapped						
Multi-handicapped						
TOTAL						
III. <u>Certain Special Programs Teachers</u>						
Speech Therapist						
ESL						
Compensatory Education						
Talented & Gifted						
TOTAL						

DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
SECTION 6 SCHOOLS COST SUMMARY
(\$ in Thousands)

	<u>PY</u>	<u>CY</u>	<u>BY1</u>	<u>BY2</u>	<u>Change CY/BY1</u>	<u>Change BY1/BY2</u>
1. <u>ADMINISTRATION COST</u>						
a. Salaries for Administration						
(1) Superintendent						
(2) Associate Superintendent						
(3) Other Administrators						
(4) Secretaries and Clerks						
b. Other Expenses for Administration						
(1) TDY Travel						
(2) Supplies						
2. <u>INSTRUCTION COSTS</u>						
a. Salaries of Principals						
(1) Supervising Principals						
(a) Elementary						
(b) Secondary						
(2) Assistant Principals						
b. Salaries of Teachers						
(1) Elementary						
(a) Kindergarten						
(b) Specialists (Special Subject matter Areas)						
(c) Classroom Teachers						
(2) Secondary						
(3) Special Education Teachers						
(4) Summer School						
c. Salaries of Other Instructional Staff						
(1) Librarian Salaries						
(a) Librarians						
(b) Assistant Librarians						
(2) Counselors						

DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
SECTION 6 SCHOOLS COST SUMMARY
(\$ in Thousands)

	<u>PY</u>	<u>CY</u>	<u>BY1</u>	<u>BY2</u>	<u>Change CY/BY1</u>	<u>Change BY1/BY2</u>
2. <u>INSTRUCTION COSTS (continued)</u>						
d. Salaries of Secretarial and Clerical Staff						
(1) Principal's Office Secretarial and Clerical Staff						
(2) Library Clerks						
e. Other Salaries for Instruction						
(1) Teacher Aides						
(2) Substitute Teachers						
f. Student Fees						
(1) Special Education (EMR) and Special Education (LD)						
(2) Reading & Motor Perception Program						
g. School Library & Audio Visual Materials						
(1) Library Books						
(a) Replacement						
(b) Rebinding						
(2) Periodicals and Newspapers						
(3) Audio Visual Materials						
(4) Library Supplies						
h. Teaching Supplies						
(1) Kindergarten						
(2) Elementary School						
(3) Secondary School						
(4) Special Education Supplies						

DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
SECTION 6 SCHOOLS COST SUMMARY
(\$ in Thousands)

	<u>PY</u>	<u>CY</u>	<u>BY1</u>	<u>BY2</u>	<u>Change CY/BY1</u>	<u>Change BY1/BY2</u>
2. <u>INSTRUCTION COSTS (continued)</u>						
i. Other Expenses for Instruction						
(1) Professional Library						
(2) Supplies (Office Supplies Related to Instruction)						
(3) Workshop						
(4) Outdoor Education Program Supplies						
(5) TDY for Instruction						
3. <u>AUXILIARY</u>						
a. Health Services						
(1) Salaries						
(2) Supplies and expenses						
b. School Lunch Service Salaries (Cafeteria Manager)						
4. <u>PUPIL TRANSPORTATION SERVICES</u>						
a. Salaries for Pupil Transportation						
b. Contracted Services for Pupil Transportation						
5. <u>OPERATION OF PLANT</u>						
a. Salaries for Operation of Plant						
(1) Salary of Head Custodian						
(2) Salaries of Assistant Custodians						
b. Contracted Services for Operation of Plant						

DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
SECTION 6 SCHOOLS COST SUMMARY
(\$ in Thousands)

	<u>PY</u>	<u>CY</u>	<u>BY1</u>	<u>BY2</u>	<u>Change CY/BY1</u>	<u>Change BY1/BY2</u>
5. <u>OPERATION OF PLANT (continued)</u>						
c. Utilities						
(1) Heat						
(2) Water						
(3) Electricity						
(4) Gas						
(5) Sewage and/or Trash Removal Service						
(6) Phone						
d. Supplies for Operation of Plant						
6. <u>MAINTENANCE OF PLANT</u>						
a. Salaries for Maintenance of School Plant						
b. Contracted Services for Maintenance						
(1) Pest Control						
(2) Rug, Mop, and Linen						
(3) Fire Control						
c. Replacement of Equipment						
(1) Administrative Equipment						
(2) Instructional Equipment						
(3) Non-Instructional Equipment						
(4) Audio Visual Equipment						
d. Supplies for Maintenance of Plant						
(1) Supplies for Building Maintenance						
(2) Supplies for Equipment Maintenance						
7. <u>FIXED CHARGES</u>						
a. Government Contribution to Retirement						
(1) Civil Service Retirement (CSRS and FERS)						
(2) FICA						

**DEPARTMENT OF DEFENSE DEPENDENTS EDUCATION
SECTION 6 SCHOOLS COST SUMMARY**

(\$ in Thousands)

	<u>PY</u>	<u>CY</u>	<u>BY1</u>	<u>BY2</u>	Change <u>CY/BY1</u>	Change <u>BY1/BY2</u>
7. <u>FIXED CHARGES (continued)</u>						
b. Government Contribution to Insurance						
(1) FEGLI						
(2) FEHB						
(3) Fidelity Bond Premiums						
c. Workmen's Compensation						
d. Rental of Land and Buildings						
(1) Rent for Instructional Purposes						
(2) Rent for Non-Instructional Purposes						
 SUBTOTAL (costs for Section 6 Schools)						
Less reimbursements for non-Section 6 School pupils						
(This Pertains to Puerto Rico Schools Only)						
 NET Section 6 Schools Costs						
(Estimated number of pupils in Section 6 Schools)						
(Costs per pupil)						
 8. <u>COSTS UNIQUE TO SECTION 6 SCHOOLS</u>						
<u>(Puerto Rico Schools Only)</u>						
a. Overseas Allowances						
(cost of living, quarters, and post						
differential)						
b. Permanent Change of Station (PCS) Costs						
 TOTAL SECTION 6 SCHOOLS COSTS						
Estimated Number of Pupils (including Tuition Paying Pupils)						
Per Pupil Cost						

INSTRUCTIONS: Exhibit OP-16 in its entirety will be submitted for both the OSD and the President's budget submissions. This exhibit will be incorporated into the OP-5 Exhibit for the Section 6 Schools.

DEPARTMENT OF THE NAVY

Analysis of Navy Flying Hour Program

Claimant: _____

FY _____

Summary

<u>Program Element/Type A/C</u>	<u>Average Operating A/C</u>	<u>Utilization Rate (Monthly)</u>	<u>Flying Hours</u>	<u>Hourly Costs</u>				<u>Annual Cost</u>				<u>BBL's of Fuel</u>
				<u>Fuel</u>	<u>DLR</u>	<u>Other</u>	<u>Total</u>	<u>Fuel</u>	<u>DLR</u>	<u>Other</u>	<u>Total</u>	
Exhibit OP-20A												
OP-20B												
OP-20C												

INSTRUCTIONS

Separate exhibits will be submitted for the active and the reserve flying hour programs. The OP-20 exhibit is supported by three schedules, each one of which is designed to display the principal elements affecting the development of requirements. All data are required for the prior year (PY), current year (CY), biennial budget year 1 (BY1), and biennial budget year 2 (BY2). Prior Year (PY) data must reflect actual execution data.

- (a) Exhibit OP-20A relates to those requirements which are computed principally on the basis of numbers of tactical aircraft, crew ratios, and the hours per crew required to maintain combat readiness.
- (b) Exhibit OP-20B relates to those requirements which are computed principally on the basis of the production of trained pilots. In addition to Undergraduate Pilot Training requirements, this schedule should also include requirements to support Combat Crew Training Squadrons (CCTS), Carrier Reserve Air Wings (CRAW), and Reserve Training Units (RTU's).
- (c) Exhibit OP-20C covers all other fleet support requirement.

Include the flying hours actually flown or programmed to be flown in support of the drug interdiction program in the proper section of the flying hour report (i.e. tactical flying hours in support of the drug program are to be reflected in the tactical/ASW section of the OP-20). At the end of the OP-20 exhibit, include a memo entry reflecting the number of flying hours and the dollars by Type/Model/Series in support of the counter-drug mission.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-2, Air Operations.

Exhibit OP-20 Analysis of Navy Flying Hour Program: Summary

DEPARTMENT OF THE NAVY
Analysis of Navy Flying Hour Program
Tactical Aircraft

Claimant: _____

FY _____

<u>T/M/S</u>	<u>Avg. Op.</u>	<u>Crew</u>	<u>No</u>	<u>MR</u>	<u>Primary</u>	<u>Overhead</u>	<u>Total Hours</u>	<u>Cost</u>	<u>Annual</u>	<u>PMR Factor</u>		
<u>A/C</u>	<u>A/C</u>	<u>Seat</u>	<u>of</u>	<u>Crew</u>	<u>Mission</u>	<u>Crews/</u>	<u>Req'd.</u>	<u>Per</u>	<u>Budget</u>	<u>SIM</u>	<u>Budget</u>	<u>Budget/&</u>
		<u>Ratio</u>	<u>Crews</u>	<u>Hours</u>	<u>Hour</u>	<u>Staff Hours</u>	<u>Budget</u>	<u>Hour</u>	<u>Cost</u>	<u>Hours</u>	<u>Hours</u>	<u>SIM Hrs.</u>

Provide an explanation of changes in crew seat ratios, crew hours, and overhead crew/staff hours between the current year and biennial budget year 1 and between biennial budget year 1 (BY1) and biennial budget year 2 (BY2). Also explain changes in such factors for the current year (CY) between the estimate included in the previous President's budget request and current year (CY) estimate for each Type/Model/Series (T/M/S) included in this budget submission.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-2, Air Operations.

Exhibit OP-20A Analysis of Navy Flying Hour Program: Tactical Aircraft

DEPARTMENT OF THE NAVY
Analysis of Navy Flying Hour Program
Fleet Training

Claimant: _____
 FY _____

<u>T/M/S</u>	<u>Avg Op</u> <u>A/C</u>	<u>Pilot Hours</u>			<u>NFO Hours</u>			<u>Other</u> <u>Hours</u>	<u>Budget</u> <u>Hours</u>	<u>SIM</u> <u>Hours</u>	<u>Total</u> <u>Hours</u> <u>Required</u>	<u>Cost</u> <u>Per</u> <u>Hour</u>	<u>Total</u> <u>Cost</u>	<u>Budget</u>
		<u>No.</u> <u>Pilots</u>	<u>Per</u> <u>Pilot</u>	<u>Annual</u> <u>Hours</u>	<u>Per</u> <u>NFO's</u>	<u>No.</u> <u>NFO</u>	<u>Annual</u> <u>Hours</u>							<u>Hrs as % of</u> <u>Total Hrs.</u> <u>Required</u>
	<u>1/</u>	<u>1/</u>	<u>1/</u>	<u>1/</u>	<u>1/</u>	<u>2/</u>								
	<u>1/</u>	<u>3/</u>	<u>3/</u>											

1/ Data required for each category (I, II, III, IV, V, VI) as defined below.

2/ Provide an explanation for each T/M/S

3/ Provide an explanation of changes in Pilot/Naval Flight Officer hours between the current year (CY) and biennial budget year 1 (BY1) and between biennial budget year 1 (BY1) and biennial budget year 2 (BY2). Also explain changes in the current year (CY) between the estimate included in the previous President's budget request and the current estimate in this budget submission for each category of student by T/M/S.

- Category I Students require a complete syllabus because it is their first tour in an aircraft type.*
- Category II A transition syllabus for students transitioning from another similar aircraft (e.g. F-14 to F/A-18 or CH-46 to CH-60S).*
- Category III A refresher syllabus for those students with prior experience in an aircraft model who have been out of the cockpit greater or equal to 18 months.*
- Category IV A short, modified refresher syllabus for those students who have been out of the cockpit greater than 12 but less than 18 months. Additionally, it is a short modified transition syllabus for aircrew not experienced in the aircraft. It is also for miscellaneous non-fleet requirements.*
- Category V For specialized Night Attack training for the F/A-18D. For the F/A-18E, it is a short modified transition syllabus for aircrew not experienced in the aircraft. For Navy helicopters, it is a refresher syllabus for very experienced aircrews (prospective commanding officers and executive officers). It is shorter than the CAT III refresher syllabus.*
- Category VI The transition syllabus for the Blue Angels for the F/A-18B.*

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-2, Air Operations.

DEPARTMENT OF THE NAVY
Analysis of Navy Flying Hour Program
Fleet Support Requirements

Claimant: _____
 FY _____

<u>P.E./TMS</u>	<u>Monthly Utilization Rate</u>	<u>Avg. Op A/C</u>	<u>Cost Per Hour</u>	<u>Required Hours</u>	<u>Budget</u>	<u>Hours</u>	<u>Cost</u>	<u>Hours Budgeted as a % of Requirement</u>
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NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-2, Air Operations.

**DEPARTMENT OF ARMY FLYING HOUR PROGRAM
FY ____ (PY/CY/BY1/BY2)**

Subactivity Group: _____

<u>Type A/C</u>	<u>Avg # A/C</u>	<u>Crew Qty</u>	<u>Crew Ratio</u>	<u>Flying Hours</u>	<u>Flying Hours/ Crew/ Month</u>	<u>Hourly Costs</u>				<u>Annual Cost</u>				<u>BBL's of Fuel</u>	
						<u>Fuel</u>	<u>DLR</u>	<u>Other</u>	<u>Total</u>	<u>Fuel</u>	<u>DLR</u>	<u>Other</u>	<u>Total</u>		
FW															
C-12															
RC-12															
RC-7 ARL															
UC-35															
etc.															
Total FW															
RW															
AH-1															
AH-64															
AH-64D															
CH-47D															
EH-60															
OH-58AC															
OH-58D															
TH-67															
UH-1															
UH-60A															
UH-60L															
etc.															
Total RW															

TOTAL: ALL AIRCRAFT

NARRATIVE EXPLANATION OF CHANGE: Provide a succinct description of changes in resources and program requirements between years and deviation between actual and program data. Particular emphasis should be placed upon actual data. *Prior year data must reflect actual execution data.*
Instructions. Exhibit OP-20D is for Army use only. Exhibits OP-20, 20A, 20B, and 20C are not required for Army. A separate exhibit will be submitted for the Active Army, Army Reserve, and Army National Guard. Provide *the flying hours data by subactivity group* for prior year (PY), current year (CY), biennial budget year 1 (BY1), and biennial budget year 2 (BY2). Include the flying hours actually flown or programmed to be flown in support of the drug interdiction program in the appropriate section of the flying hour report. At the end of the OP-20D exhibit, include a memo entry reflecting the number of flying hours and the dollars by Type/Model/Series that are funded in the centralized drug account.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-2, Air Operations.

AIR FORCE WEAPON SYSTEMS/FLYING HOUR COST DATA

	<u>PAA</u>	<u>PAI</u>	<u>APAI</u>	<u>Crew Ratio</u>	<u>No. of Crews</u>	<u>Hours/ Crew/ Mo.</u>	<u>Avg. Util Rate</u>	<u>Total Hours Required</u>	<u>Budget</u>	<u>Unit Cost Factors</u>				<u>Annual Budget (\$000)</u>
										<u>POL</u>	<u>GS+SS</u>	<u>DLR</u>	<u>Total</u>	
MFP	PY-1	1	QTR											
PE	PY-1	2	QTR											
WSC	PY-1	3	QTR											
	PY-1	4	QTR											
&	TOTAL		PY-1											
TOTAL PE														
	PY	1	Qtr											
&	PY	2	Qtr											
	PY	3	Qtr											
MFP	PY	4	Qtr											
	TOTAL		PY											
	CY	1	Qtr											
	CY	2	Qtr											
	CY	3	Qtr											
	CY	4	Qtr											
	TOTAL		CY											
	BY1	1	Qtr											
	BY1	2	Qtr											
	BY1	3	Qtr											
	BY1	4	Qtr											
	TOTAL		BY1											
	BY2	1	Qtr											
	BY2	2	Qtr											
	BY2	3	Qtr											
	BY2	4	Qtr											
	TOTAL		BY2											

Prior Year -1 is to reflect actual execution data and should include the crew ratio, no. of crews, hours per crew per month as well as the hours actually flown and the actual cost per hour.

Total prior year flying hour data is to be expanded to separately identify programmed (a/o the last Presidents budget submit) and actual execution data.

Expand the exhibit to include outyear data for the annual program only (not required by quarter).

Include CREW RATIOS, NUMBERS OF CREWS, HOURS PER CREW/MONTH, and REQUIRED vs. BUDGETED F/Hs.

Data will be arrayed by BA/Program Element/WSC with a Total array identified for each Program Element and Budget Activity.

The exhibit will identify O&M activities exclusive of Foreign Government Owned (FGO) and Special Operations Forces (SOF) aircraft.

FGO, MFP-10 *and* MFP-11 data will be identified in separate arrays.

A Grand Total section will aggregate the O&M, FGO, and SOF information for each fiscal year by quarter.

Separate sections (with the same data array) will also identify the AFR and ANG programs.

AIR FORCE WEAPON SYSTEMS/FLYING HOUR COST DATA

TOTAL BY2+1	This exhibit will be submitted for <u>both</u> the OSD submission and the
TOTAL BY2+2	President's budget submission.
TOTAL BY2+3	Include the flying hours actually flown or programmed to be flown in support
TOTAL BY2+4	of the drug interdiction program in the proper section of the flying hour report (i.e. tactical flying hours in support of the drug program are to be reflected in the tactical section of the OP-20E). At the end of the OP-20E exhibit, include a memo entry reflecting the number of flying hours and the dollars by Type/Model/Series that are funded in the centralized drug account.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-2, Air Operations; Exhibit PBA-19, Appropriation Highlights; and Exhibit PBA-21, Key Activity Indicators.

OPERATION AND MAINTENANCE, _____

EMERGENCY AND EXTRAORDINARY EXPENSE LIMITATION

Scope: Covers all expenses subject to the congressional limitation on "Emergency and Extraordinary Expenses"

	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
1. Cryptologic Intelligence				
2. HUMINT				
3. Counterintelligence and Investigative Activities				
4. Scientific and Technical				
5. Intelligence and Management Support				
6. Mapping and Charting Activity				
7. Attaché Activities				
8. Tactical Intelligence				
* 9. Other Intelligence				
Subtotal, Intelligence Type				
10. Representation Allowance				
11. Criminal Investigations				
* 12. Other Non-Intelligence Activities				
Total				

* "Other" categories should be specifically identified with their related purpose as a footnote. The DoD Components are invited to provide additional appropriate standard categories in lieu of using "Other" category.

NARRATIVE EXPLANATION OF CHANGE. Provide written explanation/justification for changes from one FY to the next.

DEPARTMENT of _____
FY BY1/FY BY2 OSD Submit/President's Budget
POL Consumption and Costs
(Flying Hours, Barrels and \$ in Thousands)

Appropriation/Fund

<u>Activity</u>	<u>FY PY Actual</u>			<u>FY CY Estimate</u>			<u>FY BY1 Estimate</u>			<u>FY BY2 Estimate</u>		
	<u>F/H</u>	<u>BBLs</u>	<u>\$</u>	<u>F/H</u>	<u>BBLs</u>	<u>\$</u>	<u>F/H</u>	<u>BBLs</u>	<u>\$</u>	<u>F/H</u>	<u>BBLs</u>	<u>\$</u>
Aircraft Operations												
Separately identify each petroleum product												
Ship Operations												
Separately identify each petroleum product												
Vehicle Operations												
Separately identify each petroleum product												
Other (Identify each activity separately)												
Separately identify each petroleum product												
Total												
Separately identify each petroleum product												

Instructions: This exhibit will be submitted by each Military Department and Defense Agency. Complete for each appropriation and fund, including the Defense Working Capital Fund, family housing, and RDT&E accounts. Customer accounts should include direct consumption only and should not include Working Capital Fund (WCF) consumption. Provide for each type of petroleum product consumed (for example: JP-4, MOGAS, Leaded, Navy Reclaim, distillate, etc.). Provide for each of the following appropriations/funds and when more than one appropriation/fund provide a total for the Component.

1. Subtotals
 - a. Operation and Maintenance Appropriations
 - b. Research, Development, Test and Evaluation Appropriations
 - c. Family Housing Appropriations
 - d. Defense Working Capital Fund (Provide a breakout for each Working Capital Fund activity group and a total for the Working Capital Fund.)
 - (1) Depot Maintenance
 - (2) MSC
 - (3) Other Working Capital Fund Activities (Separately identify each Defense Working Capital Fund activity group.)
2. Total Military Service or Defense Agency

The OP-26A exhibit will also be submitted by each Military Department and Defense Agency concurrently with the submission of congressional justification materials. The OP-26A exhibit will not be included in justification material forwarded to the Congress.

Exhibit OP-26A POL Consumption and Costs (Flying Hours)

Department of _____

**FY BY1/BY2 OSD Submit President's Budget
POL Consumption and Costs
(Barrels, Unit Cost and \$ in Thousands)**

Appropriation/Fund

<u>Activity</u>	<u>FY PY Actual</u>			<u>FY CY Estimate</u>			<u>FY BY1 Estimate</u>			<u>FY BY2 Estimate</u>		
	<u>BBLs</u>	<u>Unit Cost</u>	<u>\$</u>	<u>BBLs</u>	<u>Unit Cost</u>	<u>\$</u>	<u>BBLs</u>	<u>Unit Cost</u>	<u>\$</u>	<u>BBLs</u>	<u>Unit Cost</u>	<u>\$</u>
Aircraft Operations Separately identify each petroleum product												
Ship Operations Separately identify each petroleum product												
Vehicle Operations Separately identify each petroleum product												
Other (Identify each activity separately) Separately identify each petroleum product												
Total Separately identify each petroleum product												

Instructions: This exhibit will be submitted by each Military Department and Defense Agency. Complete for each appropriation and fund, including Defense Working Capital Fund, family housing and RDT&E accounts. Customer accounts should include direct consumption only and should not include Defense Working Capital Fund consumption. Provide for each type of petroleum product consumed (for example: JP-4, MOGAS, Leaded, Navy Reclaim, distillate, etc.). Provide for each of the following appropriations/funds and when more than one appropriation/fund provide a total for the Component.

1. Subtotals
 - a. Operation and Maintenance Appropriations
 - b. Research, Development, Test and Evaluation Appropriations
 - c. Family Housing Appropriations
 - d. Defense Working Capital Fund (Provide a breakout for each Defense Working Capital Fund activity group and a total for the Defense Working Capital Fund.)
 - (1) Depot Maintenance
 - (2) MSC
 - (3) Other Defense Working Capital Fund Activities (Separately identify each Defense Working Capital Fund activity group.)
2. Total Military Service or Defense Agency

The OP-26B exhibit will also be submitted by each Military Department and Defense Agency concurrently with the submission of congressional justification materials. The OP-26B exhibit will not be included in justification material forwarded to the Congress.

Exhibit OP-26B POL Consumption and Costs (Unit Cost)

**Department of
FY BY1/FY BY2 OSD Submit/President's Budget
Source of Purchases for POL Consumption
(Barrels in Thousands)**

<u>Appropriation/Fund</u>	<u>FY PY Actual</u>			<u>FY CY Estimate</u>			<u>FY BY1 Estimate</u>			<u>FY BY2 Estimate</u>		
	<u>WCF</u>	<u>Local</u>		<u>WCF</u>	<u>Local</u>		<u>WCF</u>	<u>Local</u>		<u>WCF</u>	<u>Local</u>	
<u>Sources</u>		<u>Total</u>	<u>Sources</u>		<u>Total</u>	<u>Sources</u>		<u>Total</u>	<u>Sources</u>		<u>Total</u>	
<u>Activity</u>												
Aircraft Operations												
Separately identify each petroleum product												
Ship Operations												
Separately identify each petroleum product												
Vehicle Operations												
Separately identify each petroleum product												
Other (Identify each activity separately)												
Separately identify each petroleum product												
Total												
Separately identify each petroleum product												

Instructions: This exhibit will be submitted by each Military Department and Defense Agency for both the OSD Submit and the President's budget submit. Complete for each appropriation and fund, including working capital funds, family housing and RDT&E accounts. Customer accounts should include direct consumption only and should not include industrial fund consumption. Provide for each type of petroleum product consumed (for example: JP-4, MOGAS, Leaded, Navy Reclaim, distillate, etc.). Provide for each of the following appropriations/funds and when more than one appropriation/fund provide a total for the Component. **The total purchases will agree with the barrels consumed or planned for consumption reflected on the OP-26 exhibit.**

1. Subtotals
 - a. Operation and Maintenance Appropriations
 - b. Research, Development, Test and Evaluation Appropriations
 - c. Family Housing Appropriations
 - d. Defense Working Capital Fund (Provide a breakout for each Defense Working Capital Fund activity group and a total for the Defense Working Capital Fund.)
 - (1) Depot Maintenance
 - (2) MSC
 - (3) Other Defense Working Capital Fund Activities (Separately identify each Defense Working Capital Fund activity group.)
2. Total Military Service or Defense Agency

The OP-26C exhibit will also be submitted by each Military Department and Defense Agency concurrently with the submission of congressional justification materials. The OP-26C exhibit will not be included in justification material forwarded to the Congress. **Include a copy of the Fund 15, Fuel Data, exhibit.**

Exhibit OP-26C Sources of Purchases for POL Consumption

DEPOT MAINTENANCE PROGRAM SUMMARY
(Service/Component)

Part I - Funded Requirements:

	<u>FY PY-1</u>		<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>	
<u>Mil</u>	<u>Units</u>	<u>\$ in Mil</u>	<u>Units</u>	<u>\$ in Mil</u>	<u>Units</u>	<u>\$ in Mil</u>	<u>Units</u>	<u>\$ in Mil</u>	<u>Units</u>	<u>\$ in</u>
<u>Aircraft</u> (Army, Navy, Air Force)	Use these categories for both the Funded and Unfunded Executable Requirements; the Method of Accomplishment; and the Summary of Unfunded Deferred Requirements.									
Airframe Maintenance										
Engine Maintenance										
Software Maintenance										
Other Maintenance										
<u>Combat Vehicle</u> (Army, Marine Corps)										
Vehicle Overhaul										
Software Maintenance										
Other Maintenance										
<u>Ships</u> (Navy only)										
Overhaul										
Selected Restricted Availability										
Phased Maintenance Availability										
Software Maintenance										
Other Maintenance										
<u>Missile Maintenance</u> (Army, Navy, Marine Corps, Air Force)										
Strategic Missile Maintenance										
Tactical Missile Maintenance										
Software Maintenance										
Other Maintenance										
<u>Ordnance Maintenance</u> (Army, Navy, Marine Corps, Air Force)										
Ordnance Maintenance										
Software Maintenance										
Other Maintenance										
<u>Other</u> (Army, Navy, Marine Corps, Air Force)										
Other End Item Maintenance										
Software Maintenance										
GRAND TOTAL										

Exhibit OP-30 Depot Maintenance Summary
(Page 1 of 12)

DEPOT MAINTENANCE PROGRAM SUMMARY
(Service/Component)

Part II - Unfunded Executable Requirements:*

	<u>FY PY-1</u>		<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>	
	<u>Units</u>	<u>\$ in Mil</u>	<u>Units</u>	<u>\$ in Mil</u>	<u>Units</u>	<u>\$ in Mil</u>	<u>Units</u>	<u>\$ in Mil</u>	<u>Units</u>	<u>\$ in Mil</u>
<u>Aircraft</u> (Army, Navy, Air Force)										
Airframe Maintenance										
Engine Maintenance										
Software Maintenance										
Other Maintenance										
<u>Combat Vehicle</u> (Army, Marine Corps)										
Vehicle Overhaul										
Software Maintenance										
Other Maintenance										
<u>Ships</u> (Navy only)										
Overhaul										
Selected Restricted Availability										
Phased Maintenance Availability										
Software Maintenance										
Other Maintenance										
<u>Missile Maintenance</u> (Army, Navy, Marine Corps, Air Force)										
Strategic Maintenance										
Tactical Maintenance										
Software Maintenance										
Other Maintenance										
<u>Ordnance Maintenance</u> (Army, Navy, Marine Corps, Air Force)										
Ordnance Maintenance										
Software Maintenance										
Other Maintenance										
<u>Other</u> (Army, Navy, Marine Corps, Air Force)										
Other End Item Maintenance										
Software Maintenance										
<u>GRAND TOTAL</u>										

* Include only those requirements that are executable but unfunded due to funding constraints. Exclude reporting of requirements that are not executable due to capacity constraints, operating schedules, or for reasons other than fiscal constraints

**COMPONENT
DEPOT MAINTENANCE PROGRAM
METHOD OF ACCOMPLISHMENT**

FY PY			FY CY			FY BY1			FY BY2		
<u>Funded Requirement</u>			<u>Funded Requirement</u>			<u>Funded Requirement</u>			<u>Funded Requirement</u>		
Contract*	Organic*	Total	Contract*	Organic*	Total	Contract*	Organic*	Total	Contract*	Organic*	Total

(Insert the same stub entries as contained on Page 1 of the OP-30 Exhibit)

* Show percentage of total requirement in parentheses after funded requirement.

COMPONENT

DEPOT MAINTENANCE PROGRAM

SUMMARY OF UNFUNDED DEFERRED REQUIREMENTS

FY _____(provide for PY, CY, BY1 and BY2)

<u>Unexecutable Unfunded Requirement</u>			<u>Executable Unfunded Requirement/</u>			<u>Total Unfunded Requirement 3/</u>	
<u>Units</u>	<u>(\$000)</u>	<u>Explanation 1/</u>	<u>Units</u>	<u>(\$000)</u>	<u>Organic/Private 2/</u>	<u>Units</u>	<u>(\$000)</u>

(Insert the same stub entries as are contained on Page 1 of Exhibit OP-30 for fiscal years FY PY, FY CY, FY BY1, & FY BY2.)

1/ Describe the reason the requirement is unexecutable (plant capacity, operational commitment, or “other.”) “Other” must specifically identify constraint.

2/ Identify where work would be performed if funding were available: Organic - in house or Private – contracted out

3/ Total of unexecutable unfunded and executable unfunded requirements.

**COMPONENT
DEPOT MAINTENANCE PROGRAM
AIRCRAFT SUMMARY DATA**

FY PY-1

FY PY

FY CY

FY BY1

FY BY2

1. Aircraft Inventory (report number of aircraft)
2. Total Aircraft Maintenance/Rework Required
3. Program Extensions
4. Total Aircraft Maintenance/Rework Required (Item 2 less Item 3)
5. Funded Aircraft Maintenance/Reworks
6. Unfunded Maintenance/Rework Requirements (Executable Unfunded Deferred Requirements) (Item 4 less Item 5)
7. Total Aircraft on Extensions (Item 3 plus Item 6)
8. Planned Retirements
9. Total Aircraft (A/C) on Extension (Item 7 less Item 8)
10. Percentage of A/C on Extension - Total (Item 9 divided by Item 1)
12. Percentage of A/C on Extension - Backlog (Item 6 divided by Item 1)
13. Average Unit Cost (\$000)

**COMPONENT
DEPOT MAINTENANCE PROGRAM
AIRCRAFT MAINTENANCE**

<u>Aircraft/Engine/ Other (Describe)</u>	<u>Fiscal Year 1/</u>	<u>Inventory</u>	<u>Flying Hours</u>	<u>Maintenance Rework Cycle 2/</u>	<u>Maintenance/Rework Requirement (Units)</u>		<u>Method 4/</u>	<u>Man-hours (Organic Only)</u>	<u>Unit Cost</u>	<u>Total Cost</u>
					<u>Total</u>	<u>Unfunded 3/ Funded</u>				

1/ Provide data for the PY-1, PY, CY, BY1, & BY2

2/ Show data in months, flying hours, etc. as applicable.

3/ Executable unfunded deferred requirement.

4/ Show whether work is performed commercially or organically. If organically, indicate whether work is performed by Army, Navy, Marine Corps, or Air Force Working Capital Fund. If performed by more than one method show quantities and unit costs separately for each activity.

Exhibit OP-30 Depot Maintenance Summary
(Page 6 of 12)

**COMPONENT
DEPOT MAINTENANCE PROGRAM
SHIP MAINTENANCE SUMMARY**

<u>Category</u>	<u>Method</u>	<u>Unit of Measure</u>	<u>FY PY Unit (\$000)</u>	<u>FY CY Unit (\$000)</u>	<u>FY BY1 Unit (\$000)</u>	<u>FY BY2 Unit (\$000)</u>
Overhauls	Public	Hull				
	Private					
	WESTPAC					
	(Subtotal)					
Restricted/ Technical Availabilities	Public	Hull				
	Private					
	WESTPAC					
	(Subtotal)					
Phased Maintenance Availabilities	Public	Hull				
	Private					
	WESTPAC					
	(Subtotal)					
Emergent Repairs	Public	Ship Operating Months				
	Private					
	WESTPAC					
	(Subtotal)					
Miscellaneous RA/TA	Public	Not Applicable	Show dollars estimates only for this category.			
	Private					
	WESTPAC					
	(Subtotal)					
Total Program	Public					
	Private					
	WESTPAC					
	(Total)					

Exhibit OP-30 Depot Maintenance Summary
(Page 7 of 12)

**COMPONENT
DEPOT MAINTENANCE PROGRAM
SHIP MAINTENANCE**

<u>Program Elements</u>	<u>Ship Type</u>	<u>Hull No.</u>	<u>Class</u>	<u>Overhaul Completed</u>	<u>Scheduled O/H Date</u>	<u>Estimated Cost</u>	Naval/Private Shipyard
						<u>PY</u> <u>CY</u> <u>BY1</u> <u>BY2</u>	

1. For each ship show data separately for advance funding for the Advanced Engineering Repair Planning (AERP) and Planning Estimating and Repair Activity (PERA), change orders, overhaul costs, maintenance carry forward (if applicable), and total. Identify amounts for maintenance carry forward on summary.

2. Show in parentheses the amount reserved for scope changes in subsequent years by hull number for overhauls, Selected Restricted Availabilities (SRAs), and Phased Maintenance Activities (PMAs). Identify the amounts reserved for scope changes in the summary also.

**COMPONENT
 DEPOT MAINTENANCE PROGRAM 1/ 4/
 SHIP MAINTENANCE (WORKING CAPITAL FUND AND PILOT PROGRAM MISSION FUNDED)**

Type of Maintenance _____.

<u>Ship</u>	<u>Date</u>	<u>Total</u>	<u>Last ROH/SRA/PMA</u>		<u>Current Workday Estimate</u>			<u>Stabilized Rate AERP/PERA</u>			<u>Total</u> Cost of ROH, SRA,PMA <u>4/</u>
			<u>Workdays</u> "D" Alts	<u>Baseline</u> Workdays <u>2/</u>	<u>"D" Alts</u>	<u>Unique Reps</u>	<u>Total</u> <u>3/</u>	<u>Total</u>	<u>(Mat'l Incl.)</u>	<u>Cost</u>	

- 1/ All Depot Maintenance. Distinguish that funded through the Working Capital Fund and that which is mission funded.
This exhibit should be completed for ROH, SRA, and PMA's. Provide information for fiscal years FY PY, FY CY, FY BY1, & FY BY2
- 2/ This is the net of total workdays on the last overhaul less depot alteration workdays.
- 3/ This is the sum of the Baseline workdays plus the current estimate of depot alterations and unique repairs.
- 4/ Equals the sum of (Total current workday estimate times the stabilized workday rate) plus Advanced Engineering Repair Planning (AERP)/Planning Estimating and Repair Activity (PERA) costs.

**COMPONENT
DEPOT MAINTENANCE PROGRAM
SHIP MAINTENANCE (COMMERCIAL)**

Type of Maintenance ____.

<u>Ship</u>	<u>Date</u>	<u>Last OH/SRA/PMA</u>	<u>Labor</u>				<u>Econ./Loc.</u>	<u>Total</u>
			<u>Adjustments</u>		<u>Adjusted</u>	<u>Factor</u>		
			<u>"D" Alts</u>	<u>Reps</u>	<u>Baseline</u>			
		<u>Material (\$000)</u>						
		<u>Less previous</u>		<u>Plus Current</u>				
		<u>Unique</u>	<u>Subtotal</u>	<u>Unique</u>	<u>Adjusted</u>	<u>Escal.</u>		
		<u>"D" Alts</u>	<u>(Baseline)</u>	<u>"D" Alts</u>	<u>Baseline</u>	<u>Factor</u>	<u>Total</u>	
		<u>Total (\$000)</u>						
		<u>Labor</u>	<u>Material</u>	<u>AERP/PERA</u>	<u>Total Cost, OH, PMA, SRA</u>			

- (1) A separate form should be completed for overhauls, PMA's, and SRA's. Indicate whether form addresses ROH, PMA, or SRA's.
- (2) Provide information for fiscal years FY PY, FY CY, FY BY1, & FY BY2.

DEPOT MAINTENANCE PROGRAM
Instructions and Definitions

A separate exhibit should be completed for the following Operation and Maintenance appropriations: Army, Navy, Marine Corps, Air Force, Defense-wide (SOCOM), Army Reserve, Navy Reserve, Marine Corps Reserve, Air Force Reserve, Army National Guard, and Air National Guard.

Include depot maintenance programs only. In accordance with 10 USC 2460, depot maintenance and repair is defined as material maintenance or repair requiring the overhaul, upgrade, or rebuilding of parts, assemblies, or subassemblies, and the testing and reclamation of equipment as necessary. Depot maintenance includes the installation of parts for the purpose of safety modifications, all aspects of software maintenance, and interim contractor support or contractor logistics support to the extent that such support is for the performance of depot maintenance services. Depot maintenance may also include the installation of modifications (when done concurrent with other depot maintenance tasks). Depot maintenance does not include procurement of major modifications or upgrades of weapon systems that are designed to improve program performance, the procurement of parts for safety modification, or the nuclear refueling of an aircraft carrier. In accordance with the Deputy Secretary of Defense's decision, nuclear refueling of a submarine is also excluded from the operation and maintenance depot maintenance program. Do not include maintenance support programs, second destination transportation amounts, or depot maintenance funded in appropriations other than Operation and Maintenance in this exhibit.

Depot maintenance amounts displayed in this exhibit should be consistent with amounts shown in applicable OP-5 Exhibits in each Component's budget justification book and agree with amounts provided in Exhibit PBA-5, Depot Maintenance, Chapter 3.

All O&M depot maintenance requirements are to be displayed in one of the following categories:

1. Funded requirements – depot maintenance requirements for which funds are assigned.
2. Unfunded executable requirements – depot maintenance requirements that are deferred due only to funding constraints.
3. Unexecutable requirements – depot maintenance requirements that cannot be accomplished for reasons other than funding constraints to include operational commitments and lack of capacity. Unexecutable requirements are to be explained on page three of this exhibit.

Total O&M depot maintenance requirement is the sum of the three categories listed above. Total executable requirement is the sum of the funded and the unfunded executable depot maintenance requirements.

Depot maintenance funded and unfunded executable requirements for the FY PY, FY CY, FY BY1 and FY BY2 should also be included in the Workload and Performance Criteria section of applicable OP-5 Exhibits for those Activity Groups which include depot maintenance programs. (The Workload and Performance Criteria section of the OP-5 should utilize the OP-30 format.)

DEPOT MAINTENANCE PROGRAM
Instructions and Definitions (continued)

For the following reporting categories/subcategories only weapon system depot maintenance should be reported (i.e., requirements specifically for work on the end item that is the weapon system). Do not include work on related equipment, assemblies or subassemblies (such requirements should be reflected in the appropriate “other” category).

- Aircraft
- Combat vehicle
- Ships
- Missiles
- Ammunition
- Other

Depot Level Repairable Maintenance will only include non-stock funded items.

Include FY PY-1 data for the OSD budget submission only.

For the President’s budget submission, only submit Part I – Funded Requirements and Part II – Unfunded Executable Requirements.

DEPARTMENT OF _____
OPERATION AND MAINTENANCE, _____
SPARES AND REPAIR PARTS
(Dollars in Millions)

	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>CY-BY1</u>	<u>BY1-BY2</u>
	<u>Qty (\$ in M)</u>	<u>Qty (\$ in M)</u>	<u>Qty (\$ in M)</u>	<u>Qty (\$ in M)</u>	<u>CHANGE</u>	<u>CHANGE</u>
	<u>Qty (\$ in M)</u>	<u>Qty (\$ in M)</u>	<u>Qty (\$ in M)</u>	<u>Qty (\$ in M)</u>	<u>Qty (\$ in M)</u>	<u>Qty (\$ in M)</u>
<u>DEPOT LEVEL REPARABLES (DLRs)</u>						
<u>COMMODITY:</u> (As appropriate for each Component)						
SHIPS						
AIRFRAMES						
AIRCRAFT ENGINES						
COMBAT VEHICLES						
OTHER						
MISSILES						
COMMUNICATIONS EQUIPMENT						
OTHER MISC.						
TOTAL						
 <u>CONSUMABLES</u>						
<u>COMMODITY:</u> (As appropriate for each Component)						
SHIPS						
AIRFRAMES						
AIRCRAFT ENGINES						
COMBAT VEHICLES						
OTHER						
MISSILES						
COMMUNICATIONS EQUIPMENT						
OTHER MISC.						
TOTAL						

The FY PB estimate column of the OSD submit should reflect actual data through the first three quarters plus a realistic projection for the remaining quarter. For the PB submit, the FY PY column will reflect actuals as of September 30th. Include an explanation of changes in quantity and funding between years and deviations between actual and program data.

Provide the quantity and funding for each commodity group within each O&M appropriation used to purchase depot level reparable and consumable supplies from the Defense Working Capital Fund.

Exhibit OP-31 Spares and Repair Parts

OPERATION AND MAINTENANCE _____ (1)
SUMMARY OF PRICE AND PROGRAM CHANGES
FY ____ (2)
(\$ in Thousands)

	FY ____ (3)	Foreign	Price Growth		Program	FY ____ (3)
	<u>Program</u>	<u>Currency</u>	<u>Percent</u>	<u>Amount</u>	<u>Growth</u>	<u>Program</u>
	(4)	<u>Rate Difference</u>	(6)	(7)	(8)	(9)
<u>CIVILIAN PERSONNEL COMPENSATION</u>						
101	Executive, General and Special Schedules			(11)		
103	Wage Board			(11)		
104	Foreign National Direct Hire (FNDH)			(11)		
105	Separation Liability (FNDH)			(11)		
106	Benefits to Former Employees			(11)		
107	Voluntary Separation Incentive Pay			(11)		
110	Unemployment Compensation			(11)		
111	Disability Compensation			(11)		
117	Civilian Pay Offset			(11)		
199	Total Civilian Personnel Compensation			(10)		
<u>TRAVEL</u>						
308	Travel of Persons			(12)		
399	Total Travel			(10)		
<u>DEFENSE WORKING CAPITAL FUND (Fund) SUPPLIES & MATERIALS PURCHASES</u>						
401	DFSC Fuel			(15)		
402	Service Fund Fuel			(15)		
411	Army Managed Supplies & Materials			(16)		
412	Navy Managed Supplies & Materials			(16)		
414	Air Force Managed Supplies & Materials			(16)		
415	DLA Managed Supplies & Materials			(16)		
416	GSA Managed Supplies & Materials			(17)		
417	Locally Procured Fund Managed Supplies & Materials			(21)		
421	DLA Rebates			(21)		
499	Total Fund Supplies & Materials Purchases			(10)		

Exhibit OP-32 Summary of Price and Program Change
(Page 1 of 12)

OPERATION AND MAINTENANCE _____ (1)
SUMMARY OF PRICE AND PROGRAM CHANGES
FY ____ (2)
(\$ in Thousands)

	FY ____ (3)	Foreign Currency	Price Growth		Program	FY ____ (3)
	<u>Program</u>	<u>Rate Difference</u>	<u>Percent</u>	<u>Amount</u>	<u>Growth</u>	<u>Program</u>
	(4)	(5)	(6)	(7)	(8)	(9)
<u>DEFENSE WORKING CAPITAL FUND EQUIPMENT PURCHASES</u>						
502	Army Fund Equipment			(18)		
503	Navy Fund Equipment			(18)		
505	Air Force Fund Equipment			(18)		
506	DLA Fund Equipment			(18)		
507	GSA Managed Equipment			(19)		
599	Total Fund Equipment Purchases			(10)		
<u>OTHER FUND PURCHASES (EXCLUDE TRANSPORTATION)</u> (23), (13)						
601-693	<i>(As applicable/see schedule for Element of Expense for Purchases from DWCF)</i>					(24)
679	Cost Reimbursable Purchases			(27)		
680	Purchases from Building Maintenance Fund			(27)		
699	Total Purchases			(10)		
<u>TRANSPORTATION</u>						
701	AMC Cargo (Fund)			(13)		
702	AMC SAAM (Fund)			(13)		
703	JCS Exercises			(14)		
704	Defense Courier Service					
705	AMC Channel Cargo			(13)		
706	AMC Channel Passenger			(13)		
707	AMC Training			(13)		
708	MSC Chartered Cargo			(13)		

OPERATION AND MAINTENANCE _____ (1)
SUMMARY OF PRICE AND PROGRAM CHANGES
FY ____ (2)
(\$ in Thousands)

	FY ____ (3)	Foreign	Price Growth		Program	FY ____ (3)
	<u>Program</u>	<u>Currency</u>	<u>Percent</u>	<u>Amount</u>	<u>Growth</u>	<u>Program</u>
	(4)	<u>Rate Difference</u>	(6)	(7)	(8)	(9)
711	MSC Cargo (Fund)		(13)			
714	MSC POL Tankership		(13)			
715	MSC APF (Army, DLA & Air Force Preposition)		(13)			
716	MSC Surge Sealift (FSS & LMSR)		(13)			
717	MTMC Global POV		(13)			
718	MTMC Liner Ocean Transportation		(13)			
719	MTMC Cargo Operations (Port Handling)		(13)			
720	DSC Pounds Delivered		(13)			
721	MTMC (Port Handling-Fund)		(13)			
725	MTMC (Other-Non-Fund)		(22)			
771	Commercial Transportation		(28)			
799	Total Transportation		(10)			
	<u>OTHER PURCHASES</u>					
901	Foreign National Indirect Hire (FNIH)		(29)			
902	Separation Liability (FNIH)		(29)			
912	Rental Payments to GSA (SLUC)		(30)			
913	Purchased Utilities (non-Fund)		(31), (32)			
914	Purchased Communications (Non-Fund)		(31), (33)			
915	Rents (Non-GSA)		(31), (34)			
917	Postal Services (U.S.P.S.)		(31), (35)			
920	Supplies & Materials (Non-Fund)		(36)			
921	Printing & Reproduction		(37)			
922	Equipment Maintenance by Contract		(38)			
923	Facility Maintenance by Contract		(39)			
924	Pharmaceutical Drugs		(53)			
925	Equipment Purchases (Non-Fund)		(40)			

Exhibit OP-32 Summary of Price and Program Change
(Page 3 of 12)

OPERATION AND MAINTENANCE _____ (1)
SUMMARY OF PRICE AND PROGRAM CHANGES
FY ____ (2)
(\$ in Thousands)

	<u>FY ____ (3)</u>	<u>Foreign</u>	<u>Price Growth</u>		<u>Program</u>	<u>FY ____ (3)</u>
	<u>Program</u>	<u>Currency</u>	<u>Percent</u>	<u>Amount</u>	<u>Growth</u>	<u>Program</u>
	(4)	<u>Rate Difference</u>	(6)	(7)	(8)	(9)
		(5)				
926	Other Overseas Purchases		(41)			
927	Air Defense Contracts & Space Support (AF)		(42)			
928	Ship Maintenance by Contract		(43)			
929	Aircraft Reworks by Contract		(44)			
930	Other Depot Maintenance (Non-Fund)		(45)			
931	Contract Consultants		(46)			
932	Management & Professional Support Services		(46)			
933	Studies, Analysis, & Evaluations		(46)			
934	Engineering & Technical Services		(46)			
937	Locally Purchased Fuel (Non-Fund)		(15), (51)			
987	<i>Other Intra-government Purchases</i>		(57)			
988	Grants		(47)			
989	Other Contracts		(48)			
991	Foreign Currency Variance		(49)			
998	Other Costs		(52)			
999	Total Other Purchases		(10)			
9999	<u>TOTAL</u>		(50)			

Note: Include support for value engineering in applicable line item elements of expense.

**Elements of Expense for Purchases from
Defense Working Capital Fund (Fund)***

	<u>Element of Expense</u>
<u>DEPOT MAINTENANCE</u>	
Army Armament Command	601
Army Depot System Command: Maintenance	602
DLA Distribution Point (Army Only)	603
Naval Aviation Depots	613
<i>Naval Civil Engineering Service</i>	<i>631</i>
Naval Ordnance Facilities	632
Naval Shipyards	637
Marine Corps Depot Maintenance	640
Depot Maintenance (Air Force): Organic	(25) 661
Depot Maintenance (Air Force): Contract	662
<u>BASE SUPPORT</u>	
Naval Public Work Centers: Utilities	634
Naval Public Work Centers: Public Works	635
<u>RESEARCH AND DEVELOPMENT ACTIVITIES</u>	
Naval Air Warfare Center	610
Naval Surface Warfare Center	611
Naval Undersea Warfare Center	612
Naval Command, Control, & Ocean Surveillance Center	614
Naval Research Laboratory	630
Naval Facilities Engineering Service	631
<u>INFORMATION SERVICES</u>	
Navy Information service	615
Defense Automatic Addressing Systems	670
<i>Communications Services (DISA) Tier 2</i>	<i>(54) 671</i>
<i>Communications Services (DISA) Tier 1</i>	<i>(55) 677</i>
DISA Information Services (Megacenters)	647
Army Information Services	648
Air Force Information Services	649
DLA Information Services	650
DFAS Information Services	651

Exhibit OP-32 Summary of Price and Program Change
(Page 5 of 12)

**Elements of Expense for Purchases from
Defense Working Capital Fund (Fund)***

	<u>Element of Expense</u>
<u>TRANSPORTATION</u>	
Military Sealift Command (MSC):	
Fleet Auxiliary Force (<i>Navy Transportation</i>)	620
Afloat Prepositioning Ships (<i>Navy Transportation</i>)	621
Special Mission Support (<i>Navy Transportation</i>)	623
MSC (<i>Navy Transportation</i>)	624
MSC Rebate	625
Airlift Services (<i>Training</i>):	(26) 653
 <u>PRINTING AND PUBLICATION SERVICES</u>	
Defense Publication & Printing Service	633
 <u>FINANCIAL OPERATIONS</u>	
Defense Financing and Accounting Services	673
 <u>OTHER</u>	
Pentagon Reservation Maintenance Revolving Fund	672
Distribution Depots	674
Defense Reutilization and Marketing Services (DRMS)	675
Defense Commissary Operations	676
Defense Security Service	678
Industrial Mobilization Capacity (56) 682	

* These lines should include only Defense Working Capital Fund purchases made at stabilized rates. Cost reimbursable purchases should be included in line 679.

INSTRUCTIONS FOR COMPLETION OF OP-32

- (1) Enter the applicable component, i.e., Army, Navy, Marine Corps Reserve, Air National Guard, etc.
- (2) Enter the fiscal year for which this exhibit is being prepared.

NOTE: A separate exhibit should be submitted for each O&M appropriation for the current year (CY), for biennial budget year 1 (BY1), and for biennial budget year 2 (BY2). This exhibit should be prepared at the appropriation level for the President's budget.

- (3) Enter the prior year (PY), current year (CY), biennial budget year 1 (BY1), or biennial budget year 2 (BY2), as applicable.
- (4) For the CY exhibit, amounts entered in this column should agree with the prior year actual costs as shown in the prior year column of the applicable budget submission. For the BY1 exhibit, these amounts should agree with the far right hand column of the CY exhibit. For the BY2 exhibit, these amounts should agree with the far right hand column of the BY1 exhibit.
- (5) This column should show the rate (percent) of price growth for various items. The general price escalation indices prescribed by OSD (as provided by OMB) should be used for items 416, 417, 507, 679, 725, 771, 913-915, 920-925, 927-989, and 998. Other price growth rates may be used for these items when actual experience supports a rate of increase different from that prescribed For the OSD/OMB submit. In those instances, supporting documentation for the rate used should be provided. If the rate is approved during the budget review, the revised rate may be used in the President's budget. To the extent that a separate rate of increase is used for any portion of a line item, for example, Equipment Maintenance by Contract, the applicable item should be subdivided into appropriate subcategories for each separate rate of increase used. The rate of price change for lines 401, 402, 411-415, 502-506, 601-673, and 701-721 should agree with applicable rates approved by OSD. Applicable rates of price growth, as prescribed by OSD, or as estimated and justified, as appropriate, should be shown for all items where there is a price change. The rate of price growth included in the President's budget will in all instances reflect the rate of increase approved during the OSD budget review.
- (6) The amount shown for each appropriate line (exclusive of line 991) in the Foreign Currency Rate Difference column will reflect the difference in the budgeted foreign currency exchange rates between the two years. For the prior and current years, the budgeted foreign currency exchange rates are the exchange rates that have been approved for recording obligations during execution. If the current year execution rates have not yet been established by the Congress in time for the budget submission, the foreign currency exchange rates reflected in that fiscal year's President's budget request will be used – unless changed by subsequent guidance from the OUSD(C). For the biennial budget years, the budgeted foreign currency exchange rates are the exchange rates reflected in the OUSD (C) budget call memorandum for the budget submission or in the PBD issued during the budget review in the formulation of the President's budget request. (Note: Variances from the budgeted rates will be reflected only on line 991. These variances do not enter into the calculation on any of the other lines.) The column total, including line 991, will reflect (1) for the PY to the CY: the difference between prior year actuals and the current year budgeted rates, (2) for the CY to the BY1: the difference between budgeted rates in each year, and (3) for the BY1 to the BY2: the difference between budgeted rates in each year. If transfers are approved for the current year, the column total will reflect (1) for the PY to the CY: the difference between PY actuals and CY anticipated expenditures and (2) for the CY to the BY1: the difference between the CY anticipated expenditures and the BY1 budgeted rates. No foreign currency rate difference will be shown for Defense Working Capital Fund Purchases and Travel or Transportation for AMC, MSC or MTMC. Only in unusual circumstances should an amount for foreign currency rate difference shown for other travel and/or transportation costs. (See end notes for further discussion of foreign currency entries.)

Exhibit OP-32 Summary of Price and Program Change
(Page 7 of 12)

INSTRUCTIONS FOR COMPLETION OF OP-32 (CONTINUED)

- (7) The price growth column should show the amount of price growth for various items. **Where a percent increase by line item is shown in column 6, the amount included in column 7 will be the sum/difference of the previous fiscal year's program amount (column 4) and the foreign currency rate difference amount (column 5) times the percent shown in column 6.** The amount of the price growth will be consistent with the rate of change prescribed by OSD. The price increase for all items should be the additional/reduced funds, as a result of price changes, that would be required to accomplish the previous year's program at applicable fiscal year rates.
- (8) Enter the amount of program growth for each item. Program growth is to be priced in current year dollars for the current year exhibit, biennial budget year 1 dollars for the biennial budget year 1 exhibit, and biennial budget year 2 dollars for the biennial budget year 2 exhibit.
- (9) Enter the sum of (4), (5), (7) and (8) for each item.
- (10) Subtotals should be included in (4), (5), (7), (8) and (9) for Civilian Personnel, Travel, Defense Working Capital Fund Supplies and Materials Purchases, Defense Working Capital Fund Equipment Purchases, Other Defense Working Capital Fund Purchases, Transportation, and Other Purchases, as applicable.
- (11) Program amounts for Civilian Personnel compensation should be consistent with amounts shown in both the object class distribution reflected in the Program and Financing Schedules for Object Classes 11, 12 and 13 (Direct Obligations only) and in the OP-8 Exhibit, Civilian Personnel Costs (Direct Funded), Chapter 3 of the Financial Management Regulation for the applicable fiscal year. Payments made to the Department of Labor for expenses associated with employee's disability compensation are included in Object Class 12. Change in the number of compensable days per fiscal year will be reflected as program growth, not price growth. The annualization of the prior year's pricing changes (i.e., the previous fiscal year's pay raise), merit pay, bonuses, FERS participation, etc. will be reflected as changes in price growth.
- (12) Program amounts for travel should be consistent with amounts shown in Object Class 21 (including subclasses), for the applicable fiscal year.
- (13) AMC, MSC, and MTMC costs displayed for items 624, 653, 701, 702, 703, 705, 706, 707, 708, 711, 714, 715, 716, 717, 718, 719, 720, 721, 725, and 771 should include all purchases from these transportation funds. These amounts should exclude all non-Defense Working Capital Fund purchases such as reimbursement to MTMC of non-Defense Working Capital Fund (overseas) port operations.
- (14) Line 703 JCS Exercises includes only those services in support of JCS exercises and paid only by The Joint Staff (TJS).
- (15) The total of the program amounts for Defense Energy Support Center (DESC) Fuel, Defense Working Capital Fund Fuel, and Locally Procured Fuel (Non-Fund) line items must agree with the amounts shown on the OP-26 Exhibit, POL Consumption and Costs, Chapter 3, Financial Management Regulation.

INSTRUCTIONS FOR COMPLETION OF OP-32 (CONTINUED)

- (16) Include Object Class 26 supplies and materials purchased from each Defense Working Capital Fund, including DLA.
- (17) Include Object Class 26 supplies and materials purchased from GSA.
- (18) Include all equipment (including furniture) purchased from Defense Working Capital Fund, including DLA.
- (19) Include all equipment (including furniture) purchased from GSA.
- (20) Include amounts to be paid for motor vehicles leased from both commercial services and the General Services Administration (GSA) Interagency Fleet Management System (IFMS). These amounts are to be consistent with the estimates provided on the "Commercial Leases" and the "IFMS Leases from GSA" lines of the Motor Vehicle Operations (PB-41) exhibit.
- (21) Includes centrally managed items procured by the Defense Working Capital Fund from sources other than Defense Working Capital Fund or non-Defense Stock Funds.
- (22) Include purchases of MTMC services for non-Fund services such as overseas port terminal operations.
- (23) Program amounts should be consistent with Fund purchases included in Object Class 25.3.
- (24) Biennial budget years' (BY1/BY2) program amounts should reflect stabilized rates as requested by the Service (OSD submission) or as approved by OSD (President's Budget), as applicable, to include the impact of biennial budget years' pay raises. Cost reimbursable purchases should be included on line 679. Separate elements of expense for each Defense Working Capital Fund activity group are shown on page 3. Include only those elements of expense for Defense Working Capital Fund activity groups from which purchases were made or are planned, as applicable.
- (25) Includes the Aerospace Maintenance & Regeneration Center (AMARC).
- (26) Line 653, Airlift Services, Other AMC Purchases, includes Medical Evacuation Operations, Training, Search and Rescue, and other AMC costs not provided for in lines 701, or 702.
- (27) Includes all Defense Working Capital Fund purchases made on a cost reimbursable (rather than stabilized rate) basis.
- (28) Includes contractual charges for transportation of things via commercial air, sea, or surface mode and payments for commercial port operations and other transportation services exclusive of payments to the Defense Working Capital Fund.
- (29) Program amounts should be consistent with direct obligation amounts shown in the OP-8 Exhibit, Civilian Personnel Costs, Chapter 3.
- (30) Charges for rental of space and related services assessed by GSA as Standard Level User Charge (SLUC) charges. Program amounts will be consistent with the amount shown in Object Class 23.1.

Exhibit OP-32 Summary of Price and Program Change
(Page 9 of 12)

INSTRUCTIONS FOR COMPLETION OF OP-32 (CONTINUED)

- (31) Program amounts included for items 913-915 and 917 will be consistent with the amounts shown in Object Class 23.3.
- (32) Purchases from non-Defense Working Capital Fund sources heat, light, power, water, gas, electricity and other utility services, exclusive of transportation and communication services.
- (33) Purchases of communication services from non-Defense Working Capital Fund sources.
- (34) Payments for possession and use of land, structures, and equipment (other than transportation equipment) owned by another, except for SLUC charges assessed by GSA.
- (35) Purchases from the U.S. Postal Service including postage (other than Parcel Post), rental of post office boxes, postage meter machines and mailing machines. Also includes payments made to the U.S. Postal Service for handling of officially franked mail (i.e., Indicia Mail).
- (36) Includes supplies and materials purchased from other than Defense and non-Defense Working Capital Fund.
- (37) Program amounts should be consistent with the amounts shown in Object Class 24.
- (38) Covers contractual equipment maintenance other than depot level (e.g., ADP/office equipment, etc.)
- (39) Includes costs for repairs and maintenance to buildings, facilities, pavement, airfields and like items when done by contracts with the private sector.
- (40) Equipment purchased from the private sector, including equipment included in Federal Supply Group 71, Furniture. Program amounts should be consistent with amounts reported under Object Class 31.07.
- (41) Covers overseas contractor operated installation costs when covered in a single contractual agreement or when service is provided by a single contractor (excludes separate contracts for specific, limited services such as contract ADP services).
- (42) Covers contracted service cost of Air Force Air Defense Systems (e.g., BMEWS, DEW Line, Spacetrack, Thule AFB base maintenance contracts, DSP) and Space Support programs.
- (43) Includes the cost of ship related repair and the performance of regularly scheduled ship overhauls at commercial shipyards.
- (44) Includes the cost to Depot Maintenance to purchase aircraft maintenance from commercial sources.
- (45) Includes payments for all other non-Defense Working Capital Fund depot maintenance costs whether performed in-house or by contract which have not been reported under lines 928 or 929.

INSTRUCTIONS FOR COMPLETION OF OP-32 (CONTINUED)

- (46) Program amounts should be consistent with Exhibit PB-15, (Advisory and Assistance Services), Chapter 19 of the Financial Management Regulation). The amounts reflected should agree with Object Class 25.1.
- (47) Program amounts should be consistent with the amounts shown in Object Class 41.
- (48) Charges for contractual services not otherwise reported elsewhere.
- (49) Amounts on line 991 will reflect variances from budgeted rates, as prescribed by OUSD(C) guidance, which have actually occurred in the prior year or which have been approved (by DD-1415 or PBD) for the current year. There will be no amounts reflected on line 991 in the price and program growth columns. For the President's budget, the amount in the prior year column will be the realized variance on the 30 Sep DD Comp(M) 1506 report. Under no circumstances will there be an entry on line 991 in the biennial budget year. (For a further discussion, see Foreign Currency notes at the end of these instructions).
- (50) Total program amounts, in (4) and (9), will be equal to the total direct program for prior year (PY), current year (CY), biennial budget year 1 (BY1), and biennial budget year 2 (BY2), as applicable.
- (51) Includes fuel purchased from sources other than the Defense Working Capital Fund.
- (52) *Includes amounts for items not otherwise reported elsewhere.*
- (53) *Includes funds for the purchase of pharmaceutical drugs budgeted in the Defense Health Program.*
- (54) *Usage of long distance communications comparable to commercial services.*
- (55) *Those features of long distance communications mandated by military readiness, security and interoperability.*
- (56) *Funding supports critical Army production capabilities and maintains essential infrastructure to meet mobilization surge requirements for ammunitions processing, ordnance, and depot maintenance activities during national emergencies.*
- (57) *Other Intra-government purchase includes purchases between other Components not already included in another OP-32 line item.*

INSTRUCTIONS FOR COMPLETION OF OP-32 (CONTINUED)

Foreign Currency Notes

- A. The Total for Foreign Currency Rate Difference (Column 2) must reflect the difference between:
1. PY to CY: Prior year actuals and current year budgeted rates or anticipated expenditures in the current year if transfers have also been approved for the Current Year. (For the latter, individual line items in column 2 (except for line 991) will reflect the difference in budgeted rates and line 991 in column 2 will reflect the transfer amount.)
 2. CY to BY1: Current year budgeted rates or anticipated expenditures in the current year if transfers have also been approved for the current year, and biennial budget year 1 budgeted rates.
 3. BY1 to BY2: Change in budgeted exchange rates from biennial budget year 1 to biennial budget year 2.
- B. Individual line items in Column 2 (except for line 991) must reflect the difference in program costs that are caused only by a difference in budgeted foreign currency exchange rates between fiscal years.
- C. Line 991 - Foreign Currency Variance
1. Prior Year (PY) to Current Year (CY)
 - a. PY column equal Realized variance (DD Comp(M) 1506 Report 30 Sep).
Column 2 equal Reverse the realized variance amount in the PY column.
CY column equal zero
 - b. If transfers have been approved in the CY,
PY column equal Realized variance (DD Comp(M) 1506 Report 30 Sep).
Column 2 equal Reverse the realized variance amount in the PY column and add the transfer amount approved for the CY to determine the total.
CY column equal the transfer amount approved for the CY.
 2. Current Year (CY) to Biennial Budget Year 1 (BY1)
 - a. If the budgeted rates change between the CY and the BY1 and transfers from the Foreign Currency Fluctuations, Defense (FCF,D) appropriation are not reflected in the budget, then the CY column, Column 2, and the BY1 column for line 991 are all zero.
 - b. If budgeted rates change between the CY and the BY1 and the FCF,D transfers have been reflected in the budget for the CY, then the CY column for line 991 will reflect the value of the transfers and Column 2 for line 991 will reflect the reversal of the transfers. The BY1 column for line 991 will be zero.

RECONCILIATION OF INCREASES AND DECREASES IN AVERAGE STRENGTH (A/S) AND FULL TIME EQUIVALENTS (FTES) IN NATO EUROPEAN COUNTRIES

	<u>Military (A/S)</u>	<u>Civilian (FTEs)</u>
		<u>Direct Hire</u> <u>Indirect Hire</u>
<u>FY PY Estimate</u>		
<u>Increases</u>		
-		
-		
Total Increase		
<u>Decreases</u>		
-		
-		
Total Decrease		
<u>FY CY Estimate</u>		
<u>Increases</u>		
-		
-		
Total Increase		
<u>Decreases</u>		
-		
-		
Total Decrease		
<u>FY BY1 Estimate</u>		
<u>Increases</u>		
-		
-		
Total Increase		
<u>Decreases</u>		
-		
-		
Total Decrease		
<u>FY BY2 Estimate</u>		
<u>Increases</u>		
-		
-		
Total Increase		
<u>Decreases</u>		
-		
-		
Total Decrease		

This data provides a reconciliation of changes in U.S. personnel strengths in NATO European countries. NATO European countries are defined in DODI 7730.58.

Only personnel permanently stationed ashore are to be included. Show increases and decreases separately and by unit, activity, or function. Detail justification for each change should be readily available. Estimates are subject to congressional ceilings.

APPROPRIATED FUND SUPPORT FOR MORALE, WELFARE AND RECREATION ACTIVITIES (MWR)

(\$ in Thousands)

	FY: <u>Prior Year</u>	<u>Appropriations</u>				<u>Total APF Oper.</u>	<u>Mil Constr.</u>	<u>Total APF Spt</u>
<u>MWR CATEGORY</u>								
Category A	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category B	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category C	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category D	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Total APF Support	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Direct Support Included Above (Memo Entry)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	

	FY: <u>Current Year</u>	<u>Appropriations</u>				<u>Total APF Oper.</u>	<u>Mil Constr.</u>	<u>Total APF Spt</u>
<u>MWR CATEGORY</u>								
Category A	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category B	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category C	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category D	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Total APF Support	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Direct Support Included Above (Memo Entry)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	

	FY: <u>Budget</u>	<u>Appropriations</u>				<u>Total APF Oper.</u>	<u>Mil Constr.</u>	<u>Total APF Spt</u>
<u>MWR CATEGORY</u>								
Category A	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category B	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category C	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Category D	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Total APF Support	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Direct Support Included Above (Memo Entry)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	

Exhibit OP-34 Appropriated Fund Support for Morale, Welfare and Recreation (MWR) Activities

(Page 1 of 6)

APPROPRIATED FUND SUPPORT FOR MORALE, WELFARE AND RECREATION ACTIVITIES (MWR)

(\$ in Thousands)

Provide for PY, CY, BY1, & BY2

<u>MWR CATEGORY</u>		<u>Appropriations</u>				<u>Total</u> <u>APF Oper.</u>	<u>Mil Constr.</u>	<u>Total</u> <u>APF Spt</u>
Category A	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
 <u>MISSION SUSTAINING PROGRAMS</u>								
A.1 Armed Forces Prof. Entertainment O/S	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
A.2 Physical Fitness	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
A.3 Free Admission Motion Picture	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
A.4 Libraries (REC)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
A.5 Rec Centers Prog.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
A.6 Parks/Picnic areas	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
A.7 Shipboard/Company/ Unit level prog./activities	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
A.8 Sports/Athletics-self directed, unit level and intramural	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Common Support	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
TOTAL APF SUPPORT	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	

APPROPRIATED FUND SUPPORT FOR MORALE, WELFARE AND RECREATION ACTIVITIES (MWR)

(\$ in Thousands)

Provide for PY, CY, BY1, & BY2

<u>MWR CATEGORY</u>		<u>Appropriations</u>				<u>Total</u>	<u>Mil Constr.</u>	<u>Total</u>
					<u>APF Oper.</u>		<u>APF Spt</u>	
Category B	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
<u>BASIC COMMUNITY SUPPORT PROGRAMS</u>								
B.1 Child Care Programs								
Child Dev. Centers	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Family Child Care	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Supp Program/Resource & Referral/Other	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
School Aged Care	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
B.2 Youth Activities								
B.3 Community Programs								
Cable/Community TV	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Rec/tickets/tour	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Rec Swimming	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
B.4 Outdoor Recreation								
Outdoor Recreation	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Outdoor Rec Equip Checkout	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Boating w/o Resale	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Camping (Primitive)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Riding Stables (Gov't owned/ or Leased	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
B.5 Individual Skill Recreation								
Amateur Radio	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Performing Arts	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Arts and Crafts	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Automotive Crafts	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Bowling <12 lanes	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
B.6 Sports Programs (Above Intramural)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
Common Support	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
TOTAL APF SUPPORT	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	

Exhibit OP-34 Appropriated Fund Support for Morale, Welfare and Recreation (MWR) Activities

(Page 3 of 6)

APPROPRIATED FUND SUPPORT FOR MORALE, WELFARE AND RECREATION ACTIVITIES (MWR)

(\$ in Thousands)

Provide for PY, CY, BY1, & BY2

<u>MWR CATEGORY</u>	<u>Appropriations</u>				<u>Total</u> <u>APF Oper.</u>	<u>Mil Constr.</u>	<u>Total</u> <u>APF Spt</u>
Category C	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>REVENUE-GENERATING PROGRAMS</u>							
C.1 Food, Beverage, & Entertainment							
Military Open Mess (Clubs)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Other Food Outlets	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
C.2 Lodging Programs (Part of MWR NAFI)							
Joint Service/Armed Forces/Serv Rec Ctrs	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
PCS Lodging	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Recreational Lodging	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
C.3 Special Interest Clubs:							
Flying Program	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Parachute/Sky Diving	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Rod and Gun Program	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Scuba/Diving Program	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Horseback Riding	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Video Program	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Other	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
C.4 Other Revenue Generating Activities							
Resale	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Amusement/Rec Machines	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Bowling (over 12 lanes)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Golf	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Boating (With Resale or Private Boat Berthing)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Equipment Rental	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Unofficial Comm Tvl Service	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Other	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Common Support	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL APF SUPPORT	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Exhibit OP-34 Appropriated Fund Support for Morale, Welfare and Recreation (MWR) Activities

(Page 4 of 6)

APPROPRIATED FUND SUPPORT FOR MORALE, WELFARE AND RECREATION ACTIVITIES (MWR)

(\$ in Thousands)

Provide for PY, CY, BY1, & BY2

	<u>Appropriations</u>				<u>Total</u> <u>APF Oper.</u>	<u>Mil Constr.</u>	<u>Total</u> <u>APF Spt</u>
<u>OTHER MWR AND NAFI PROGRAMS CATEGORY D</u>							
D.1 Support For Commissaries	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
D.2 Armed Serv Exchange	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
D.3 Civilian MWR Programs	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
D.4 Stars and Stripes	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
D.5 TDY Lodging	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
D.6 PCS Lodging	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
D.7 Mission Supplemental Programs	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL APF SUPPORT	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

APPROPRIATED FUND SUPPORT FOR MORALE, WELFARE AND RECREATION ACTIVITIES (MWR)
(\$ in Thousands)

INSTRUCTIONS:

1. The OP-34 must contain a title page that includes the following description of the exhibit: “The Exhibit OP-34 displays total appropriated fund support (APF) for Dept. of the _____ managed Morale, Welfare, and Recreation (MWR) programs and joint services managed programs.”

The title page must also include the following definition of MWR programs (from DoDI 1015.10): “The MWR programs are vital to mission accomplishment and form an integral part of the non-pay compensation system. These programs provide a sense of community among patrons and provide support services commonly furnished by other employers, or other State and local governments to their employees and citizens. The MWR programs encourage positive individual values, and aid in recruitment and retention of personnel. They provide for the physical, cultural, and social needs, and general well-being of Service members and their families, providing community support systems that make DoD bases temporary hometowns for a mobile military population.”

The title page must also include a short narrative description of all major program changes, identified separately by MWR category.

2. In preparing the OP-34 Exhibit, the Services/Defense Agencies must use the program definitions contained in the DoD Directive 1015.10, subject: Programs for Military Morale, Welfare, and Recreation (MWR), DoDI 1015.12, subject: Lodging Program Resource Management; and DoDD 1015.8, subject: DoD Civilian Employee Morale, Welfare, and Recreation (MWR) and Supporting Nonappropriated Fund Instrumentalities (NAFIs).

3. APF support should include both direct and indirect APF support provided to MWR activities and should include the cost categories reported on the Appropriated and Nonappropriated Fund Expense Summary required by DoDI 7000.12. Direct costs include those costs that can be directly attributable to the activity and include civilian and military pay and benefits, travel, training, supplies and equipment, contracts, and Family Child Care subsidy. Indirect costs include costs that are attributed to more than one activity and include rents, utilities, communications, minor construction, repair and maintenance, contracts, engineering support, etc.

4. APF Common Support - That appropriated fund support, identified as APF support used in the management, administration and operation of more than one MWR program, however, that support or cost is not easily nor readily identifiable to a specific MWR program.

Some examples of APF common support would include: managerial operational functions and positions at an installation, major command or Service, executive and upper management supervision that is functionally located above the operating program manager level and having responsibility for several MWR programs; an installation’s civilian personnel functions; and central accounting office functions.

5. The OP-34 Exhibits must be submitted for the OSD/OMB budget submission each year. The OP-34 exhibit should also be included in the congressional justification books (Volume II - Data Book) each year.

**DEPARTMENT OF THE NAVY
OPERATION AND MAINTENANCE, NAVY/NAVY RESERVE
SHIP FUEL AND OPERATING TEMPO DATA**

	<u>Deployed Fleet</u>				<u>Non-Deployed Fleet</u>			
	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
Operating Tempo (Hours/Quarter)								
<u>Conventional</u>								
Total Steaming Hours								
Cost of Fuel Consumed (\$000)								
<u>Nuclear</u>								
Total Steaming Hours								
Cost of Fuel Expended (\$000)								

At the end of the OP-40 exhibit, provide a memo entry reflecting the amounts provided or programmed in support of the drug interdiction program for conventional and nuclear ships.

Exhibit OP-40 Ship Fuel and Operating Tempo Data

**DEPARTMENT OF THE NAVY
 OPERATION AND MAINTENANCE, NAVY/NAVY RESERVE
 SHIP OPERATING COST DATA
 (\$ in Thousands)**

Fiscal Year _____

<u>Type Inv</u>	<u>Ship Years</u>	<u>Operating Months</u>	<u>Fuel</u>	<u>Utilities</u>	<u>Repair Parts</u>	<u>Operating Target (OPTAR)</u>	<u>Total Cost</u>
-----------------	-----------------------	-----------------------------	-------------	------------------	-------------------------	---	-----------------------

Provide data for the prior year (PY), current year (CY), budget year 1 (BY1), and budget year 2 (BY2).

At the end of the OP-41 exhibit, provide a memo entry reflecting the amounts provided or programmed in support of the drug interdiction program for conventional and nuclear ships.

Exhibit OP-41 Ship Operating Cost Data

**MILITARY PERSONNEL ASSIGNED
TO
SHIPS & AIRCRAFT SQUADRONS**

Ship Type & Class and Aircraft Type/Model/Series	Basis of Requirement	No. of Ships				Requirement Per Unit		Prior Year Strength		Current Year Strength		BY 1 Strength		BY 2 Strength		BY2+1 Strength	
		<u>Aircraft Squadrons</u>				<u>Unit</u>		<u>Strength</u>		<u>Strength</u>		<u>Strength</u>		<u>Strength</u>		<u>Strength</u>	
		<u>PY</u>	<u>CY</u>	<u>BY1</u>	<u>BY2</u>	<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>
DD 931 Class	Manning Document																
DD 963 Class	Allowances																
SSN 688	Commissioning																
A7's	MO Factors																
F-6's																	
F-14's																	
Subtotal by Subactivity Group																	
Total by Budget Activity Group																	

OPERATION AND MAINTENANCE, AIR FORCE

FY _____ ESTIMATE

UNITS BY PROGRAM ELEMENT

(\$ in Thousands)

Program Element: _____

	<u>PY-1</u>	<u>PY</u>	<u>CY</u>	<u>BY1</u>	<u>BY2</u>	<u>BY2+1</u>	<u>BY2+2</u>	<u>BY2+3</u>	<u>BY2+4</u>
	<u>Actuals</u>	<u>Actuals</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
<u>Program Units</u>									
Forces Wings									
Forces Squadrons									
Unit Equipment									
Flying Hour Total									
Manpower (End Strength)									
Officers									
Enlisted									
Academy Cadets									
Total Military Personnel									
U.S. Direct Hire									
FN Direct Hire									
FN Indirect Hire									
Total Civilian Personnel									
Manpower (Average Strength/FTE)									
Officers									
Enlisted									
Academy Cadets									
Total Military Personnel									
U.S. Direct Hire									
FN Direct Hire									
FN Indirect Hire									
Total Civilian Personnel									
<u>Cost Data</u>									
Operation and Maintenance									
Provide by DoD Element of Expense									
Total Operation and Maintenance									
 Total Military Personnel									
 Total O&M and Military Personnel									

This Exhibit should be provided for:

1. **Total Operations Air Force**
2. **Major Force Program**
3. **Program Element**

Exhibit OP-50 Units by Program Element

**OPERATION AND MAINTENANCE, AIR FORCE
ANALYSIS OF AIRCRAFT POL
(\$ in Thousands)**

Analysis of Aircraft Petroleum, Oil and Lubricants (POL)

	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
A. Flying Hour Program Requirements:				
1. Number of Flying Hours				
a. Active Forces (excl. FGO and SOF)				
b. Foreign Gov't Owned				
2. Flying Hours at Std. Price				
Adjustments: (Explain)				
3. Funding for Flying Hour Program				
a. Active Forces (excl. FGO and SOF)				
b. Foreign Gov't Owned				
B. Non-Fly				
C. Special Fuels				
D. Grand Total-Aircraft POL				
1. Direct				
2. Reimbursements				

**OPERATION AND MAINTENANCE, AIR FORCE
ANALYSIS OF AIRCRAFT POL
FY _____ Estimate
(\$ in Thousands)**

Analysis of Non-Fly Program

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>	
	<u>QTY(bbls)</u>	<u>Cost</u>	<u>QTY(bbls)</u>	<u>Cost</u>	<u>QTY(bbls)</u>	<u>Cost</u>	<u>QTY(bbls)</u>	<u>Cost</u>
Major Force Program:								
1. a. Offensive Forces								
b. Defensive Forces								
Total Strategic Forces								
2. General Purpose Forces								
3. a. Intelligence								
b. Communications								
c. Other								
Total Program 3								
4. Airlift								
5. Reserves								
7. Central Supply and Maintenance								
8.								
a. Training								
b. Other								
Total Program 8								
9. Administration								
10. Support of Other Nations								
TOTAL								

**OPERATION AND MAINTENANCE
REPAIR PARTS, ARMY RESERVE COMPONENTS 1/
(\$ in Millions)**

<u>ITEM</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>FY BY2+1</u>	<u>FY BY2+2</u>	<u>FY BY2+3</u>	<u>FY BY2+4</u>
1. Backlog carried forward from prior years								
Less:								
2. Backlog of obsolete parts								
Add:								
3. Inflation	_____	_____	_____	_____	_____	_____	_____	_____
4. Adjusted prior year backlog								
Add:								
5. Recurring requirements	()	()	()	()	()	()	()	()
a. Annual consumption								
b. Change in equipment inventories								
c. Change in stockage levels								
6. Nonrecurring requirements	()	()	()	()	()	()	()	()
a. Force modernization initiatives								
b. Introduction of other new equipment								
7. Total funding required								
Less:								
8. Funds budgeted for repair parts	_____	_____	_____	_____	_____	_____	_____	_____
9. Backlog, end of year								

INSTRUCTIONS FOR COMPLETION OF OP-73

1. **Backlog carried forward from prior years** - unfunded requirements at the end of the previous fiscal year.
2. **Backlog of obsolete parts** - backlog of repair parts associated with equipment that is being retired from the Reserve Forces.
3. **Inflation** - backlog carried over from prior years less backlog associated with equipment being retired from the Reserve Forces times the OSD rate for “general purchases inflation--O&M” or the Defense Working Capital Fund, whichever is applicable.
4. **Adjusted prior year backlog** - backlog carried over from prior years less backlog associated with equipment being retired from the Reserve Forces plus inflation (1-2+3)
5. **Recurring requirements** - annual repair parts requirements to support equipment fielded in previous years.
 - a. **Annual consumption** - those parts consumed annually to support weapons systems fielded in previous years.
 - b. **Change in equipment inventories** - increases or decreases in annual consumption requirements necessary to reflect changes in equipment inventory levels (e.g., retirement of equipment).
 - c. **Change in stockage levels** - increases or decreases in requirements due to changes in the level of repair parts support required annually for a particular equipment.
6. **Nonrecurring requirements** - one time requirements associated with introduction of new equipment to the Reserve Force.
 - a. **Force modernization initiatives** - initial inventory of repair parts associated with fielding of force modernization systems.
 - b. **Introduction of other new equipment** - introduction of other equipment not previously provided to the Reserve Force.
7. **Total funding required** - adjusted prior year backlog plus recurring requirements and nonrecurring requirements.
8. **Funds budgeted for repair parts** - amount budgeted for repair parts each year.
9. **Backlog, end of year** - “total funding required” less “funds budgeted for repair parts”.

**OPERATION AND MAINTENANCE
FORCE STRUCTURE DATA**

<u>PE</u>	<u>MDS</u>	<u>CMD</u>	<u>PURPOSE</u>													
<u>PY</u>	<u>CY1</u>				<u>BY1</u>				<u>BY2</u>				<u>BY2+1</u>	<u>BY2+2</u>	<u>BY2+3</u>	<u>BY2+4</u>
	<u>Qtr 1</u>	<u>Qtr 2</u>	<u>Qtr 3</u>	<u>Qtr 4</u>	<u>Qtr 1</u>	<u>Qtr 2</u>	<u>Qtr 3</u>	<u>Qtr 4</u>	<u>Qtr 1</u>	<u>Qtr 2</u>	<u>Qtr 3</u>	<u>Qtr 4</u>				

INSTRUCTIONS

Report force structure for each model/design/series (MDS) aircraft within each program element. Also identify the command to which the equipment is assigned and the purpose code for the equipment. The force structure should be reported at end of year for the prior year and the outyears and at the end of each quarter for the current year and the budget years (BY1 and BY2). Totals should be provided for MDS and each PE.

Separate exhibits are required for Active Air Force, Air Force Reserve, and Air National Guard.

**AIRCRAFT REPAIR/MODIFICATION AND ENGINE OVERHAUL
OPERATION AND MAINTENANCE, _____
Aircraft Type/Summary _____**

	<u>Number Of Aircraft</u>				<u>Depot Hours</u>				<u>Cost (\$ in Thousands)</u>			
	PY	CY	BY1	BY2	PY	CY	BY1	BY2	PY	CY	BY1	BY2
ACI Tasks												
PDM Tasks												
Strip/Paint												
Other												
 Total												
 Depot Rates Per Hour												

Provide a brief explanation of changes between the CY and BY1 and between BY1 and BY2. Summary totals should agree with the OP-30.

**AIRCRAFT REPAIR/MODIFICATION AND ENGINE OVERHAUL
OPERATION AND MAINTENANCE, _____
Engine Overhauls/Other Depot Maintenance**

Engine Type	<u>Number Of Engines</u>			PY	<u>Depot Hours</u>			PY	<u>Cost (\$ in Thousands)</u>		
	PY	CY	BY1		BY2	CY	BY1		BY2	CY	BY1
Total											
Depot Rates Per Hour											

Provide an explanation of changes between the CY and the BY1 and between BY1 and BY2. Totals should agree with the OP-30.

AIR OPERATIONS
COMPONENT TITLE
(\$ in Millions)

	FY PY	Price	Program	FY CY	Price	Program	FY BY1	Price	Program	FY BY2
	<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>
Army										
Army Reserve										
Army National Guard										
Navy										
Navy Reserve										
Air Force										
Air Force Reserve										
Air National Guard										
USSOCOM										
Defense Health Program										
Total										

(Report on this exhibit all flying hours costs direct funded in the O&M appropriations including those funded in the Air Operations Activity Groups as well as those funded in the flying hour programs of the Army, USSOCOM, and the Defense Health Program. Include all other direct funded flying hour-related costs (fuel, supplies/DLRs, depot maintenance) in other Activity Groups. Price and Program changes should agree with those on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5.)

Description of Operations Financed: (Provide an explanation of the air operations financed by each Component. Break out each component by Budget Activity, Activity Group, and Subactivity Group. List each subactivity group for Air Operations Activity Groups and include separate lines for Mobility Operations, Training Operations, and Other to identify all the flying hour-related costs (fuel, supplies/DLRs, depot maintenance) included in all other Activity Groups that are direct funded in the O&M appropriation. See example below.)

- Budget Activity 1
 - Activity Group: Air Operations
 - Mission/Flight Operations
 - Intermediate Maintenance
- Budget Activity 3
 - Activity Group: Basic Skills and Advance Training
 - Flight Training
 - Training Support
- Total

AIR OPERATIONS
COMPONENT TITLE
(Cont'd)

PROGRAM DATA

	<u>FY PY</u>	<u>Change</u>	<u>FY CY</u>	<u>Change</u>	<u>FY BY1</u>	<u>Change</u>	<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
Primary Aircraft Authorized (PAA) (End of FY)							
Bombers							
Fighters							
Training							
Mobility							
Other (e.g., Army Flight Pgm)							
Total Aircraft Inventory (TAI) (End of FY)							
Bombers							
Fighters							
Training							
Mobility							
Other (e.g., Army Flight Pgm)							
O&M Funded Flying Hours (000)							
Tac Fighter Wing Equivalents							
Crew Ratio (Average)							
Bombers							
Fighters							
OPTEMPO (Hrs/Crew/Month)							
Bombers							
Fighters							
Primary Mission Readiness (%)							
ICBM Inventory							
Minuteman I							
Minuteman II							
Peacekeeper							
(Instructions on the following page.)							

Exhibit PBA-2 Air Operations
 (Page 2 of 3)

AIR OPERATIONS
COMPONENT TITLE
(Cont'd)

	<u>FY PY</u>	<u>Change</u>	<u>FY CY</u>	<u>Change</u>	<u>FY BY1</u>	<u>Change</u>	<u>FY BY2</u>
	<u>Actual</u>		<u>Estimate</u>		<u>Estimate</u>		<u>Estimate</u>
<u>Active Force Personnel</u>	<u>PERSONNEL DATA</u>						
Officer	<u>End Strength</u>						
Enlisted							
Cadets							
Total							
<u>Selected Reserve and Guard Personnel</u>	<u>End Strength</u>						
Officer							
Enlisted							
Total							
<u>Civilian Personnel</u>	<u>Full-Time Equivalents</u>						
U.S. Direct Hires							
Foreign National Direct Hire							
Total Direct Hire							
Foreign National Indirect Hire							
Total							

Narrative Explanation of Changes: (Explain/describe/narrate by subactivity, the major program changes reflected in the budget (for \$ provide in nearest tenths of millions). Separately identify major transfers among appropriations, budget activities, activity groups, and subactivity groups. Explain changes in price and program from the current estimate (CY) to the BY1 and from BY1 to FY BY2 as appropriate. The narrative should agree with the explanation of changes and functional transfers shown in the (OP-5). Identify on the bottom of the exhibit the preparation date and a point of contact (with telephone number) who is knowledgeable about the content of the data reflected on the exhibit. Data entered on this exhibit must match the corresponding data entered on the Reserve Components (PBA-11), Appropriation Highlights (PBA-19), Key Activity Indicators (PBA-21), and Special Operations Forces (PBA-26) Exhibits. In addition, the data contained in the O&M Overview should match the data reported in other budget justification material such as the performance criteria of the Detail by Budget Activity and Activity Group (OP-5), Analysis of Flying Hour Program (OP-20), Funding for Depot Level Repairables (OP-31), and Special Operations Forces (OP 52).)

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:
 POC:
 TELEPHONE:

Exhibit PBA-2 Air Operations
 (Page 3 of 3)

SHIP OPERATIONS
COMPONENT TITLE
(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation Summary

Active Forces

(List by subactivity group Operation and Maintenance, Navy funding for Activity Group Ship Operations. Total O&M,N funding (including price and program changes) must match the O-1 total for Ship Operations.)

Reserve Forces

(List by subactivity group Operation and Maintenance, Navy Reserve funding for Activity Group Ship Operations. Total O&M,NR funding (including price and program changes) must match the O-1 total for Ship Operations.)

Grand Total

Description of Operations Financed: (Provide narrative explanation of activities included and succinctly describe significant price and program changes from the current year (CY) to budget year 1 (BY1) and from BY1 to budget year 2 (FY BY2) for each subactivity group).

PROGRAM DATA

(Provide applicable program data and explain program changes.)

<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

Ship Inventory (End of Year)

Navy Active
MSC Charter/Support
Battle Force Ships (Active)

Reserve Battle Force
Reserve Non Battle Force

Battle Force Ships (Active plus Reserve Battle Force)

SHIP OPERATIONS
COMPONENT TITLE
(Con't)

Battle Force Ships Inventory Adjustments by Category

Between FY CY and FY BY1

	<u>FY CY</u> <u>Inventory</u>	<u>Gains</u>	<u>Losses</u>	<u>FY BY1</u> <u>Inventory</u>
Strategic				
Carriers				
Surface Combatants				
Submarines				
Amphibious				
Mine Warfare, Patrol				
Support Ships				
Total				

Between FY BY1 and FY BY2

	<u>FY BY1</u> <u>Inventory</u>	<u>Gains</u>	<u>Losses</u>	<u>FY BY2</u> <u>Inventory</u>
Strategic				
Carriers				
Surface Combatants				
Submarines				
Amphibious				
Mine Warfare, Patrol				
Support Ships				
Total				

SHIP OPERATIONS
COMPONENT TITLE
 (Con't)

<u>FY PY</u>	<u>Change</u>	<u>FY CY</u>	<u>Change</u>	<u>FY BY1</u>	<u>Change</u>	<u>FY BY2</u>
<u>Actual</u>		<u>Estimate</u>		<u>Estimate</u>		<u>Estimate</u>

Operating Tempo (Days per Quarter)

Non-Deployed Fleet
 Deployed Fleet
 Reserve Fleet (except CV)
 Reserve Fleet (CV)

Shipyears

Conventional, O&M, N
 Nuclear, O&M, N
 Conventional, O&M, NR

Operating Months (Less Charter Ships)

Conventional, O&M, N
 Nuclear, O&M, N
 Conventional, O&M, NR

Deployed Operating Months (%)

Conventional, O&M, N
 Nuclear, O&M, N
 Conventional, O&M, NR

Note: Deployed Operating Months (%) captures the ratio of deployed months to the total number of operating months. This illustrates trends in the employment of the fleet and is normalized to account for fluctuations in repair schedule or force structure changes.

Depot Maintenance

Active

Overhauls
 Selected Restricted Availabilities
 Phased Maintenance Availabilities

Reserve

Overhauls
 Selected Restricted Availabilities
 Phased Maintenance Availabilities

SHIP OPERATIONS
COMPONENT TITLE
(Con't)

Instructions

Reflect program data under “Description of Operations Financed” and “Program Data” sections.

Narrative Explanation of Changes: Provide a succinct narrative explanation of total resource changes (for \$ provide in nearest tenth of a million) between the Current Year (CY) and Biennial Budget Year 1 (BY1) and between Biennial Budget Year 1 (BY1) and Biennial Budget Year 2 (BY2) by relating it to program changes (force structure, end strength, etc.) for the period. Also, identify any applicable major pricing changes between years. Explanation of price and program changes should be provided separately for the Active Fleet as well as the Reserve Fleet.

Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits. Data entered on this exhibit must match the corresponding data entered on the Reserve Components (PBA-11), Appropriation Highlights (PBA-19), Key Activity Indicators (PBA-21), and Special Operations Forces (PBA-26) Exhibits. In addition, the data contained in the O&M Overview should match the data reported in other budget justification material such as the OP-5 (performance criteria), Ship Fuel Data and OPTEMPO Data (OP-40), Ship Operating Cost Data (OP-4), Funding for Depot Level Repairables (OP-31), and Special Operations Forces (OP-52).

Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-3 Ship Operations
(Page 4 of 4)

LAND FORCES
COMPONENT TITLE
(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation Summary

List by Budget Activity, Activity Group, and Subactivity Group.

Description of Operations Financed: Provide a narrative explanation of the land operations financed by each Component. List each subactivity group and include separate descriptions for each functional program within the subactivity group. Identify land forces operating costs by major category of costs (repair parts, fuel, contractor logistics support, etc.) and explain changes for specific program increases/decreases (for \$ provide in nearest tenth of a million).

PROGRAM DATA

ARMY

OPTEMPO MILES	<u>FY-PY</u>		<u>FY-CY</u>		<u>FY-BY1</u>		<u>FY BY2</u>	
<u>Battalions:</u>	<u>C-1/C-2</u>	<u>Actual</u>	<u>C-1/C-2</u>	<u>Budgeted</u>	<u>C-1/C-2</u>	<u>Budgeted</u>	<u>C-1/C-2</u>	<u>Budgeted</u>
<u>Armor (M1)</u>	<u>Reqmnt</u>	<u>Miles</u>	<u>Reqmnt</u>	<u>Miles</u>	<u>Reqmnt</u>	<u>Miles</u>	<u>Reqmnt</u>	<u>Miles</u>
<i>Homestation Training</i>								
<i>National Training Center (NTC)</i>								
<i>Other (be specific)</i>								
 <u>Mech. Infantry (M2)</u>								
<i>Homestation Training</i>								
<i>National Training Center (NTC)</i>								
<i>Other (be specific)</i>								
 <u>Cavalry Squadron (M3)</u>								
<i>Homestation Training</i>								
<i>National Training Center (NTC)</i>								
<i>Other (be specific)</i>								

LAND FORCES
COMPONENT TITLE (Con't)

TRAINING DAYS	<u>MARINE CORPS</u>		<u>FY-PY</u>		<u>FY-CY</u>		<u>FY-BY1</u>		<u>FY-BY2</u>	
	<u>No. of Units</u>	<u>No. of Days</u>	<u>No. of Units</u>	<u>No. of Days</u>	<u>No. of Units</u>	<u>No. of Days</u>	<u>No. of Units</u>	<u>No. of Days</u>	<u>No. of Units</u>	<u>No. of Days</u>
<u>Marine Corps Participation in Collective Unit Training</u>										
<i>Marine Forces Atlantic (MFL)</i>										
<i>Chairman Joint Chiefs of Staff Exercises</i>										
<i>II Marine Expeditionary Forces Exercises</i>										
<i>Marine Operating Force Exercises</i>										
<i>Marine Expeditionary Unit Special Operations Capable Exercises</i>										
<i>Marine Forces Pacific (MPF)</i>										
<i>Chairman Joint Chiefs of Staff Exercises</i>										
<i>II Marine Expeditionary Forces Exercises</i>										
<i>Marine Operating Force Exercises</i>										
<i>Marine Expeditionary Unit Special Operations Capable Exercises</i>										
			<u>FY PY Actual</u>	<u>Change</u>	<u>FY CY Estimate</u>	<u>Change</u>	<u>FY BY1 Estimate</u>	<u>Change</u>	<u>FY BY2 Estimate</u>	
<u>PERSONNEL DATA</u>										
<u>Active Force Personnel</u>										
<u>End Strength</u>										
Officer										
Enlisted										
Cadets										
Total										
<u>Selected Reserve and Guard Personnel</u>										
<u>End Strength</u>										
Officer										
Enlisted										
Total										
<u>Civilian Personnel</u>										
<u>Full-Time Equivalents</u>										
U.S. Direct Hires										
Foreign National Direct Hire										
Total Direct Hire										
Foreign National Indirect Hire										
Total										

LAND FORCES
COMPONENT TITLE (Con't)

Narrative Explanation of Changes:

Provide a succinct narrative explanation of total resource changes (for \$ provide in nearest tenth of a million) between the current year (CY) and biennial budget year 1 (BY1) and between biennial budget year 1 (BY1) and biennial budget year 2 (BY2) by relating it to program changes (force structure, end strength, etc.) for the period. Also, identify any applicable major pricing changes between years. For program and personnel data, explain the changes in terms of programs affected and identify changes in functional requirements.

Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by *Subactivity* Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits). Data entered on this exhibit must match the corresponding data entered on the Reserve Components (PBA-11), Appropriation Highlights (PBA-19), Key Activity Indicators (PBA-21), and Special Operations Forces (PBA-26) Exhibits as appropriate. In addition, the data contained in the O&M Overview should match the data reported in the performance criteria of the Detail by Subactivity Group (OP-5).

Identify on the bottom of the exhibit preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-4 Land Forces
(Page 3 of 3)

DEPOT MAINTENANCE PROGRAM
COMPONENT TITLE
(\$ in Millions)

Funded Executable Rqmt*	Executable Unfunded Deferred Rqmt*	Change	Funded Executable Rqmt*	Executable Unfunded Deferred Rqmt*	Change	Funded Executable Rqmt*	Executable Unfunded Deferred Rqmt*	Change	Funded Executable Rqmt*	Executable Unfunded Deferred Rqmt*	Change
--------------------------------	---	---------------	--------------------------------	---	---------------	--------------------------------	---	---------------	--------------------------------	---	---------------

*Requirements

Description of Operations Financed: (Provide a narrative explanation of activities included.)

Operation & Maintenance (2)

Aircraft

Combat Vehicles

Ships (3)

Other (Specify)

Missiles, Software, Ordnance, Other end-item maintenance, other

Total

- (1) Follow the general guidelines that apply to the OP-30 Exhibit, Chapter 3 of the DoD Financial Management Regulation.
- (2) Indicate appropriation (Army, Army Reserve, etc.). Show amounts for each appropriation separately.
- (3) Navy and Navy Reserve only. Ship maintenance for all other Components should be included in "Other".

DEPOT MAINTENANCE PROGRAM
COMPONENT TITLE
(\$ in Millions)

Narrative Explanation of Changes: Show changes in the funded requirement by price and program using the following format:

<u>Category</u>	<u>(\$ in Millions)</u>									
	<u>FY PY</u> <u>Actual</u>	<u>Price</u> <u>Change</u>	<u>Program</u> <u>Change</u>	<u>FY CY</u> <u>Estimate</u>	<u>Price</u> <u>Change</u>	<u>Program</u> <u>Change</u>	<u>FY BY1</u> <u>Estimate</u>	<u>Price</u> <u>Change</u>	<u>Program</u> <u>Change</u>	<u>FY BY2</u> <u>Estimate</u>
Aircraft										
Combat Vehicles										
Ships										
Other										
Total										

Succinctly explain any program change of plus or minus \$5 million in any category (for \$ provided in nearest tenth of a million) between the current year (CY) and the biennial budget year 1 (BY1) and between BY1 and biennial budget year 2 (BY2). Relate the change to the number of units if applicable. For example, "Aircraft depot maintenance increase of \$11.2 million funds an additional ten airframes required because of the increasing average age of the aircraft inventory." Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits and with the corresponding data entered on the Appropriation Highlights (PBA-19 exhibit). In addition, data contained in the O&M Overview should match the data reported in other budget justification material such as the OP-5 and the OP-30 exhibits. Identify on the bottom of the exhibit preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:
 POC:
 TELEPHONE:

Exhibit PBA-5 Depot Maintenance
 (Page 2 of 2)

REAL PROPERTY MAINTENANCE

COMPONENT TITLE

(\$ in Millions)

	<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Appropriation Summary</u>	<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Operation and Maintenance, Submit a separate exhibit for each O&M appropriation.

Description of Operations Financed: Separately describe maintenance and repair of real property and minor construction.

PROGRAM DATA

(\$ in Millions)

	<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Maintenance and Repair of Real Property

Minor Construction

Demolition Costs

Total (Should match amount in Appropriation Summary above)

Backlog of Maintenance and Repair (BMAR)

REAL PROPERTY MAINTENANCE
COMPONENT TITLE

<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

PERSONNEL DATA

Active Force Personnel

End Strength

Officer
 Enlisted
 Cadets
 Total

Selected Reserve and Guard Personnel

End Strength

Officer
 Enlisted
 Total

Civilian Personnel

Full-Time Equivalents

U.S. Direct Hires
 Foreign National Direct Hire
 Total Direct Hire
 Foreign National Indirect Hire
 Total

Narrative Explanation of Changes: Provide a succinct narrative explanation of total resource changes (for \$ provide in nearest tenth of a million) between the current year (CY) and biennial budget year 1 (BY1) and between biennial budget year 1 (BY1) and biennial budget year 2 (BY2) by relating it to program changes (force structure, end strength, etc.) and pricing changes for the period. Also, identify any applicable major pricing changes between years. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits and with the corresponding data entered on the Appropriation Highlights (PBA-19), Backlog of Maintenance and Repair (OP-27), and the Maintenance of Real Property (OP-28) exhibits. Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

DATE PREPARED:
 POC:
 TELEPHONE:

Exhibit PBA-7 Real Property Maintenance
 (Page 2 of 2)

TRAINING AND EDUCATION

COMPONENT TITLE

(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation Summary:

Operation and Maintenance, SEPARATE FORMAT IS REQUIRED FOR EACH APPLICABLE APPROPRIATION.

Description of Operations Financed: *(List each subactivity group and include separate descriptions for each functional program within the subactivity group.)*

Individual Training by Category by Service

(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Recruit Training

Army (1)

Navy

Marine Corps

Air Force

Total

Specialized Skill Training

Army

Navy

Marine Corps

Air Force

Defense Health Program

SOCOM

Total

Professional Development

Army

Navy

Marine Corps

Air Force

Defense Health Program

SOCOM

Defense-Wide (i.e. AFIS, DAU, DFAS, DHRA, DTRA, and DSS)

Total

Exhibit PBA-8 Training and Education

(Page 1 of 4)

TRAINING AND EDUCATION

COMPONENT TITLE

(\$ in Millions)

	<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>
Officer Acquisition										
Army										
Navy										
Marine Corps										
Air Force										
Defense Health Program (2)										
Total										
Flight Training										
Army										
Navy										
Marine Corps										
Air Force										
Total										
Training Support										
Army										
Navy										
Marine Corps										
Air Force										
Total										
Senior ROTC										
Army										
Navy										
Air Force										
Total										
Base Operating Support (3)										
Army										
Navy										
Marine Corps										
Air Force										
SOCOM										
Total										

(1) Includes Army One Station Unit Training (OSUT).

(2) Includes Uniformed Services University of Health Sciences (USUHS).

(3) Includes Base Operations and Real Property Maintenance in support of training.

Exhibit PBA-8 Training and Education

(Page 2 of 4)

TRAINING AND EDUCATION

COMPONENT TITLE

(Hours in Thousands)

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
Flying Hours (Include hours flown in Flight Training.)							
Army							
Navy							
Air Force							
Total							

(Student/Trainee Workyears)

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

(Include data by Component for Army, Navy, Marine Corps, Air Force, Defense Health Program, SOCOM, *American Forces Information Services*, *Defense Acquisition University*, *Defense Financial Accounting Service*, *Defense Human Resources Activity*, *Defense Security Service*, and *Defense Threat Reduction Agency*)

Recruit Training
One Station Unit Training
Specialized Skill 2/
Officer Acquisition 3/
Flight Training
Professional Development

TRAINING AND EDUCATION
COMPONENT TITLE

1/ *Training* workload should agree with the Military Manpower Training Report (MMTR) and reflect direct and reimbursable workload associated with the dollars reported under training and education.

2/ Specialized skill includes initial skill, skill progression, and functional training for both officer and enlisted.

3/ Officer Acquisition includes Service academies, Platoon Leaders Course, Officer Candidate/Training Schools, and other enlisted commissioning programs. Also includes USUHS and the Health Professional Scholarship Program..

Narrative Explanation of Changes: Provide a succinct narrative explanation of total resource changes (for \$ provide in nearest tenth of a million) between the current year (CY) and biennial budget year 1 (BY1) and between biennial budget year 1 (BY1) and biennial budget year 2 (BY2) by relating it to program changes (force structure, end strength, etc.) and pricing changes for the period. Also, identify any applicable major pricing changes between years. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits and with the corresponding data entered on the Appropriation Highlights (PBA-19),. Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

DATE PREPARED:

POC:

TELEPHONE:

Exhibit PBA-8 Training and Education

(Page 4 of 4)

DEFENSE HEALTH PROGRAM

COMPONENT TITLE

(\$ in Millions)

	<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>
Operation and Maintenance										
Procurement										
RDT&E										
Total Defense Health Program										

Description of Operations Financed: (Provide narrative explanation of activities)

WORKLOAD INDICATORS

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
<u>Organic Medical Programs</u>							
Hospitals/Medical Centers							
PRIMIS/NAVCARE Clinics							
Medical Clinics							
Dispositions (000)							
Inpatient Work Units (000)							
Occupied Bed Days (000)							
Average Length of Stay (Days)							
Ambulatory Visits (000)							
<u>Training Workloads</u>							
USUHS							
Other Education and Training							
Health Professionals Scholarship Program/ Finanacial Assistance Program							
<u>Managed Care Support (MCS) Contracts (000)</u>							
Total CHAMPUS Eligibles							
Total CHAMPUS Users							

DEFENSE HEALTH PROGRAM
COMPONENT TITLE

PERSONNEL DATA

Active Force Personnel

Officer
Enlisted
Cadets
Total

End Strength

Selected Reserve and Guard Personnel

Officer
Enlisted
Total

End Strength

Civilian Personnel

U.S. Direct Hires
Foreign National Direct Hire
Total Direct Hire
Foreign National Indirect Hire
Total

Full-Time Equivalents

DEFENSE HEALTH PROGRAM
COMPONENT TITLE

PERSONNEL DATA

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
<u>Eligible Beneficiary Population (000)</u>							
Active Duty Personnel							
Dependents of Active Duty Personnel							
Dependents of Retirees Under 65							
Retirees Under 65							
Beneficiaries Over 65							
Total							
<u>User Population (000)</u>							
Active Duty Personnel							
Dependents of Active Duty Personnel							
Dependents of Retirees Under 65							
Retirees Under 65							
Beneficiaries Over 65							
Total							

DIRECT CARE PROGRAMS/CHAMPUS PROGRAM NARRATIVE EXPLANATION OF CHANGES. For both the direct care and CHAMPUS programs, provide a succinct narrative explanation of total resource changes (for \$ provide in nearest tenth of a million) between the current year and biennial budget year 1 and between biennial budget year 1 and biennial budget year 2 by relating it to program changes (force structure, end strength, etc.) and pricing changes for the period. Also, identify any applicable major pricing changes between years. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and OP-5 exhibits and with data included in other justification material. Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

NOTE: Procurement, RDT&E and Major OT&E justification material should be presented in accordance with the requirements in the applicable chapters of the Financial Management Regulation.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:
 POC:
 TELEPHONE:

Exhibit PBA-9 Defense Health Program
 (Page 3 of 3)

BASE OPERATIONS SUPPORT (BOS)

COMPONENT TITLE

(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation (Submit a separate exhibit for each O&M appropriation.)

Operation and Maintenance, _____
 Base Operating Support ^{1/}

Description of Operations Financed - Discuss by BOS functional categories. Note that real property maintenance (RPM) functions are excluded from this exhibit. The RPM functions are reflected in Exhibit PBA-7. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by *Subactivity* Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits and with the corresponding data entered on the Appropriation Highlights (PBA-19 exhibit).

PROGRAM DATA

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>		Active
	<u>CONUS</u>	<u>Overseas</u>	<u>CONUS</u>	<u>Overseas</u>	<u>CONUS</u>	<u>Overseas</u>	<u>CONUS</u>	<u>Overseas</u>	
<u>Number of Installations</u>									
Forces									
Reserve Forces									

BASE OPERATIONS SUPPORT (BOS)
COMPONENT TITLE

PERSONNEL DATA

<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

Active Force Personnel

End Strength

Officer
Enlisted
Cadets
Total

Selected Reserve and Guard Personnel

End Strength

Officer
Enlisted
Total

Civilian Personnel

Full-Time Equivalents

U.S. Direct Hires
Foreign National Direct Hire
Total Direct Hire
Foreign National Indirect Hire
Total

BASE OPERATION SUPPORT (BOS)

Narrative Explanation of Changes: Explain/describe/narrate by functional category of BOS and provide succinct narrative explanation of total resource changes reflected in the budget (for \$ provide in nearest tenths of millions). Separately identify major transfers among appropriations, budget activities, activity groups, and subactivity groups. Specifically identify by base, name and location, any change in the number of installations. Explain changes in price and program from the current estimate (CY) to the biennial budget year 1 (BY1) and from BY1 to biennial budget year 2 (BY2) as appropriate. The narrative should agree with the explanation of changes and functional transfers shown in the (OP-5). Data entered on this exhibit must match the corresponding data entered on the Reserve Components (PBA-11), Appropriation Highlights (PBA-19), Key Activity Indicators (PBA-21), and Special Operations Forces (PBA-26) Exhibits. In addition, the data contained in the O&M Overview should match the data reported in the performance criteria of the Detail by *Subactivity* Group (OP-5)). *The total price and program changes must match the sum of Base Operations Support subactivity groups (O-1 line items).* Identify on the bottom of the exhibit the preparation date and a point of contact (POC) (with telephone number) who is knowledgeable about the content of the data reflected on the exhibit.

1/ This category includes those Operation and Maintenance program elements normally ending as follows: “95”, *Base Communications*; “96”, *Base Operating Support*; “19”, *Child Development Centers*; “20”, *Family Centers*; “90”, *Visual Information Activities*; “53”, *Environmental Conservation*; and “54” *Pollution Prevention*. This includes those costs associated with utility operations and Other Engineering Support. This category specifically excludes those activities associated with Real Property Maintenance, both maintenance and repair of real property and minor construction, as reported in the PBA-7, Real Property Maintenance exhibit.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:

POC:

TELEPHONE:

Exhibit PBA-10 Base Operations Support

(Page 3 of 3)

RESERVE FORCES
COMPONENT TITLE
(\$ in Millions)

FY PY	Price	Program	FY CY	Price	Program	FY BY1	Price	Program	FY BY2
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation Summary

A SEPARATE FORMAT IS REQUIRED FOR EACH APPLICABLE APPROPRIATION.

Description of Operations Financed: (Provide narrative explanation of activities.)

PROGRAM DATA

(Provide applicable program data)

- Primary Aircraft Authorized (PAA) (End FY)*
- Total Aircraft Inventory (TAI) (End FY)*
- Flying Hours
- Air Wings
- Air Squadrons
- Flying Units
- Operating Tempo (List separately applicable ground, flying, steaming)
- Ship Inventory (End FY)
- Steaming Hours (000)
- Divisions
- Brigades*
- Student Training Loads
- Major Installations
- Reserve Centers
- Training Centers
- Other Operating Locations

- Depot Maintenance Repair Backlog (\$)
- Backlog of Maintenance and Repair (\$)
- Backlog of Repair Parts
- Backlog of Organizational Clothing and Equipment

RESERVE FORCES
COMPONENT TITLE

PERSONNEL DATA

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
<u>Military Selected Reserve and National Guard Personnel</u>				<i>(End Strength)</i>			
Drill Strength (Pay Groups A, F and P)							
Individual Mobilization Augmentees							
Full Time Duty							
Total							
Selected Reserve				<i>(Average Strength)</i>			
Full-time Included (Memo)							
 <u>Civilian Personnel</u>				<i>(Full-Time Equivalent(FTEs))</i>			
U.S. Direct Hires							
Foreign National Direct Hire							
Total Direct Hire							
Foreign National Indirect Hire							
Total							
(Military Technicians Included (Memo))							
Military Technicians Assigned to USSOCOM (FTEs)							
 <u>Civilian Personnel</u>				<i>(End Strength)</i>			
U.S. Direct Hires							
Foreign National Direct Hire							
Total Direct Hire							
Foreign National Indirect Hire							
Total							
(Military Technicians Included (Memo))							
Military Technicians Assigned to USSOCOM (E/S)							

RESERVE FORCES
COMPONENT TITLE

Summary of Increases/Decreases

CY-BY1
Change

BY1-BY2
Change

Total Changes

Instructions: Identify specific increases/decreases to the Component's military end strength levels by major program. The total for each column will be the difference between fiscal years. ***Stub entries such as "OSD/OMB reduction" are not acceptable.***

Narrative Explanation of Changes: (Provide a succinct narrative explanation of total resource changes reflected in the budget (for \$ provide in nearest tenths of millions). Separately identify major transfers among appropriations, budget activities, activity groups, and subactivity groups. Explain changes in price and program from the current estimate (CY) to the biennial budget year 1 (BY1) and from FY BY1 to biennial budget year 2 (BY2) as appropriate. The narrative should agree with the explanation of changes and functional transfers shown in the (OP-5). Data entered on this exhibit must match the corresponding data entered on the Appropriation Highlights (PBA-19), Key Activity Indicators (PBA-21), and Special Operations Forces (PBA-26) Exhibits. In addition, the data contained in the O&M Overview should match the data reported in other budget justification material such as the performance criteria of the Detail by Budget Activity and Activity Group (OP-5), Civilian Personnel Costs (OP-8); Analysis of Flying Hour Program (OP-20), Funding for Depot Level Repairables (OP-31), and Special Operations Forces (OP-52). Identify on the bottom of the exhibit the preparation date and a point of contact (POC) (with telephone number) who is knowledgeable about the content of the data reflected on the exhibit.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-11 Reserve Forces
(Page 3 of 3)

COMMAND, CONTROL, AND COMMUNICATIONS (C3)

COMPONENT TITLE

(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation Summary

Operation and Maintenance, _____

Description of Operations Financed: A separate format is required for each appropriation which has C³ identifiable costs. Provide narrative explanation of activities by category as listed below. Explain each category and associated funding and identify by Budget Activity, Activity Group, and Subactivity Group. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits. Data should be consistent with the guidance provided in Chapter 19, Section 1910.

PROGRAM DATA

<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>

- Communications
 - Sustaining Base Communications
 - Long Haul Communications
 - Deployable and Mobile Communications
- Command and Control
 - National
 - Operational
 - Tactical
- C3 Related
 - Navigation
 - Meteorology
 - Combat Identification
 - Information Assurance Activities
- Total

COMMAND, CONTROL, AND COMMUNICATIONS
COMPONENT TITLE

Narrative Explanation of Changes: Provide a succinct narrative explanation of total resource changes reflected in the budget (for \$ provide in nearest tenths of millions). Separately identify major transfers among appropriations, budget activities, activity groups, and subactivity groups. Explain changes in price and program from the current estimate (CY) to the biennial budget year 1 (BY1) and from BY1 to biennial budget year 2 (BY2). The narrative should agree with the explanation of changes and functional transfers shown in the (OP-5). In addition, the data contained in the O&M Overview should match the data reported in other budget justification material such as the performance criteria of the Detail by Budget Activity and Activity Group (OP-5) and the data provided to support preparation of the C³ Congressional Justification Book. Identify on the bottom of the exhibit the preparation date and a point of contact (POC) (with telephone number) who is knowledgeable about the content of the data reflected on the exhibit.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-12 Command, Control, and Communications
(Page 2 of 2)

TRANSPORTATION
COMPONENT TITLE
(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation Summary

Operation and Maintenance, _____ (Separately identify each appropriation)

Description of Operations Financed. Provide a separate exhibit for each O&M appropriation (including Guard, Reserve, and Defense-wide). For purposes of this exhibit, transportation amounts for the active components include only those funded from the Servicewide Transportation Subactivity Group (SAG) in Budget Activity 4 of the operation and maintenance appropriations.

<u>(\$ in Millions)</u>									
<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

FIRST DESTINATION TRANSPORTATION (FDT) Only FDT supporting O&M purchases should be included.

Major Commodity (Commodity Transported)

Military Supplies and Equipment

Mode of Shipment

Military Commands

Military Traffic

Surface

Sealift

Airlift

Commercial

Surface

Sea

Air

Total Mode of Shipment FDT

Exhibit PBA-13 Transportation

(Page 1 of 2)

TRANSPORTATION
COMPONENT TITLE
(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

SECOND DESTINATION TRANSPORTATION (SDT) JCS exercises are included in Second Destination Transportation.

Major Commodity (Commodity Transported)

- Military Supplies & Equipment
- Mail Overseas
- Subsistence
- Base Exchanges
- Total Major Commodity SDT

Mode of Shipment

- Military Commands
- Military Traffic
- Surface
- Sealift
- Airlift
- Commercial
- Surface
- Sea
- Air

Total Mode of Shipment SDT

Narrative Explanation of Changes: Provide a succinct narrative explanation of total resource changes (for \$ provide in nearest tenth of a million) between the Current Year (CY) and Biennial Budget Year 1 (BY1) and between Biennial Budget Year 1 (BY1) and Biennial Year 2 (BY2) by relating it to program changes (force structure, end strength, etc.) for the period. Also, identify any applicable major pricing changes between years. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits. Identify on the bottom of the exhibit the preparation date and a point of contact (POC) who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-13 Transportation
(Page 2 of 2)

MAJOR DEPARTMENT OF DEFENSE HEADQUARTERS ACTIVITIES

COMPONENT TITLE

(\$ in Millions)

FY PY	Price	Program	FY CY	Price	Program	FY BY1	Price	Program	FY BY2
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation Summary:

Operation and Maintenance	SEPARATELY IDENTIFY EACH O&M APPROPRIATION
Total	

Description of Operations Financed: This exhibit will provide manpower, payroll, and cost data directly related to the *major* headquarters mission. Data will be displayed for all organizations listed in the DoD Directive 5100.73, "Major Department of Defense Headquarters Activities." *Deviations from the DoDD 5100.73 must be approved by OSD.* Additionally, this exhibit will separately identify the manpower and costs data by Combatant and Non-Combatant Management Headquarters Activities. *The Secretaries of the Military Departments shall provide personnel strength and operating costs in Major DoD Headquarters Activities under their management control. In addition, they shall provide strength and operating costs of Service-provided personnel and funding in the U.S. Combatant Command Headquarters Activities in accordance with Commander-in-Chief programmed and Joint Staff approved levels. Service personnel and funding for the U.S. Special Operations Command shall be coordinated with the Commander-in-Chief, Special Operations Command (CINCSOC).* Resources for international military headquarters are not to be reported in this exhibit; these costs are to be reported on the PB-55. A narrative explanation is required for all increases and decreases. Non-labor costs that are not directly related to the management headquarters mission such as pentagon renovation should not be reported in this exhibit. Components should footnote the items that are excluded. Organizations will be displayed according to the following categorization of Major Headquarters Activities.

PROGRAM DATA

FY PY		FY CY		FY BY1		FY BY2
<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

I. Combatant Management Headquarters Activities

1. Combatant Commands*

O&M Cost (\$ in Millions) (Dollars and personnel data should be provided for categories I and II.)

Personnel

Military (Average Strength (A/S))

Civilian (Full-Time Equivalents (FTEs))

2. Service Combatant Commands*

II. Non-Combatant Management Headquarters Activities

1. Defense-Wide Activities*

a. Department Activities

b. Departmental Support Activities

c. Functional Activities (Defense Agencies/Other)

MAJOR DEPARTMENT OF DEFENSE HEADQUARTERS ACTIVITIES

COMPONENT TITLE

PROGRAM DATA (Continued)

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
II. Non-Combatant Management Headquarters Activities (continued)							
2. Military Department Activities*							
a. Departmental Activities							
b. Departmental Support Activities							
c. Functional Activities							

III. Narrative Explanation of Changes: (Provide a succinct narrative explanation of total resource changes.)

* Include direct reporting units, as appropriate.

Instructions:

- TOA should be limited to costs directly in support of *major* headquarters and should not include operational elements of expense for programs centrally funded or managed at the headquarters but executed elsewhere in the Department. Classified data will be reported. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits.
- Under each O&M appropriation, manpower will be identified as direct or reimbursable. Totals will be provided by categories listed above. Numbers reported in this exhibit must be consistent with the numbers reported in the Components' budgets and must agree with the O&M data reported in the PB-22 exhibit.
- Identify on the bottom of the exhibit the preparation date and a point of contact (POC) who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

DATE PREPARED:

POC:

TELEPHONE:

Exhibit PBA-16 Major Department of Defense Headquarters Activities

(Page 2 of 2)

RECRUITING, ADVERTISING, AND EXAMINING

COMPONENT TITLE

(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Appropriation Summary

Operation and Maintenance A SEPARATE FORMAT IS REQUIRED FOR EACH APPLICABLE APPROPRIATION.

Description of Operations Financed: Provide narrative description of Recruiting, Advertising, and Examining activities. In addition, provide brief description of the principal functions performed under each category.

PROGRAM DATA

<u>FY PY</u>	<u>Change</u>	<u>FY CY</u>	<u>Change</u>	<u>FY BY1</u>	<u>Change</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

The following program data shows workload indicators for Recruiting, Advertising and Examining.

- A. **Recruiting:**
Show enlisted accession plan, by appropriation, included in the O&M congressional justification books. Include non-prior and prior service in the same detail as for the O&M Congressional Justification books.
- B. **Advertising:** Provide total advertising dollars.
- C. **Examining:** Provide Production Testing Workload and Medical Testing Workload (# in 000) for each Service)

RECRUITING, ADVERTISING, AND EXAMINING
COMPONENT TITLE

Narrative Explanation of Changes: Provide narrative explanation of total resource change (tenths of \$ millions) between the current year (CY) and biennial budget year 1 (BY1) and between biennial budget year 1 (BY1) and biennial budget year 2 (BY2) by relating it to program changes (force structure, average strength, etc.) for the period. Also identify any applicable major pricing changes between years. The discussion of program growth should address recruiting, advertising and examining separately. Financial data excludes Command, Control, Communications; Real Property Maintenance; and Base Operations costs that are reflected separately in the overview. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits. Identify on the bottom of the exhibit the preparation date and a point of contact (POC) who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-17 Recruiting, Advertising, and Examining
(Page 2 of 2)

APPROPRIATION HIGHLIGHTS

COMPONENT TITLE

(\$ in Millions)

	<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Appropriation Summary</u>	<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>
Operation and Maintenance, _____										

A separate exhibit must be provided for each appropriation included in the O&M Title.

Description of Operations Financed: Provide a narrative description of the type of functions financed by the Appropriation, explain the major reasons for price growth, and separately identify significant inter-appropriation transfers-in and transfers-out of program growth.

				(\$ in Millions)						
<u>Budget Activity 1: Operating Forces</u>	<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Budget Activity 2: Mobilization

Budget Activity 3: Training and Recruiting

Budget Activity 4: Administration and Servicewide Activities

Narrative Explanation of Changes: For each budget activity, provide a succinct narrative explanation of total resource change (for \$ provide in nearest tenth of a million) between the current year (CY) and biennial year 1 (BY1) and between biennial year 1 (BY1) and biennial year 2 (BY2) by relating it to program changes (force structure, average strength/FTEs, etc.) for the period. Also, identify any applicable major pricing changes between years. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32), O&M Funding by Budget Activity/Activity Group/Subactivity Group (O-1), and the Detail by Budget Activity and Activity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits.

Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

NOTE: Every Component is required to submit the PBA-19 Exhibit.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-19 Appropriation Highlights

MANPOWER TABLES
DEPARTMENT OF _____

Civilian Personnel

Instructions: Civilian Personnel data is to be displayed by U.S. Direct Hire, Foreign Direct Hire, Foreign National, and Indirect Hire, and by type of appropriation. All civilian personnel are to be shown as full-time equivalents.

	FY PY		(Full-Time Equivalents (FTEs))				FY BY2
	<u>Actual</u>	<u>Change</u>	<u>FY CY</u>	<u>Change</u>	<u>FY BY1</u>	<u>Change</u>	
<u>By Appropriation and Type of Hire</u>							
Operation and Maintenance, Active							
U.S. Direct Hire							
Foreign National Direct Hire							
Total Direct Hire							
Foreign National Indirect Hire							
Total							
Operation and Maintenance, Reserve							
U.S. Direct Hire							
Foreign National Direct Hire							
Total Direct Hire							
Foreign National Indirect Hire							
Total							
Operation and Maintenance, National Guard							
U.S. Direct Hire							
Foreign National Direct Hire							
Total Direct Hire							
Foreign National Indirect Hire							
Total							

MANPOWER TABLES
DEPARTMENT OF _____

Civilian Personnel

(Full-Time Equivalents (FTEs))

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

Defense Working Capital Fund

U.S. Direct Hire
 Foreign National Direct Hire
 Total Direct Hire
 Foreign National Indirect Hire
 Total

Research, Development, Test and Evaluation

U.S. Direct Hire
 Foreign National Direct Hire
 Total Direct Hire
 Foreign National Indirect Hire
 Total

Etc. (Identify all appropriations/funds that finance civilian personnel.)

Component Total

U.S. Direct Hire
 Foreign National Direct Hire
 Total Direct Hire
 Foreign National Indirect Hire
 Total

MANPOWER TABLES
DEPARTMENT OF _____

Civilian Personnel

<u>Summary of Increases/Decreases</u>	<u>CY-BY1</u> <u>Change</u>	<u>BY1-BY2</u> <u>Change</u>
--	--	---

Total Changes

Instructions: Identify specific increases/decreases to the Component's civilian full-time equivalent strength levels by major program (e.g. B-1B, TRIDENT, MICOM, etc.). Do **not** provide changes by Defense Planning and Programming Category (DPPC). Changes are to address all appropriations/funds that finance civilian personnel as well as direct and indirect hires employees. The total for each column will be the difference between fiscal years. All numbers shown will be full-time equivalent strength. **Stub entries such as "OSD/OMB reduction" are not acceptable.** Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-20A Civilian Manpower Tables
(Page 3 of 3)

MANPOWER TABLES

DEPARTMENT OF _____

Military Personnel - Active

	<u>FY PY</u>		<u>FY CY</u>	<u>(End Strength)</u>				
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>FY BY1</u>		<u>Change</u>	<u>FY BY2</u>
					<u>Estimate</u>			<u>Estimate</u>
<u>Military Personnel, (A/N/MC/AF)</u>								
Officer								
Enlisted								
Cadets								
Total								
<u>Summary of Increases/Decreases</u>							<u>CY-BY1</u>	<u>BY1-BY2</u>
<i>Strategic Forces</i>							<u>Change</u>	<u>Change</u>
<i>General Purpose Forces</i>								
<i>Intelligence and Communications</i>								
<i>General Research and Development</i>								
<i>Other Defense-Wide Missions</i>								
<i>Logistics Support</i>								
<i>Personnel Support</i>								
<i>Other Centralized Support</i>								
Total Changes								

Instructions: Identify specific increases/decreases to the Component's *military end* strength levels by major program. Provide changes as shown above. The total for each column will be the difference between fiscal years. **Stub entries such as "OSD/OMB reduction" are not acceptable.** Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

	<u>FY PY</u>		<u>FY CY</u>	<u>(Average Strength)</u>				
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>FY BY1</u>		<u>Change</u>	<u>FY BY2</u>
					<u>Estimate</u>			<u>Estimate</u>
<u>Military Personnel, (A/N/MC/AF)</u>								
Officer								
Enlisted								
Cadets								
Total								

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:

POC:

TELEPHONE:

Exhibit PBA-20B Military Personnel Active Manpower Tables

KEY ACTIVITY INDICATORS

<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

Operation and Maintenance, Army

Active Duty Military Personnel (End Strength)
Civilian Personnel (FTEs)
Primary Authorized Aircraft (PAA)
Total Aircraft Inventory (TAI)
Flying Hours (000's)
Training Workloads *
Major Installations

Operation and Maintenance, Navy

Active Duty Military Personnel (End Strength)
Civilian Personnel (FTEs)
Primary Authorized Aircraft (PAA)
Total Aircraft Inventory (TAI)
Flying Hours (000's)
Ship Inventory
Steaming Hours (000's)
Training Workloads *
Major Installations

Operation and Maintenance, Marine Corps

Active Duty Military Personnel (End Strength)
Civilian Personnel (FTEs)
Training Workloads *
Major Installations

Exhibit PBA-21 Key Activity Indicators
(Page 1 of 4)

KEY ACTIVITY INDICATORS

<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>

Operation and Maintenance, Air Force

Active Duty Military Personnel (End Strength)
Civilian Personnel (FTEs)
Primary Authorized Aircraft (PAA)
Total Aircraft Inventory (TAI)
Flying Hours (000's)
Training Workloads *
Major Installations

Operation and Maintenance, Army Reserve

Total Selected Reserve Strength (End Strength)
Civilian Personnel (FTEs)
(Technicians Included Above)
Flying Hours (000's)
Primary Authorized Aircraft (PAA)
Reserve Centers
Major Installations

Operation and Maintenance, Navy Reserve

Total Selected Reserve Strength (End Strength)
Civilian Personnel (FTEs)
Primary Authorized Aircraft (PAA)
Flying Hours (000's)
Ship Inventory
Steaming Hours (000's)
Training Centers
Major Installations

KEY ACTIVITY INDICATORS

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
<u>Operation and Maintenance, Marine Corps Reserve</u>							
Reserve Personnel (End Strength)							
Civilian Personnel (FTEs)							
Division/Wing Team							
Training Centers							
<u>Operation and Maintenance, Air Force Reserve</u>							
Total Selected Reserve Strength (End Strength)							
Civilian Personnel (FTEs)							
(Technicians Included Above)							
Primary Authorized Aircraft (PAA)							
Total Aircraft Inventory (TAI)							
Flying Hours (000's)							
Major Installations							
<u>Operation and Maintenance, Army National Guard</u>							
Total Selected Reserve Strength (End Strength)							
Civilian Personnel (FTEs)							
(Technicians Included Above)							
Aircraft Inventory (End FY)							
Flying Hours (000's)							
Training Locations							

KEY ACTIVITY INDICATORS

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
<u>Operation and Maintenance, Air National Guard</u>							
Total Selected Reserve Strength (End Strength)							
Civilian Personnel (FTEs)							
(Technicians Included Above)							
Primary Authorized Aircraft (PAA)							
Total Aircraft Inventory (TAI)							
Flying Hours (000's)							
Major Installations							
Other Operating Locations							
<u>Defense Health Program</u>							
Primary Authorized Aircraft (PAA)							
Flying Hours (000's)							
Training Workloads							
Medical Centers and Hospitals							
Average Daily Patient Load							
<u>U.S. Special Operations Command</u>							
Total Aircraft Inventory (TAI)							
USASOC							
AFSOC							
Primary Authorized Aircraft (PAA)							
USASOC							
AFSOC							
Flying Hours (000's)							
USASOC							
AFSOC							

All numbers are to be consistent with other supporting exhibits.

* Training workloads should agree with those to be reflected in the budget year's Military Manpower Training Report and with the PBA-8 exhibit.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-21 Key Activity Indicators
(Page 4 of 4)

MOBILIZATION
COMPONENT TITLE
Operation and Maintenance, (Service)
(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

This exhibit includes all of Budget Activity 2, Mobilization plus the Marine Corps Prepositioning activity group included in Budget Activity 1. Dollar amounts for Army, Navy, and Air Force shown in this table should match the total of Budget Activity 2.

Army
Navy
Marine Corps
Air Force
Defense-Wide
Total

Narrative Description: Provide a succinct narrative explanation of total resource changes (for \$ provide in nearest tenth of a million) between the current year (CY) and biennial budget year 1 (BY1) and between biennial budget year 1 (BY1) and biennial budget year 2 (BY2) by relating it to program changes (force structure, end strength, etc.) for the period. Also, identify any applicable major pricing changes between years. For personnel data, explain the changes in terms of programs affected and identify changes in functional requirements.

Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by *Subactivity* Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits). Data entered on this exhibit must match the corresponding data entered on the Reserve Components (PBA-11), Appropriation Highlights (PBA-19), Key Activity Indicators (PBA-21), and Special Operations Forces (PBA-26) Exhibits as appropriate. In addition, the data contained in the O&M Overview should match the data reported in other budget justification material such as the OP-5 performance criteria.

	(\$ in Millions)					
<u>FY PY</u>	<u>Change</u>	<u>FY CY</u>	<u>Change</u>	<u>FY BY1</u>	<u>Change</u>	<u>FY BY2</u>
<u>Actual</u>		<u>Estimate</u>		<u>Estimate</u>		<u>Estimate</u>

AIRLIFT AND SEALIFT PROGRAMS

Airlift Forces:

AIR FORCE:

Show the amount of the direct payment (subsidy) made for airlift to the U.S. Transportation Command.

Sealift Forces:

ARMY:

Afloat Prepositioned Fleet (#/\$)	1/
Training Exercises (#/\$)	2/
Other	
Total	

**MOBILIZATION
COMPONENT TITLE
Operation and Maintenance, (Service)**

			(\$ in Millions)			
	<u>FY PY</u>		<u>FY CY</u>	<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>
						<u>Estimate</u>
<u>NAVY:</u>						
Maritime Prepositioned Ships (#/\$)			<u>1/</u>			
Fast Sealift Ships (#/\$)			<u>1/</u>			
Hospital Ships (#/C)			<u>1/</u>			
Aviation Logistics Support (#/\$)			<u>1/</u>			
Prepositioned Fleet Hospital (#/\$)			<u>1/</u>			
Training Exercises (#/\$)			<u>2/</u>			
Other						
<u>AIR FORCE:</u>						
Afloat Prepositioned Fleet (#/\$)			<u>1/</u>			
Training Exercises (#/\$)			<u>2/</u>			
Other	<u>3/</u>					
Total (There is no corresponding subactivity group within the Air Force O-1 structure.)						
<u>DEFENSE-WIDE:</u>						
Afloat Prepositioned Fleet (#/\$)			<u>1/</u>			
Training Exercises (#/\$)			<u>2/</u>			
Other	<u>3/</u>					
Total (There is no corresponding subactivity group within the Defense-Wide O-1 structure.)						

MOBILIZATION
COMPONENT TITLE
Operation and Maintenance, (Service)

				(\$ in Millions)			
<u>FY PY</u>	<u>Change</u>	<u>FY CY</u>	<u>Change</u>	<u>FY BY1</u>	<u>Change</u>	<u>FY BY2</u>	<u>Change</u>
<u>Actual</u>		<u>Estimate</u>		<u>Estimate</u>		<u>Estimate</u>	

OTHER MOBILIZATION PROGRAMS - Budget Activity 2

(Do not include dollars in this section that are shown in the Airlift or Sealift Forces above.)

- Activations/Inactivations
- War Reserve Activities
- Industrial Preparedness
- Fleet Hospital Program
- Industrial Readiness
- Coast Guard Support
- Airlift Operations
- Airlift Operations C3I
- Airlift Operations Training
- Mobilization Preparedness
- Base Support

Memo Entries - Not Funded in Mobilization Budget Activity

Show as a memo entry funding in other than Budget Activity 2 for the maintenance or replacement of equipment and supplies on board prepositioned ships or POMCUS. Also show funding (outside of BA 2) for exercises of the fast sealift ships, the hospital ships, the aviation logistics support ships, or any of the prepositioning ships.

- USMC Prepositioning
- Joint Exercise Program
- Other (e.g., preposition exercises)

MOBILIZATION
COMPONENT TITLE
Operation and Maintenance, (Service)

<u>FY PY</u>	<u>Change</u>	<u>FY CY</u>	<u>Change</u>	<u>FY BY1</u>	<u>Change</u>	<u>FY BY2</u>
<u>Actual</u>		<u>Estimate</u>		<u>Estimate</u>		<u>Estimate</u>

PERSONNEL DATA

Active Force Personnel

End Strength

Officer
 Enlisted
 Cadets
 Total

Selected Reserve and Guard Personnel

End Strength

Officer
 Enlisted
 Total

Civilian Personnel

Full-Time Equivalents

U.S. Direct Hires
 Foreign National Direct Hire
 Total Direct Hire
 Foreign National Indirect Hire
 Total

MOBILIZATION
COMPONENT TITLE
Operation and Maintenance, (Service)

Footnotes/Additional Guidance:

1/ Show the total number of ships (at the end of the fiscal year) for this category and the total amount of per diem payments made to the National Defense Sealift Fund (NDSF) or the U.S. Transportation Command. The Defense Logistics Agency (DLA) should report the cost of afloat prepositioned tankers used by the Defense Fuel Supply Center.

2/ Show the number of planned exercises and the total amount budgeted. Do not include JCS funded exercises in the Service submissions. JCS exercises and funding will be reported as Defense-Wide.

3/ Show Service-funded costs not included as part of the per diem payment to the NDSF but which are directly related to the sealift program. This would include enhancements and modifications to on-board systems.

Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:

POC:

TELEPHONE:

Exhibit PBA-22 Mobilization
(Page 5 of 5)

SUMMARY OF FUNCTIONAL TRANSFERS AND FUNDING REALIGNMENTS
INCLUDED IN FY BY1/FY FY BY2

	<u>(TOA, Dollars in Millions)</u>	<u>CIVILIAN</u>	<u>MILITARY</u>
	<u>AMOUNT</u>	<u>FTEs</u>	<u>END STRENGTH</u>
			<u>(Memo only)</u>
<u>FY BY1</u>			
<u>Reason for Transfer</u>			
Into:	From:		
(Appropriation)	(Appropriation)		
<u>Reason for Transfer</u>			
Into:	From:		
(Appropriation)	(Appropriation)		
<u>Summary</u>			
<u>Net Transfer by Appropriation:</u>			
Appropriation			
Appropriation			
<u>FY BY2</u>			
<u>Reason for Transfer</u>			
Into:	From:		
(Appropriation)	(Appropriation)		
<u>Reason for Transfer</u>			
Into:	From:		
(Appropriation)	(Appropriation)		
<u>Summary</u>			
<u>Net Transfer by Appropriation:</u>			
Appropriation			
Appropriation			

Identify on the bottom of the exhibit the preparation date and a point of contact who is knowledgeable about the content of the data reflected on the exhibit as well as a telephone number for the individual.

NOTE: Every Component must submit the PBA-25 exhibit even if they have no functional transfers. (Submit showing zero functional transfers)

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-25 Functional Transfers and Realignment

SPECIAL OPERATIONS FORCES

(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Description of Operations Financed:

(Provide narrative explanation of activities included.)

PROGRAM FUNDING DATA

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Instruction: Operation and Maintenance funding by Budget Activity and Budget Activity Group

Budget Activity 1 – Operating Forces

Special Operations Operational Forces

Flight Operations

Ship/Boat Operations

Combat Development Activities

Other Operations

Exhibit PBA-26 Special Operations Forces

(Page 1 of 3)

SPECIAL OPERATIONS FORCES

(\$ in Millions)

<u>FY PY</u>	<u>Price</u>	<u>Program</u>	<u>FY CY</u>	<u>Price</u>	<u>Program</u>	<u>FY BY1</u>	<u>Price</u>	<u>Program</u>	<u>FY BY2</u>
<u>Actual</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Change</u>	<u>Estimate</u>

Special Operations Operational Support

Force Related Training
 Operational Support
 Intelligence & Communication
 Management/Operational Headquarters
 Depot Maintenance
 Base Support

Budget Activity 3 – Training and Recruiting

Skill and Advanced Training
 Specialized Skill Training
 Professional Development Education
 Base Support

Budget Activity 4 – Administrative and Servicewide Activities

Logistics Operations
 Acquisition/Program Management

Total Special Operations Command

Narrative Explanation of Changes:

Instruction: Provide a succinct narrative explanation of resource changes (\$ in tenths of millions) between current year (CY) and biennial budget year 1 (BY 1) and BY1 and biennial budget year 2 (BY2).. Explanations are to be provided in terms of price and program. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Subactivity Group (OP-5). Show functional transfers as program changes consistent with the OP-32 and the OP-5 exhibits). This explanation is to be provided by Budget Activity and by Budget Activity Group as appropriate. Price and Program changes should agree with those displayed on the Summary of Price and Program Changes (OP-32) and the Detail by Budget Activity and Activity Group (OP-5).

Exhibit PBA-26 Special Operations Forces

(Page 2 of 3)

SPECIAL OPERATIONS FORCES

USSOCOM FLYING OPERATIONS

Instruction: Provide a succinct narrative explanation of total SOF dedicated aviation assets.

	<u>FY PY</u>		<u>FY CY</u>		<u>FY BY1</u>		<u>FY BY2</u>
	<u>Actual</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>	<u>Change</u>	<u>Estimate</u>
<i><u>Aircraft Inventory (End FY)</u></i>							
<i><u>Air Force Special Operations Command (AFSOC)</u></i>							
<i>Tactical/Mobility</i>							
<i>Training</i>							
<i>Total</i>							
<i><u>United States Army Special Operations Command (USASOC)</u></i>							
<i>Aircraft (PAA End FY)</i>							
<i>Tactical/Mobility</i>							
<i>Training</i>							
<i>Total</i>							

NOTE: Information on this exhibit must be consistent with information on Exhibit PBA-21, Key Activity Indicators.

DATE PREPARED:
POC:
TELEPHONE:

Exhibit PBA-26 Special Operations Forces
(Page 3 of 3)

AIRCRAFT INVENTORY

Component _____
(use for Army and Air Force)

Type		<u>Prior Year (PY)</u>	<u>Current Year (CY)</u>	<u>Budget Year 1 (BY1)</u>	<u>Budget Year 2 (BY2)</u>
<u>Aircraft/TMS*</u>	<u>Category</u>	<u>Active Reserve Guard</u>	<u>Active Reserve Guard</u>	<u>Active Reserve Guard</u>	<u>Active Reserve Guard</u>

Automated submission required in Excel format.

* TMS = Type Model Series

AIRCRAFT INVENTORY

Component _____

Type	<u>Aircraft/TMS* Category</u>	<u>Prior Year (PY)</u>				<u>Current Year (CY)</u>				<u>Budget Year 1 (BY1)</u>			<u>Budget Year 2 (BY2)</u>		
		Active	Navy	Marine	MC	Active	Navy	Marine	MC	Active	Navy	Marine	MC	Active	Navy

Automated submission required in Excel format.

* TMS = Type Model Series

OPERATION AND MAINTENANCE, _____
SUMMARY OF INCREASES AND DECREASES

(\$ in Thousands)

	<u>BA 1</u>	<u>BA 2</u>	<u>BA 3</u>	<u>BA 4</u>	<u>Total</u>
FY CY President's Budget Request					
1. Congressional Adjustment (List items)					
a) Distributed					
b) Undistributed					
c) Adjustments to Meet Congressional Intent					
d) General Provisions					
FY CY Appropriated Amount					
2. Program Changes (CY to CY only)					
FY CY Baseline Funding					
3. Reprogrammings/Supplemental					
a) Anticipated Supplementals (Show Pay and Program Supplementals Separately)					
b) Reprogrammings					
Revised FY CY Estimate					
4. Price Change					
5. Transfers					
a) Transfers In					
b) Transfers Out					
6. Program Increases					
a) Annualization of New FY CY Program					
b) One-Time FY BY1 Costs					
c) Program Growth in FY BY1					
7. Program Decreases:					
a) One-Time FY CY Costs					
b) Annualization of FY CY Program Decreases					
c) Program Decreases in FY BY1					
FY BY1 Budget Request					

OPERATION AND MAINTENANCE, _____
SUMMARY OF INCREASES AND DECREASES

(\$ in Thousands)

	<u>BA 1</u>	<u>BA 2</u>	<u>BA 3</u>	<u>BA 4</u>	<u>Total</u>
8. Price Change					
9. Transfers					
a) Transfers In					
b) Transfers Out					
10. Program Increases					
11.					
a) Annualization of New FY BY1 Program					
b) One-Time FY BY2 Costs					
c) Program Growth in FY BY2					
12. Program Decreases:					
a) One-Time FY BY1 Costs					
b) Annualization of FY BY1 Program Decreases					
c) Program Decreases in FY BY2					

FY BY2 Budget Estimate

NOTE: Substitute appropriate fiscal years to show current year and biennial budget years.

INSTRUCTIONS:

1. Report by Budget Activity and total for the appropriation (\$ in Thousands).
2. Line 12 will reflect the FY CY column of the FY BY1/BY2 President's budget including all proposed Supplementals.
3. Detailed explanations of specific increases and decreases are not required on this exhibit.

Exhibit PB-31D Summary Increases/Decreases
(Page 2 of 2)

DATE: _____

DEPARTMENT OF _____
MILITARY BANDS
FY BY1/FY BY2 PRESIDENT'S BUDGET

<u>FY PY</u> <u>Actual</u>	<u>Change</u>	<u>FY CY</u> <u>Estimate</u>	<u>Change</u>	<u>FY BY1</u> <u>Estimate</u>	<u>Change</u>	<u>FY BY2</u> <u>Estimate</u>
-------------------------------	---------------	---------------------------------	---------------	----------------------------------	---------------	----------------------------------

Number of Bands

CONUS
Overseas
Total

Military Personnel

Officers
Enlisted
Total

Annual Performances (in Thousands)

(Identify Number by Type of Function)

Resource Requirements by Appropriation (\$ in Millions)

Military Personnel
Operation and Maintenance

Total

Description of Operations Financed: Provide a brief statement explaining the activities. Address both dollars and personnel.

Narrative Explanation of Change: Provide a succinct narrative explanation of changes in terms of performances, dollars, and personnel from year to year.

Exhibit PB-31M Military Bands

DEPARTMENT OF _____
FY BY1/FY BY2 PRESIDENT'S BUDGET
MANPOWER CHANGES IN FULL-TIME EQUIVALENT
FY PY through FY BY2

	<u>US Direct Hire</u>	<u>Foreign National</u>		<u>Total</u>
		<u>Direct Hire</u>	<u>Indirect Hire</u>	
1. FY PY FTEs <u>a/</u> <u>b/</u>				
--				
-- (changes)				
--				
2. FY CY FTEs				
--				
-- (changes)				
--				
3. FY BY1 FTEs				
--				
-- (changes)				
--				
4. FY BY2 FTEs				
5. SUMMARY (Summarize FTEs by Fiscal Year, by Appropriation/Fund, and Total.)				
FY PY				
O&M Total				
Direct Funded				
Reimbursable Funded				
Other appropriations (Reserve, Guard, RDT&E, Defense Working Capital Fund, etc.. Identify each appropriation/fund separately.)				
Direct Funded				
Reimbursement Funded				
Total Component				
Direct Funded				
Reimbursable Funded				
(Repeat for FY CY, FY BY1, and FY BY2)				

NOTE: The Full-Time Equivalent (FTE) on this exhibit will agree with the FTE data provided on the OP-8, Civilian Personnel Costs.

OPERATION AND MAINTENANCE, _____
PERSONNEL SUMMARY

	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>	<u>Change FY CY/FY BY1</u>	<u>Change FY BY1/FY BY2</u>
<u>Active Military End Strength (E/S) (Total)</u>						
Officer						
Enlisted						
<u>Reserve Drill Strength (E/S) (Total)</u>						
Officer						
Enlisted						
<u>Reservists on Full Time Active Duty (E/S) (Total)</u>						
Officer						
Enlisted						
<u>Civilian End Strength (Total)</u>						
U.S. Direct Hire						
Foreign National Direct Hire						
Total Direct Hire						
Foreign National Indirect Hire						
(Military Technician Included Above (Memo))						
(Reimbursable Civilians Included Above (Memo))						
Additional Military Technicians Assigned to USSOCOM						
						Civilian end strength and Full-Time Equivalent (FTE) data will agree with the direct and reimbursable funded data reflected on lines 1 through 5 of the OP-8 entitled, "Civilian Personnel Costs." The reimbursable civilian end strength and FTE data will agree with the data reflected on line 6 of the OP-8 exhibit.
<u>Active Military Average Strength (A/S) (Total)</u>						
Officer						
Enlisted						
<u>Reserve Drill Strength (A/S) (Total)</u>						
Officer						
Enlisted						
<u>Reservists on Full Time Active Duty (A/S) (Total)</u>						
Officer						
Enlisted						
<u>Civilian FTEs (Total)</u>						
U.S. Direct Hire						
Foreign National Direct Hire						
Total Direct Hire						
Foreign National Indirect Hire						
(Military Technician Included (Memo))						
(Reimbursable Civilians Included Above (Memo))						
						Provide an explanation of changes between the years for military and civilian personnel for the BES submission only.

OPERATION AND MAINTENANCE, _____
PERSONNEL SUMMARY

Outyear Summary: **FY BY2+1** **FY BY2+2** **FY BY2+3** **FY BY2+4**

(Include Outyear Summary in the OSD/OMB submission only)

- Military End Strength
- Reserve Drill End Strength
- Reservists on Full Time Active Duty (E/S)
- Civilian FTEs
- (Military Technician Included (Memo))
- (Reimbursable Civilians Included Above (Memo))