MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (FINANCIAL
MANAGEMENT AND COMPTROLLER)
ASSISTANT SECRETARY OF THE NAVY (FINANCIAL
MANAGEMENT AND COMPTROLLER)
ASSISTANT SECRETARY OF THE AIR FORCE (FINANCIAL
MANAGEMENT AND COMPTROLLER)

SUBJECT: DD 1414, Base for Reprogramming Actions, Submission

You are directed to distribute **ALL** congressional actions including congressional adds,
reductions, and those that specify a prorated reduction in the Enterprise Funds Distribution (EFD),
Budget 2 Appropriation (B2A) system, which will create the DD 1414, Base for Reprogramming
Actions for Fiscal Year (FY) 2021. I request that you complete your initial submission by
Friday, **January 15, 2021**. It is extremely important that reports are submitted on time, because
the Department will **not** be able to process **any** reprogramming actions or transfers affecting
FY 2021 funds until the DD 1414 report is submitted to the congressional committees in
accordance with section 8007, unless the Secretary of Defense certifies the requirement is an
emergency. This initial submission must include proper footnoting of all congressional special
interest programs consistent with the language and intent of the applicable committee reports and
sections 8006 and 8007 of the Department of Defense Appropriations Act, 2021 (division C of
Public Law 116-260).

The attachment provides a summary of the general reprogramming guidance included in
the joint explanatory statement of the conference report accompanying the Act. The dollar
thresholds for reprogramming FY 2021 funds are $10.0 million for the military personnel
appropriation; $10.0 million for the Operation and Maintenance; $10.0 million for the procurement
appropriations; and $10.0 million for the research, development, test, and evaluation
appropriations. The Department shall continue to follow the limitation that prior approval
reprogrammings are set at either the specified dollar threshold or 20 percent of the procurement or
research, development, test and evaluation budget line item, whichever is less. Also the
Department is required to submit a prior approval reprogramming action vice a notification for
reallocations in excess of $10 million out of designated O&M readiness subactivity groups. **This
includes O&M funds appropriated in Title IX Overseas Contingency Operations (OCO).**

All thresholds are **cumulative** from the base for reprogramming value as modified by any
congressional action, to include rescissions, supplemental, and approved DD 1415 reprogramming.
Therefore, if the **net value** of transfers into or out of budget line items exceeds the identified
threshold; the Department of Defense must submit a prior approval reprogramming request to the
congressional defense committees. As a reminder, the percentage change limitation for acquisition
accounts applies to both program increases and decreases. This percentage change applies to the program base value at the time of the below threshold reprogramming (BTR) is executed.

My point of contact is Brian Snyder (Brian.D.Snyder22.civ@mail.mil), 703-697-0022. For EFD technical assistance, contact B2A EFD Support (osd.pentagon.ousd-c.list.b2a-cfd-support@mail.mil), 703-697-0024.

Thomas W. Harker
Performing the Duties of the Under Secretary of Defense (Comptroller)/Chief Financial Officer

Attachment:
As stated

cc:
Director for Investment, OUSD(C) (Program/Budget)
Director for Military Personnel and Construction, OUSD(C) (Program/Budget)
Director for Operations Directorate, OUSD(C) (Program/Budget)
General Reprogramming Guidance Accompanying Public Law 116-260  
(Division C, Department of Defense Appropriations Act, 2021)

The Department is allowed to realign funds within an appropriation using below threshold reprogramming (BTR) authority without congressional approval provided that established congressional limitations are not exceeded or a designated congressional special interest item is not affected.

- Components may not use BTR authority to restore or reduce funding from congressional special interest items
- The Shipbuilding and Conversion, Navy appropriation has no BTR authority as its funding is line-item appropriated.

All thresholds are cumulative from the base for reprogramming value as modified by any congressional action, to include rescissions, supplemental, and approved reprogramming action (DD 1415). Therefore, the Department of Defense must submit a prior approval reprogramming request to the congressional defense committees if the net value of realignments into or out of programs exceeds the identified threshold for the following accounts:

- Military Personnel accounts: $10 million between M-1 budget activities;
- Operation and Maintenance (O&M) accounts except O&M, Defense-Wide: $10 million between O-1 budget activities except for special interest O&M budget line items;
- Procurement accounts: $10.0 million or 20% of the budget line item, whichever is less, between P-1 budget line items;
- Research, Development, Test and Evaluation accounts: $10.0 million or 20% of the budget line item, whichever is less, between R-1 budget line items.

As a reminder, the percentage change limitation for acquisition accounts applies to both program increases and decreases. This percentage change applies to the program base value at the time of the BTR is executed.

Congressional Special Interest Items: Items for which additional funds have been provided or have been specifically reduced as shown in the project level tables or in paragraphs using the phrase “only for” or “only to” in the explanatory statement must be designated as congressional special interest items for the purpose of the Base for Reprogramming (DD Form 1414). Each of these items must be carried on the DD Form 1414 at the stated amount as specifically addressed in the explanatory statement. The Department may not use BTR authority to either restore or reduce funding from congressional special interest items as identified on the DD Form 1414.

The following are some other congressional special interest items identified in the explanatory statement and specific congressional direction with regard to using reprogramming authority. As a reminder, all Components must consult each of the committees’ reports for specific program limitations and congressional direction.
**O&M Special Interest Items:** The following items require submission of a prior approval reprogramming action to the congressional committees if the following conditions are met. This includes O&M funds appropriated in Title IX (OCO).

- **Readiness O&M Subactivity Groups (SAGs)** – Realignments in excess of $10.0 million out of any of the following SAGs:

  **Army:**
  - Maneuver units
  - Modular support brigades
  - Land forces operations support
  - Aviation assets
  - Force readiness operations support
  - Land forces depot maintenance
  - Base operations support
  - Facilities sustainment, restoration, and modernization
  - Specialized skill training

  **Navy:**
  - Mission and other flight operations
  - Fleet air training
  - Aircraft depot maintenance
  - Mission and other ship operations
  - Ship depot maintenance
  - Facilities sustainment, restoration, and modernization

  **Marine Corps:**
  - Operational forces
  - Field logistics
  - Depot maintenance
  - Facilities sustainment, restoration, and modernization

  **Air Force:**
  - Primary combat forces
  - Combat enhancement forces
  - Depot purchase equipment maintenance
  - Facilities sustainment, restoration, and modernization
  - Contractor logistics support and system support
  - Flying hour program

  **Air Force Reserve:**
  - Primary combat forces

  **Air National Guard:**
  - Aircraft operations
• Other Special Interest O&M SAGs – Realignments in excess of $10.0 million into any of the following SAGs:

  Operation and Maintenance, Army:
  Recruiting and advertising

  Operation and Maintenance, Army National Guard:
  Other personnel support/recruiting and advertising

Defense Health Program
• The Secretary of Defense is required to submit a prior approval reprogramming action for any transfers into or out of the In-House Care and Private Sector Care budget sub activities within the DHP O&M budget activities.