



UNDER SECRETARY OF DEFENSE
1100 DEFENSE PENTAGON
WASHINGTON, DC 20301-1100

April 27, 2020

COMPTROLLER

MEMORANDUM FOR CHIEF MANAGEMENT OFFICER OF THE DEPARTMENT OF
DEFENSE
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR OF OPERATIONAL TEST AND EVALUATION
CHIEF INFORMATION OFFICER OF THE DEPARTMENT OF
DEFENSE
ASSISTANT SECRETARIES OF DEFENSE
ASSISTANT SECRETARY OF THE ARMY (FINANCIAL
MANAGEMENT AND COMPTROLLER)
ASSISTANT SECRETARY OF THE NAVY (FINANCIAL
MANAGEMENT AND COMPTROLLER)
ASSISTANT SECRETARY OF THE AIR FORCE (FINANCIAL
MANAGEMENT AND COMPTROLLER)
DIRECTOR OF NET ASSESSMENT
DIRECTORS OF DEFENSE AGENCIES
DIRECTORS OF DOD FIELD ACTIVITIES

SUBJECT: Omnibus Reprogramming Action for Fiscal Year (FY) 2020

I am requesting a consolidated submission of all of your Omnibus Reprogramming requirements, to include the Military Intelligence Program (MIP), to this office by **Friday, May 8, 2020**. The MIP requirements and funding sources must be submitted separately and will be processed as a standalone request.

The Department must identify the risks associated with limited funding sources as early as possible to better prioritize requirements that most directly support the National Defense Strategy. Your support is requested in meeting the submission deadline in order to provide the Senior Leadership sufficient time and information to evaluate options and make decisions.

Your submission must identify sources to offset the requested increases. In order to ensure full consideration of your requests, your explanations for both increases and decreases must be informative of the programmatic adjustment, concise, and **net to zero**. You will need to provide thorough justification to expedite the review of your proposals by this office, the Office of Management and Budget, and the congressional committees. Each requirement must explain the need for additional funding and the impact to the program if funds are not provided. Each source must explain why funds are available and the impact on the program. Any proposed **new start** program must be identified and the narrative must contain the information required for new starts by the DoD Financial Management Regulation, Volume 3, Chapter 6, section 0604, to include the total cost of the new start effort and the

cost by fiscal year. Additionally, proposed **new starts** must be approved by the cognizant Director of the respective Program/Budget organization **prior** to submission. Congressional special interest items must be identified and include narratives of any impacts to the congressional items.

A negative response is required if a Component does not have any requirements or funding sources for inclusion in the Omnibus. To ensure that the appropriate authority is being used, Components must clearly identify whether the sources and/or requirements are using base budget or Overseas Contingency Operations (OCO) budget funds, (i.e., Title IX funding). You are reminded that OCO sources can only be used to fund OCO requirements. Components are required to clearly identify classified actions as part of their unclassified Omnibus submission.

The attached templates are required as part of your Omnibus submission and will be used to support briefings to both the Senior Leadership and the Congress. The templates include a spreadsheet to be completed for all budget line items that will provide the relevant details to bin the request by theme or interest area, and ensure the request will stand up to scrutiny; and an info paper to be completed for all Operation and Maintenance items. Only those Omnibus items that are accompanied by completed templates will be accepted.

In addition, Components are to provide separately, concurrent with their submission, the classified details in electronic format to the appropriate Comptroller point of contact (POC). The Comptroller POC for all Special Access Program (SAP) related reprogramming requirements and classified reprogramming requirements, is John Eckardt, John.P.Eckardt2.civ@mail.mil, 703-695-5416 and the POC for all MIP requirements is Randy Fisher, Randall.D.Fisher.civ@mail.mil, 703-692-3980. My POC for this action is Brian Snyder, Brian.D.Snyder22.civ@mail.mil, 703-697-0022. Your unclassified PDF file transmittal memorandum and electronic DD 1415-1 should be submitted in the Enterprise Funds Distribution (EFD) system no later than **May 4, 2020**.

Elaine McCusker
Acting Under Secretary of Defense

Attachments:

TAB 1 – FY20 Omnibus Reprogramming Template (spreadsheet)
TAB 2- FY20 Omnibus O&M UFR_Sources Template