



COMPTROLLER

UNDER SECRETARY OF DEFENSE
1100 DEFENSE PENTAGON
WASHINGTON, DC 20301-1100

FEB 18 2000

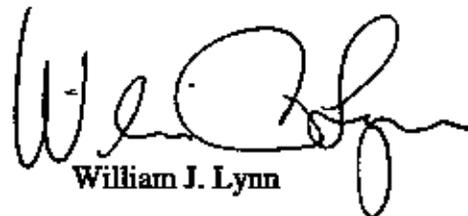
MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS

SUBJECT: Implementation of the Travel Card Requirements Contained in the Travel and Transportation Reform Act of 1998 (TTRA)

On January 19, 2000, the General Services Administration published Amendment 90 to the Federal Travel Regulation in the Federal Register as a final rule. This amendment implements the requirements contained in Public Law 105-264, the "Travel and Transportation Reform Act of 1998" (TTRA). It provides that it is applicable to official travel performed after February 29, 2000, or upon the issuance of agency implementing regulations, whichever first occurs. Provisions of the TTRA include: (1) mandatory use of the government contractor-issued travel card for all official travel expenses; (2) authority to grant exemption from the mandatory requirement; and (3) application of late payment fees to a travel settlement that takes more than 30 days.

The Department of Defense (DoD) long has supported a robust travel card program for which the Under Secretary of Defense (Comptroller) (USD(C)) is the proponent. Accordingly, the Deputy Secretary has delegated the authority granted to the Secretary of Defense under the TTRA to the USD(C).

Attached is the Department's policy for the TTRA implementation. This policy will be included in Volume 9, "Travel Policy and Procedures," of the DoD Financial Management Regulation (DoD 7000.14-R). Under the TTRA, the Secretaries of the Military Departments may exempt any expense, person, type or class of expenses, or type or class of personnel from the mandatory use requirements of the TTRA. Consistent with the attached policy statement, please submit any exemptions of types or classes of personnel or types or classes of expenses, as well as any implementing regulations, or modifications thereof, to my office for approval prior to issuance.


William J. Lynn

Attachment