



DEFENSE FINANCE AND ACCOUNTING SERVICE

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DFAS-DFM

MEMORANDUM FOR DIRECTOR, MILITARY PAY OPERATIONS, DEFENSE
FINANCE AND ACCOUNTING SERVICE (PM/CL)

SUBJECT: Interim Change to the DoDFMR, Volume 7A, Regarding
Family Supplemental Subsistence Allowance (DFAS Item
K-30)

The attached Interim Change 36-01 to Chapter 25 of the
Defense Financial Management Regulation (DoDFMR), Volume 7A, has
an effective date of May 1, 2001. This change adds a complete and
new section to Chapter 25 implementing the Family Supplemental
Subsistence Allowance.

We have evaluated your comments on the proposed change and
included your comments where appropriate. Assignment of the
interim change number is your authority to initiate procedural
modifications to implement this change. Use the attached to
initiate the formal change to the DoDFMR, Volume 7A.

Jerry S. Hinton
for Jerry S. Hinton
Director for Finance

Attachment:
As stated

cc: OUSD(C) (ODCFO) (FP)
DASD(MPP) (Comp)
ODGC(F)
Service Liaisons
USCG/NOAA/PHS Liaisons
DFAS-DDM/CL
DFAS-GAM/DE
DFAS-PMA/CL
DFAS-PMJE/DE

FAMILY SUBSISTENCE SUPPLEMENTAL ALLOWANCE

1. Change the title of chapter 25 to read:

SUBSISTENCE ALLOWANCES

2. Change the Expanded Table of Contents for chapter 25 to read as follows:

Chapter 25	Subsistence Allowances
2501	Basic Allowance for Subsistence (BAS) General Provisions
2502	BAS Policy and Determinations Responsibility
2503	BAS Conditions of Entitlement
2504	BAS Rates
2505	Meal Collection Rates
2506	Family Subsistence Supplemental Allowance (FSSA)

3. Change the section headings in the body of chapter 25 and in the bibliography to match those in the Expanded Table of Contents as listed above.

4. Add the following to the bibliography entry for Chapter 25:

2506-Family Subsistence Supplemental Allowance (FSSA)

250601

DSD Memo,
April 28, 2001
Public Law 106-398,
section 604
October 30, 2000

5. Add the following new section 2506 to chapter 25:

2506 **FAMILY SUBSISTENCE SUPPLEMENTAL ALLOWANCE (FSSA)**

250601. General Provisions. The Family Subsistence Supplemental Allowance (FSSA) is established effective May 1, 2001 and will terminate September 30, 2006. The purpose of the allowance is to supplement an individual's Basic Allowance for Subsistence (BAS) to a level sufficient to remove that member's household from or obviate the need for benefits under the food stamp program. Officer and enlisted members entitled to BAS may also qualify for FSSA. Family Subsistence Supplemental Allowance is payable at a monthly rate not to exceed \$500 as determined by the military service concerned under the guidance provided by the Secretary of Defense. FSSA is a non-taxable allowance payable in addition to all other pays and allowances.

250602. Eligibility. Family Subsistence Supplemental Allowance is payable to any officer or enlisted member of the Armed Forces who meets all of the following criteria:

- A. Is serving on active duty and receiving BAS.
- B. Has a gross household income that would make the member eligible for assistance under the U.S. Department of Agriculture food stamp program for a given household size.
- C. Has made application for and been certified, at a specific payment level, by the appropriate office.

250603. Entitlement. FSSA is a monthly entitlement payable in whole dollar amounts not to exceed \$500. It is not payable to any member, otherwise entitled, during periods in a non-pay status.

- A. FSSA is payable in an amount that would bring the member's gross household income to 130 percent of the federal poverty line as established by the United States Department of Agriculture.
- B. For periods of less than a full month of entitlement, the FSSA will be prorated at 1/30 for each day of entitlement.
- C. If an eligible member is receiving food stamps, the amount of the entitlement will be equal to the calculated FSSA or the food stamp allotment, whichever is higher, not to exceed \$500.

250604. Application and Certification. Individual members must make application to the appropriate organizational element as designated by their respective Service. The appropriate Service organization will make all decisions regarding eligibility and the amount of entitlement and will provide final certification for payment to include the entitlement start date.

250605. Termination and Recertification. Certain events will cause the termination of entitlement unless reapplication and recertification are made. An eligible member may make reapplication up to 30 days prior to termination when an event that will require recertification is known in advance. Additionally, a member may make reapplication up to 30 days after an event that requires recertification without loss of continuity of entitlement. When reapplication is made within 30 days of an event that would cause termination, the recertification will have an effective date of the day following the event and any change in entitlement rate will be effective on that date. A reapplication will be treated as an initial application if more than 30 days lapse before the reapplication is made following the date of an event requiring recertification. In such cases, continuity of entitlement will be lost and the date for termination of the entitlement will be

the date of the event requiring recertification. Each of the following events require reapplication and recertification or termination of entitlement:

A. When the monthly household income increases by \$100 or more as compared to the household income used as the basis of the member's current certified entitlement.

B. When there is any decrease to household size.

C. When the member is promoted. In the case of a promotion, the entitlement ends the day prior to the effective date of promotion.

D. When executing a permanent change of station (PCS) move. In the case of a PCS move, the entitlement ends the day prior to the date the member officially reports for duty at the new duty station.

E. Annually on February 1.

250606, Recoupment. The difference between the amount of the current entitlement and the amount being recertified (if less) will be recouped if, during recertification, it is determined that the member's gross household income increased by greater than \$100 more than 30 days prior to reapplication. The amount to be recouped will be calculated on a pro rata basis for each day following the date the increased income exceeded \$100 through the effective date of the recertification.