



**DEFENSE ADVANCED RESEARCH PROJECTS AGENCY**  
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ARLINGTON, VA 22203-2114

AUG - 1 2014

MEMORANDUM FOR STAFF AND CONTRACTORS

SUBJECT: Manager's Internal Control Program (MICP)

- References:
- (a) DARPA Instruction No.37, "Manager's Internal Control Program (MICP)," September 16, 2011
  - (b) DoD Instruction 5010.40, "Managers Internal Control Program (MICP) Procedures," May 30, 2013
  - (c) Office of Management and Budget Circular No. A-123, "Management's Responsibility for Internal Control," December 21, 2004

The Manager's Internal Control Program (MICP) was established by Public Law 97-255, the Federal Managers' Financial Integrity Act of 1982 (FMFIA) and was enacted to ensure efficient and effective management of government resources against fraud, waste, and abuse. It requires all federal agencies to establish management controls that provide reasonable assurance that: obligations and costs are in compliance with applicable laws; funds, property, and other assets are safeguarded against waste, loss, unauthorized use or misappropriation; revenues and expenditures are properly recorded and accounted for; and programs are efficiently and effectively carried out according to applicable law and management policy. The law also requires the head of each agency report annually to the President and Congress through a statement of assurance on whether or not they are in compliance with the FMFIA. These requirements are further codified in references (a) and (b).

DARPA has made significant achievements in the execution of its MICP at the Agency and assessable unit/office levels. Continuing this success is reliant on objective internal review and self-reporting to enable the identification and mitigation of any control deficiencies before operations are negatively impacted. Managers at all levels must continue the emphasis on a proactive risk-based approach for managing control activities.

I would like to thank all of the Office Directors, Deputy Directors, ADPMs, and their staff for their continued support and involvement in DARPA's MICP. Through your efforts, we continue to apply more efficient and effective ways to operate DARPA programs and ultimately ensure DARPA's success in achieving our mission objectives.

A handwritten signature in cursive script, reading "Arati Prabhakar", is positioned above the printed name.

Arati Prabhakar  
Director