

**CHAPTER 15**  
**OVERSEAS COST REPORT**  
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## CHAPTER 15

★June 2004

OVERSEAS COST REPORT**1501 GENERAL****150101 Purpose**

A. This chapter provides instructions applicable to congressional justification material for the Overseas Cost Report which consists of the OP-53 Exhibit (Overseas Funding) and the OP-53A (Basing Costs).

B. The following appropriations and accounts are covered in the scope of the subsections of the Overseas Cost Report:

Section  
150301

- Military Personnel appropriations (including Reserves and National Guard)
- Operation and Maintenance appropriations
- Family Housing Construction and Family Housing Operations appropriations
- Military Construction appropriations

**150102 Submission Requirements**

[Chapter 1](#) provides the general guidance about submission requirements for justification material. Chapter 15 covers specific material requirements for the Overseas Cost Report (See [Volume 2A, Chapter 1](#) of this regulation).

**150103 Preparation of Material**

[Chapter 1](#) stipulates the general guidance concerning format and preparation of material. Chapter 15 provides additional specific guidance with regard to the material required for the Overseas Cost Report (See [Volume 2A, Chapter 1](#) of this regulation).

**150104 References**

[Chapter 1](#) provides general funding policies, [Chapter 2](#) provides specific policies related to Military Personnel appropriations, [Chapter 3](#) provides specific policies related to Operation and Maintenance costs, and [Chapter 6](#) provides specific policies and formats related to Military Construction and Family Housing appropriations. (See [Volume 2A](#), Chapter 1 – 3 and [Volume 2B, Chapter 6](#))

**1502 PROGRAM AND BUDGET REVIEW SUBMISSION**

**150201 General**

At this time there is no program and budget review submission requirement.

**1503 CONGRESSIONAL JUSTIFICATION/PRESENTATION****150301 Purpose**

This Section presents the exhibit requirement for submission to Congress and formats for the Overseas Cost report. Section 8125 of the FY 1989 DoD Appropriations Act (P.L. 100-463) as codified in Title 10 United States Code (U.S.C.), section 113, requires that the Department of Defense separately identify the amounts necessary for payment of all personnel, operations, maintenance, facilities, and support costs for all DoD overseas military units and the costs of supporting all dependents who accompany DoD personnel outside the United States.

**150302 Submission Requirements**

A. The Overseas Cost Report consists of the OP-53 exhibit (Overseas Funding) and the OP-53A exhibit (Basing Costs). [Chapter 1](#) contains general guidance on congressional justification material. The exhibits will include a biennial budget year 2 (FY BY2) column or section as shown below in Section 1504 for all submissions in support of a biennial budget. Alternate year budget submissions will exclude the FY BY2 column or section (See [Volume 2A, Chapter 1](#), of this regulation).

B. The OP-53 addresses all funding and personnel resources related to overseas activities as defined below. The OP-53A displays basing costs.

C. Provide these exhibits to OUSD(C) P/B, Operations and Personnel Directorate, Room 3D868, the Pentagon.

D. The Military Departments will report all military personnel permanently assigned overseas and associated costs to include those assigned to Defense Agencies. Input must be identified to those countries listed later in this Chapter. Therefore, the Defense Agencies should not report data citing military personnel appropriations or line items.

**150303 Definitions**

The following definitions pertain to the costs to be included in Military Department and Defense Agency input:

A. Overseas costs will include amounts only from the following appropriations: military personnel; operation and maintenance; family housing operation and maintenance; family housing construction; and military construction.

B. Overseas amounts include the appropriated support of all DoD activities located outside the United States that are being performed on a permanent basis.

C. Overseas amounts also include the cost of transporting personnel, material, and equipment to and from permanent overseas locations. The overseas amounts do not include incremental costs associated with contingency operations.

D. The United States includes all 50 states, the District of Columbia, the Commonwealth of Puerto Rico, and the territories and possessions of the United States.

E. Military and civilian personnel amounts will be based on the number of personnel assigned to permanent duty ashore outside the United States. Accordingly, personnel on temporary duty outside the United States are not included in the overseas amounts. Because personnel assigned to the deployed fleet are excluded from overseas troop strengths, amounts for deployed steaming days are not included.

F. Generally, funding for DoD activities in the United States in support of overseas activities is excluded. For example, overseas amounts exclude the funding of depot maintenance performed in the United States on components/aircraft used by an overseas unit. Similarly, flight/specialized training that is conducted in the United States would be excluded.

G. Basing costs include overseas Defense funding in the following areas:

- (1) Family Housing Operations and Construction (All)
- (2) Military Construction (All)
- (3) Base Operating Support (All)
- (4) Real Property Management (All)
- (5) Base Communications (All)
- (6) Real Estate Management (All)
- (7) Environmental Activities (All)

**1504 OVERSEAS COST REPORT SUBMISSION FORMATS**

**150401 Purpose**

The formats provided on the following pages reflect guidance presented in previous sections of this chapter. Unless modified in a submission budget call, these formats should be adhered to.

**150402 Exhibits in Support of Overseas Cost Report**

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**Department of the \_\_\_\_\_**

**Overseas Funding**

**Summary**

	(\$ in Millions) <sup>1/2/</sup>			
<b><u>Appropriation:</u></b>	<b><u>FY PY</u></b>	<b><u>FY CY</u></b>	<b><u>FY BY1</u></b>	<b><u>FY BY2</u></b> <sup>3/</sup>
Military Personnel (By Appn)	xxx.x	xxx.x	xxx.x	xxx.x
Operation & Maintenance (By Appn)	xxx.x	xxx.x	xxx.x	xxx.x
Family Housing, Operations	xxx.x	xxx.x	xxx.x	xxx.x
Family Housing, Construction	xxx.x	xxx.x	xxx.x	xxx.x
Military Construction	xxx.x	xxx.x	xxx.x	xxx.x
Total	xxx.x	xxx.x	xxx.x	xxx.x

**Description of Operations Financed:** For each appropriation, provide an explanation of the operations/activities financed with the funding identified and include an identification of major organizations and installations.

**Narrative Explanation of Changes:** For each appropriation, identify significant changes in programs to include functional transfers and force level changes between the current estimate(CY) and the biennial budget year 1 (BY1) and between the BY1 and the biennial budget year (BY2).

**Summarize Requirements For Each Country Listed Below and in Total:**

Australia				
Belgium				
Bermuda				
Canada				
Cuba				
Denmark				
Egypt				
France				
Germany				
Greece				
Iceland				
Italy				
Japan				
Korea				
Luxembourg				
Netherlands				
Norway				
Panama				
Philippines				
Portugal				
Saudi Arabia				
Spain				
Turkey				
United Kingdom				
Other				
Total	xxx.x	xxx.x	xxx.x	xxx.x

**Exhibit OP-53 Overseas Funding**  
(Page 1 of 7)

Department of the \_\_\_\_\_

Overseas Funding

Summary (Cont'd)

<u>END STRENGTH SUMMARY:</u>	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u> <sup>3/</sup>
<u>Military</u>				
Officer				
Enlisted	_____	_____	_____	_____
Total				
<u>Civilian</u>				
USDH				
FNDH				
FNIH	_____	_____	_____	_____
Total				

- 1/ Funding data must be rounded to nearest tenth of a million. Because data from the “by country section” of this exhibit is consolidated, the totals included on the summary exhibit must equal the total of individual country exhibits when added together in tenth of millions.
- 2/ All OP-53 appropriation exhibits should be grouped together in the submission.
- 3/ Exclude this column for non-biennial program and budget review submissions.

**Department of the \_\_\_\_\_**  
**Overseas Funding - Country by Category**  
**Military Personnel Overseas Funding**

**Appropriation:** \_\_\_\_\_

Country: _____ <sup>2/</sup>	<u>FY PY</u>	(\$ in Millions) <sup>1/</sup> <u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
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**Funding Category:**

Pay and Allowances, Officers

Pay and Allowances, Enlisted

Permanent Change of Station

Total

**End Strength:**

Officer

Enlisted

Total

**Description of Operations Financed:** For each appropriation, provide an explanation of the operations/activities financed with the funding identified. The description should include an identification of major organizations and installations.

**Narrative Explanation of Changes:** For each appropriation, identify significant changes in programs to include functional transfers and force level changes between the CY and the BY1 and between the BY1 and the BY2.

<sup>1/</sup> For funding data, round data to nearest tenth of a million; rounded data must add to the rounded total.

<sup>2/</sup> Provide funding and strength data by country by categories shown. For the Active components, funding categories equate to budget activities. For the Guard and Reserve Components, the above funding break should also be used to categorize military personnel costs. Applicable countries are listed on page 1 of exhibit OP-53.

Excludes funding and end strength for personnel in country in a temporary duty or field duty status.

Department of the \_\_\_\_\_

Overseas Funding - Country by Category \_\_\_\_\_

**Operation and Maintenance Overseas Funding**

Appropriation: \_\_\_\_\_

<b>Country:</b> _____ <sup>2/</sup>		(\$ in Millions) <sup>1/</sup>		
	<b><u>FY PY</u></b>	<b><u>FY CY</u></b>	<b><u>FY BY1</u></b>	<b><u>FY BY2</u></b>

**Funding Category:**

Budget Activity

Budget Activity

Etc. (list all applicable budget activities)

Total

**Civilian Full-Time Equivalents:**

USDH

FNDH

FNIH

Total

**Description of Operations Financed:** For each appropriation, provide an explanation of the operations/activities financed with the funding identified. The description should include an identification of major organizations and installations.

**Narrative Explanation of Changes:** For each appropriation, identify significant changes in programs to include functional transfers and force level changes between the CY and the BY1 and between the BY1 and the BY2.

<sup>1/</sup> For funding data, round data to nearest tenth of a million; rounded data must add to the rounded total.

<sup>2/</sup> Provide funding and strength data by country by categories shown above. Funding categories equate to budget activities. Applicable countries are listed on page 1 of exhibit OP-53.

Department of the \_\_\_\_\_  
**Overseas Funding - Country by Category**  
**Family Housing, Operation and Maintenance**

**Appropriation:** \_\_\_\_\_

Country: _____ <sup>2/</sup>	<u>FY PY</u>	(\$ in Millions) <sup>1/</sup> <u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
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**Funding Category:**

- Operations
- Utilities
- Leasing
- Maintenance and Repair
- Total

**Civilian Full-Time Equivalents:**

- USDH
- FNDH
- FNIH
- Total

**Description of Operations Financed:** For each appropriation, provide an explanation of the operations/activities financed with the funding identified. The description should include an identification of major organizations and installations.

**Narrative Explanation of Changes:** For each appropriation, identify significant changes in programs to include functional transfers and force level changes between the CY and the BY1 and between the BY1 and the BY2.

<sup>1/</sup> For funding data, round data to nearest tenth of a million; rounded data must add to the rounded total.

<sup>2/</sup> Provide funding and strength data by country by categories shown above. Funding categories equate to budget activities. The Navy and Marine Corps resources for Family Housing operations should be treated as one appropriation. Applicable countries are listed on page 1 of exhibit OP-53.

Department of the \_\_\_\_\_

**Overseas Funding - Country by Category**

**Family Housing, Construction**

**Appropriation:** \_\_\_\_\_

<b>Country:</b> _____ <sup>2/</sup>		(\$ in Millions) <sup>1/</sup>		
	<b><u>FY PY</u></b>	<b><u>FY CY</u></b>	<b><u>FY BY1</u></b>	<b><u>FY BY2</u></b>

**Funding Category:**

New Construction

Improvements

Planning and Design

Total

**Civilian Full-Time Equivalents:**

USDH

FNDH

FNIH

Total

**Description of Operations Financed:** For each appropriation, provide an explanation of the operations/activities financed with the funding identified. The description should include an identification of major organizations and installations.

**Narrative Explanation of Changes:** For each appropriation, identify significant changes in programs to include functional transfers and force level changes between the CY and the BY1 and between the BY1 and the BY2.

<sup>1/</sup> For funding data, round data to nearest tenth of a million; rounded data must add to the rounded total.

<sup>2/</sup> Provide funding and strength data by country by categories shown above. Funding categories equate to budget activities. The Navy and Marine Corps resources for Family Housing operations should be treated as one appropriation. Applicable countries are listed on page 1 of exhibit OP-53. **Data on this exhibit must match the Family Housing, Construction data on the Military Construction budget exhibit (C-1) submitted in support of the President's budget.**

Department of the \_\_\_\_\_

**Overseas Funding - Country by Category**

**Military Construction**

Appropriation: \_\_\_\_\_

Country: \_\_\_\_\_<sup>2/</sup> (\$ in Millions)<sup>1/</sup>

	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
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**Funding Category:**

- Major Construction
- Minor Construction
- Planning and Design
- Supporting Activities
- Total

**Civilian Full-Time Equivalents:**

- USDH
- FNDH
- FNIH
- Total

**Description of Operations Financed:** For each appropriation, provide an explanation of the operations/activities financed with the funding identified. The description should include an identification of major organizations and installations.

**Narrative Explanation of Changes:** For each appropriation, identify significant changes in programs to include functional transfers and force level changes between the CY and the BY1 and between the BY1 and the BY2.

<sup>1/</sup> For funding data, round data to nearest tenth of a million; rounded data must add to the rounded total.

<sup>2/</sup> Provide funding and strength data by country by categories shown above. Funding categories equate to budget activities. Applicable countries are listed on page 1 of exhibit OP-53. **Data on this exhibit must match the Family Housing, Construction data on the Military Construction budget exhibit (C-1) submitted in support of the President's budget.**

Department of the \_\_\_\_\_

**Basing Costs Summary**

**Total**

(\$ in Millions)

**FY PY**

**FY CY**

**FY BY1**

**FY BY2**

Operation and Maintenance:

Basing Costs BA-1 <sup>1/</sup>

Basing Costs BA-2

Basing Costs BA-3

Basing Costs BA-4

O&M Basing Costs Total

(Total O&M Costs) <sup>2/</sup>

(O&M Basing Costs as a % of Total O&M costs) <sup>2/</sup>

Family Housing - Operations (All Basing)

Family Housing - Construction (All Basing)

Military Construction (All Basing)

Total Basing Costs <sup>2/</sup>

Total All Costs

(Total Basing Costs as a % of Total costs) <sup>2/</sup>

- <sup>1/</sup> Base Operating Support (All)
- Real Property Maintenance (All)
- Base Communications (All)
- Real Estate Management (All)
- Environmental Activities (All)

<sup>2/</sup> Memo entry only for overseas activities at the total O&M appropriation level.

Department of the \_\_\_\_\_

**Basing Costs (con't)**

Country \_\_\_\_\_

(\$ in Millions)

	<u>FY PY</u>	<u>FY CY</u>	<u>FY BY1</u>	<u>FY BY2</u>
<u>Operation and Maintenance:</u> <sup>1/</sup>				
Basing Costs BA-1				
Basing Costs BA-2				
Basing Costs BA-3				
Basing Costs BA-4				
O&M Basing Costs Total				
(Total O&M Costs) <sup>2/</sup>				
(O&M Basing Costs as a % of Total O&M costs) <sup>2/</sup>				
Family Housing - Operations (All Basing)				
Family Housing - Construction (All Basing)				
Military Construction (All Basing)				
Total Basing Costs <sup>2/</sup>				
Total All Costs				
(Total Basing Costs as a % of Total costs) <sup>2/</sup>				

- <sup>1/</sup> Base Operating Support (All)
- Real Property Maintenance (All)
- Base Communications (All)
- Real Estate Management (All)
- Environmental Activities (All)

<sup>2/</sup> Memo entry only.

**Description of Operations Financed:** For each appropriation, provide an explanation of the operations/activities financed with the funding identified. The description should include an identification of major organizations and installations.

**Narrative Explanation of Changes:** For each appropriation identify significant changes in programs to include functional transfers and force level changes between the current estimate(CY) and the biennial budget year 1 (BY1) and between the BY1 and the biennial budget year (BY2).